

## Parking Policies

In order to ensure safety and convenience for the faculty, staff, and students of Reinhardt College, the Office of Public Safety requests that all members of the Reinhardt College Community review the vehicle policies described below. The Office of Public Safety is located in the lower level of Paul Jones.

- Faculty, staff and students are required to apply for a parking permit and display the permit on the lower left hand corner of the driver-side windshield.
- Between the hours of 7:00am and 5:00pm, only cars with a faculty/staff permit are permitted to park in a reserved space. Those spaces identified as Reserved 24 Hours are reserved for faculty/staff at all times.
- Parking for commuter students is available in four locations: the commuter lot across the street from the Administration Building, the Hagen Chapel and Falany Performing Arts Center parking area (except in the Reserved Church Parking), the parking area behind the Gordy Dining Center and in non-reserved spaces at the Baxter Gymnasium.
- Parking for residential students is available in three locations: the parking areas on the residential side of campus (except those marked reserved), the parking area behind the Gordy Dining Center, and the overflow parking lot of Waleska First Baptist Church.
- Parking spaces marked Upperclass Parking are reserved for residential students with upperclass permits only.
- Faculty, staff, and students are not permitted to park in the visitor spaces in front of the Administration Building. These spaces are provided for guests on our campus. These important guests include prospective students as well as board members and donors. Violators will be cited.
- All curbs not adjacent to parking spaces are considered fire lanes and Public Safety will issue parking citations accordingly. The fine for parking in a fire lane is \$150.00.
- Public Safety may use a “tire boot” device to temporarily immobilize any vehicle in violation with or without a permit after the vehicle has received two citations within one academic year. The driver of the vehicle may call x5911 anytime to request that the immobilization device be removed. We will assist as soon as possible. A \$50 boot removal fee will be added to the students account. The driver must apply for a permit if he/she has not previously done so prior to removing the boot device.
- Any student receiving 3 or more citations within one academic year will be subject to losing his/her parking privileges on campus for 30 days.

- When possible, citations will be posted to the appropriate accounts at the end of each month. Failure to pay any issued citations will result in a hold on your account.
- Any vehicle found temporarily parked illegally with hazard/emergency lights on will receive a citation.
- Students parked in an unauthorized area for a “few minutes” to hand in an assignment, speak with an advisor/teacher, etc, will not be tolerated and the vehicle will receive a citation.
- Violations can be appealed for exigent circumstances only. You may pick-up an appeals form from the Office of Public Safety.
- Permit holders must be sure to inform family/friends where they can and cannot park the permit holder’s vehicle. Any vehicle found in an unauthorized area will be ticketed and the permit holder will be fined. No exceptions.
- If your vehicle becomes inoperable you must notify the Office of Public Safety. Failure to do so may result in disciplinary action and/or monetary fines.
- Any vehicle observed by a Public Safety Officer that is being driven in an unsafe manner may be banned from driving on campus for a determined period of time and/or other disciplinary actions.
- Parking at Waleska Post Office is unauthorized. Violators will be cited.

## **Violations and Fines**

No Permit or Expired Permit Displayed:	\$10.00
Permit Displayed Improperly:	\$10.00
Improper Parking:	\$15.00
Parking in Yellow Curb/Zone:	\$15.00
Obstructing Traffic:	\$25.00
Parking on Sidewalk/Grass:	\$25.00
Unauthorized Parking:	\$50.00
Parking in Red Fire Lane/Zone:	\$150.00
Parking in Handicapped Spaces:	\$150.00

If you wish to report a parking violation, please call x5789. A Public Safety Officer will promptly address any reported violation.

The Office of Public Safety reserves the right to update the Vehicle Rules and Regulations at any time when necessary. You may visit the Public Safety webpage at [www.reinhardt.edu/publicsafety/index.htm](http://www.reinhardt.edu/publicsafety/index.htm).

Your support for our endeavors to improve the campus parking is greatly appreciated. If you have any questions, please call Public Safety at x5789 or (770) 720-5789. Thank you.