



Academic

2009-2010 Catalog

The 2009-2010 Undergraduate Academic Catalog of Reinhardt College provides current information regarding educational programs, class offerings, academic regulations and procedures. Students are expected to familiarize themselves thoroughly with program and degree requirements pertaining to their majors and with general regulations governing academic work and progress.

Statements in the Undergraduate Academic Catalog are for informational purposes only and should not be construed as the basis of a contract between a student and the College. While provisions of the Academic Catalog will ordinarily be applied as stated, Reinhardt College reserves the right to change any provision listed herein, including but not limited to academic requirements for graduation, without notice to individual students. Every effort will be made to keep students advised of any such changes. Information on all changes will be available in the Office of Records, Registration and Advisement.

Reinhardt College is an equal opportunity institution. The College is committed to providing equal educational and employment opportunities to qualified persons regardless of economic situation or social status. Reinhardt does not discriminate in any of its policies, programs, or activities on the basis of race, age, culture, nationality, socioeconomic status, gender, religious belief, sexual orientation, physical (dis)ability and ideology.

Information in this catalog is accurate as of the date of publication. Reinhardt College reserves the right to make changes in College policies, procedures and catalog information in accordance with sound academic and fiscal practice. Please consult the College web site at www.reinhardt.edu for recent updates.

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ACADEMIC CALENDAR

Student Responsibility Statement

It is the student's responsibility to check *The Academic Catalog* and *The Academic Calendar* for deadlines that apply to drop/add periods and class withdrawal options.

Fall Semester 2009

August 24 - December 11, 2009

Waleska Campus Day

August 10	<i>Tuition and fees due for fall term 2008</i>
August 24	Classes Begin
August 28	Final day to change schedule, end of drop/add; <i>100% refund of tuition charges if classes are dropped by this date—no refunds of tuition are made if classes are dropped after this date</i>
August 28	Last day to submit application for degree completion—anticipated spring 2009 graduates without late fee
September 7	Labor Day, - College closed
October 14 - 16	Fall Break, no classes
October 19	Final date to withdraw with grade of W
October 26 - 30	Advising Week
November 2 - 6	Registration for Spring Semester
November 25-27	Thanksgiving Holidays - no classes
November 26-27	College Closed
December 4	Last day of classes
December 7-11	Final Exams, End of Semester

Fall 2009 Session I

August 24 - October 16, 2009

Waleska and Extended Campuses--Evening

August 10	<i>Tuition and fees due for fall term 2008</i>
August 24	Classes Begin
August 28	Final day to change schedule, end of drop/add; <i>100% refund of tuition charges if classes are dropped by this date—no refunds of tuition are made if classes are dropped after this date</i>
August 28	Last day to submit application for degree completion—anticipated without late fee
September 7	Labor Day - College Closed
September 18	Final date to withdraw with grade of W
October 12 - 15	Final Exams, End of Term – Session I

Fall 2009 Session II

October 19 - December 11, 2009

Waleska and Extended Campuses--Evening

October 19	Classes Begin, <i>Tuition due upon registration</i>
October 23	Final day to change schedule, end of drop/add; <i>100% refund of tuition charges if classes are dropped by this date—no refunds of tuition are made if classes are dropped after this date</i>
November 13	Final date to withdraw with grade of W
November 25 - 27	Thanksgiving Holidays – no classes
November 26 - 27	College Closed
December 7 - 10	Final Exams, End of Term—Session II

Spring Semester 2010**January 4 – April 30, 2010****Waleska Campus Day**

December 21	<i>Tuition and fees due for spring term 2009</i>
January 4	Classes Begin
January 8	Final day to change schedule, end of drop/add; <i>100% refund of tuition charges if classes are dropped by this date—no refunds of tuition are made if classes are dropped after this date</i>
January 8	Last day to submit application for degree completion—anticipated summer 2009 graduates without late fee
January 18	Martin Luther King, Jr. Day – College Closed
March 8	Final date to withdraw with grade of W
March 1 - 5	Spring Break
March 22 - 26	Advising Week
April 2	Good Friday - College Closed
March 29 – April 5	Registration for Summer & Fall
April 8	Spring Day – All Day classes cancelled; Evening classes will meet
April 22	Last day of classes
April 23 - 29	Final Exams, End of Semester
April 30	Baccalaureate
May 1	Graduation

Spring 2010 Session I**January 4 – February 25, 2010****Waleska and Extended Campuses--Evening**

December 21	<i>Tuition and fees due for spring term 2009</i>
January 4	Classes Begin
January 8	Final day to change schedule, end of drop/add; <i>100% refund of tuition charges if classes are dropped by this date—no refunds of tuition are made if classes are dropped after this date</i>
January 8	Last day to submit application for degree completion—anticipated summer 2009 graduates
January 18	Martin Luther King, Jr. Day – College Closed
January 29	Final date to withdraw with grade of W;
February 23	Last day of classes—Waleska Campus
February 22 - 25	Final Exams, End of Term—Session I

Spring 2010 Session II**March 8 – April 30, 2010****Waleska and Extended Campuses--Evening**

