



## INDEPENDENT STUDY APPLICATION

An Independent Study is a carefully organized learning activity with specific objectives and methods of evaluation developed in consultation with a supervising faculty member. It is an inquiry into an area not covered by a regular course or is intensive study beyond the scope of regular classroom work. Such inquiry or study may occur in the library, a laboratory, or through reading, research, or experimentation.

The purpose of an Independent study is to encourage a high level of individual academic achievement and to stimulate and orient students toward further advanced work. Independent Studies are available in nearly every subject area and are numbered 299 (sophomore level) and 499 (senior level). A student wishing to pursue an Independent Study must complete the application for Independent Study. The application should contain (1) a description of the study (2) an outline of the work to be done (3) a description of the experiment, project, readings, reports, etc. to be completed (4) the standards mutually agreed upon by the supervising faculty member and student for acceptable progress and satisfactory completion of the study, and (5) the hours of credit. The following regulations apply to an Independent Study:

- To be eligible for an Independent Study, a student must have at least a sophomore standing and be capable of doing independent study, work or research.
- A Student planning an Independent Study must have approval of a supervising faculty member, academic advisor, the appropriate School Dean, and the Vice President for Academic Affairs.
- The student must submit a final project in order to complete an Independent Study.
- No more than 6 semester hours of Independent Study may apply toward meeting graduation requirements.
- Only one Independent Study (A maximum of 3 semester hours) may be taken in a term.
- Approval of the Application for Independent Study must be completed prior to the start of the term in which the Independent Study will be taken.
- There is an additional charge of \$85 per credit hour for independent study courses

APPLICATION FOR INDEPENDENT STUDY

\_\_\_\_ Full Session  
\_\_\_\_ 1<sup>st</sup> Session  
\_\_\_\_ 2<sup>nd</sup> Session

Main Campus  
 North Fulton

\_\_\_\_  
TERM

STUDENT NAME \_\_\_\_\_ STUDENT ID \_\_\_\_\_

\_\_\_\_ 299 or 499: Independent Study in \_\_\_\_\_  
Subject Prefix (circle one) Subject Area

Title of Independent Study \_\_\_\_\_  
\_\_\_\_\_

Description of Independent Study \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Outline of work to be done \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of final project \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Standards for grading study \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Hours of Credit \_\_\_\_\_

Independent Study Fee \_\_\_\_\_  
(Regular tuition + additional per credit hour fee)

SIGNATURES

1. \_\_\_\_\_ 2. \_\_\_\_\_  
Student Date Supervising Faculty Member Date

3. \_\_\_\_\_ 4. \_\_\_\_\_  
Academic Advisor Date School Dean Date

5. \_\_\_\_\_  
VP and Dean for Academic Affairs Date

**RETURN COMPLETED APPLICATION TO THE OFFICE OF THE REGISTRAR.**