## How to Create a Sandbox Course in Canvas

- 1. To create a Sandbox course, click on your Dashboard in Canvas.
- 2. Locate the Start a New Course button (on apple products this will be at the bottom of the page. On other devices it will be located on the right hand side).

🧕 Mail - Lydia Elle	en Laucella - Outic 🗙 👚 Dashboard	× +		- 6 ×
	reinhardtuniversity.instructure.com/?logir			ञ 🔍 🖈 🎈 🐤 🎓 🔯 👔 🗄
Apps 🔝 Stre	eam Relaxing Ins 🧕 Mail - Lydia Ellen La 🖇	🖉 Teleschool / Overvi 🗰 Leveled Books   Rea 🔟 !	Vicrosoft Word Onl 🛐 Promotion and Ten	
1885	Dashboard		:	Presentation and Induction  plan CR Sp 20 O points • No Due Date
	FLC: ePortfolios FLC:	QEP Online Orientation QEP		Coming Up 3 View Calendar
Account	<del>\$</del>	¢		Nothing for the next week Recent Feedback
Admin				Nothing for now
Dashboar d		:		Start a New Course
Courses				View Grades
Calendar	PSOE meetings and retreats Year long course	Sandbox Sandbox		
الل <sup>31</sup> Inbox	r 10 10 10 10 10 10 10 10 10 10 10 10 10	<b>ゆ </b>		
Common				
s 🛫		1 ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) (		-
🖷 🖽 🧯	🗎 🗖 🗧 🖬 🛱	<b>9</b>		x <sup>R</sup> ∧ 🔯 🐿 Φ) 5/8/2020 📲

3. Click on Start a New Course and name your course. Don't worry about changing the other options for now.

🏹 Mail - Lydia Elle	en Laucella - Outic 🗙 👘 Dashboard	× 🔤 Word	× Document51.docx	×   +	- 6 ×
	reinhardtuniversity.instructure.com/?log	-			🕶 @ 🖈 🎈 🍫 🕈 🚺 🗄
🛄 Apps 🔝 Stre	eam Relaxing Ins 🧕 Mail - Lydia Ellen La	F Teleschool / Overvi 👋 Leveled	d Books   Rea 🔹 Microsoft Word Onl 👔	Promotion and Ten 🚦 Cil	TEL Notebook 🚺 lego elves summer »
TINKS I	Dashboard				Presentation and induction  plan CR So 20 0 points • No Due Date
		QEP Online Orienta QEP	tion		Coming Up
		Start a New Course		×	Nothing for the next week
S Admin		Course Name	Course Name		Recent Feedback Nothing for now
Dashboar d		Conten License	Private (Copyrighted)		Start a New Course
Courses			<ul> <li>Make course publicly visible (student data will remain private)</li> </ul>		View Grades
			Cancel Creat	te course	
Common s					
🖷 🖽 🧯	🗎 🛤 😁 🖬 🌣	0			x <sup>A</sup> ∧ 👔 🖼 🖘 🕫 958 AM

4. Then, click Create Course. You are now ready to play in your sandbox course!

💁 Mail - L	ydia Ellen Laucella - Ou	tio 🗙 宜 Unr	amed Course		× 🔳	Word		🗙 🛛 🔯 Document51.d	ocx	×   +			- 0	5	×
$\leftrightarrow \rightarrow 0$	C 🔒 reinhardtu	niversity.instruc	ture.com/cou	urses/2590							Q 7	\$ 🔍 🔶	🕈 🖸	٥	:
Apps	t Stream Relaxing Ins	🤐 🧕 Mail - Ly	dia Ellen La	${\mathscr F}$ Telesch	iool / Overvi	🐡 Leveled B	ooks   Rea	Microsoft Word Onl	Promotion a	and Ten 🚦	CITEL Notebook	🚺 lego elves su	mmer		**
<u>1885</u>	∃ Unn	amed → Mo	odules												Î
	Home							View Progress	+ Modul	e :	Course S	Status			
Account	Announce	ments Ø									🛇 Unpi	ublished	Publish	1	
S Admin	Assignmer	its Ø									@ Imp	ort from Cor	omone		
	Discussion	s													
CS Dashboar	Grades										() Cho	ose Home Pa	age		
d	People					- 10		19 C -			ling Viev	v Course Str	eam		
Courses	Pages	Ø		Create a new Module							Announcement				
	Files	Ø									6d Student View				
Calendar	Syllabus					Crea	te a new	Module			Coming	In É	রী View Cale	ndar	
<b>E</b> <sup>31</sup>	Outcomes	Ø										r the next week	_		
Inbox	Quizzes	Ø									Ū				
¢	Modules	ø													
Common s	Conference	es					11								-
	💼 👼	е 🖬	× 🔹	9							я	e 🕞 🗠 😚	(\$1) (\$1) (\$1) (\$1) (\$1) (\$1) (\$1) (\$1)		15