March 8	Classes Begin, <i>Tuition due upon registration</i>
March 12	Final day to change schedule, end of drop/add; <i>100% refund of tuition charges if classes are dropped by this date—no refunds of tuition are made if classes are dropped after this date</i>
April 2	Good Friday - College Closed
April 5	Final date to withdraw with grade of W
April 22	Last day of classes
April 23 – 29	Final Exams, End of Term—Session II

Summer 2010 Session I**May 3 - June 4, 2008 (All locations)**

April 19	<i>Tuition and fees due for summer term 2009</i>
May 3	Classes Begin
May 7	Final day to change schedule, end of drop/add; <i>100% refund of tuition charges if classes are dropped by this date—no refunds of tuition are made if classes are dropped after this date</i>
May 7	Last day to submit application for degree completion—anticipated fall 2009 graduates
May 19	Final date to withdraw with grade of W
May 31	Memorial Day, College Closed
June 1	Last day of classes
June 2 - 3	Final Exams, End of Term

Summer 2010 Session II**June 7 – July 30, 2009 (All locations)**

June 7	Classes Begin; <i>Tuition due upon registration</i>
June 11	Final day to change schedule, end of drop/add; <i>100% refund of tuition charges if classes are dropped by this date—no refunds of tuition are made if classes are dropped after this date</i>
July 6	Final date to withdraw with grade of W
July 23	Last day of classes
July 26 - 29	Final Exams
August 7	End of Term

Advantage Program Summer Sessions

Program I	May 3 – June 17, 2010
May 3	Classes Begin
May 7	Final day to change schedule, end of drop/add
May 28	Final date to withdraw with grade of W
May 31	Memorial Day – College Closed
June 17	Final Exams, End of Term
Program II	June 21 – August 5, 2010
June 21	Classes Begin
June 25	Final day to change schedule, end of drop/add
July 16	Final date to withdraw with grade of W
August 7	Final Exams, End of Term



GENERAL INFORMATION

Introduction to Reinhardt College

Reinhardt College is a private four-year institution of higher education affiliated with the United Methodist Church. Its Main Campus is located in Waleska, Georgia on approximately 540 acres of land in the foothills of the North Georgia mountains. Ninety acres are developed to offer a rich living and learning experience to a coeducational student population.

Reinhardt College grants these undergraduate degrees: Bachelor of Arts, Bachelor of Fine Arts, Bachelor of Science and Bachelor Music Education.

Baccalaureate (four-year) majors include art, biology, business administration, communication, education, English, history, liberal studies, music, organizational leadership, public safety leadership, psychology, religion, and sociology. The pre-nursing degree is a two-year program to prepare students to transfer to a baccalaureate nursing program. A complete listing of majors and minors can be found on page 55 of this publication.

Accreditation

Reinhardt College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (SACS) to award associate, baccalaureate and master's degrees. For accreditation information, please contact SACS at 404-6679-4500 or 1866 Southern Lane, Decatur, GA., 30033.

The Eulene Holmes Murray Department of Music is an accredited member of the National Association of Schools of Music (NASM).

Reinhardt College is approved by the Georgia Professional Standards Commission to recommend certification in early childhood education, middle grades education, secondary English language arts education, secondary biology education and music education.

The University Senate of the United Methodist Church has approved Reinhardt College to be listed as a United Methodist-affiliated institution.

College History

In the early 1880s, Captain A.M. Reinhardt and his brother-in-law John J.A. Sharp saw the need for an outstanding school in Waleska - one that would give students an opportunity to advance beyond the primary grades. A devout Methodist who cared about the spiritual and intellectual growth of young people, Captain Reinhardt asked the North Georgia Conference of the Methodist Church for help in establishing a school to provide basic instruction in the liberal arts. The Conference chartered the new school in 1883, naming the Reverend James T. Linn as its first teacher and president. In January 1884, the institution started classes for 12 students in an old cabinet and wood shop.

Reinhardt Academy, as the school was then called, provided instruction for all ages and grade levels and a curriculum designed to train teachers and ministers. The academy gradually evolved into a privately supported two-year college and was accredited to offer associate degrees as a Level I institution by the Commission on Colleges of the Southern Association of Colleges and Schools in 1953. In 1994, the Commission on Colleges accredited Reinhardt as a Level II institution, and that same year, the school awarded the first bachelor's degrees in business administration. Bachelor degrees are now offered in

biology, communication, education, English, fine arts, history, liberal studies, music, psychology, religion, sociology and sport studies.

Like its founding fathers, Reinhardt College continues to respond to the educational needs of North Georgia. In addition to its day and evening programs on the Waleska campus, the College offers a full range of evening and weekend courses at the North Fulton Center in Alpharetta.

College Mission Statement

The educational program emphasizes the study of the liberal arts, sciences, and professional studies within the College's historic commitment to the United Methodist faith and tradition. The College affirms that learning is best facilitated through a partnership between faculty members and students where the integration of faith and learning is essential.

Reinhardt College is committed to students who desire a small, caring college community dedicated to personalized attention. It seeks students who are academically prepared and motivated to pursue a challenging educational experience. The College serves a population of traditional and non-traditional age students both as residents and commuters. The College is also committed to meeting the needs of a diverse student population including students with distinctive learning needs. In addition, Reinhardt meets the ongoing educational needs of professionals and the local community.

Reinhardt College seeks to educate the whole person by developing the intellectual, social, personal, vocational, spiritual/moral and physical dimensions of its students. Graduates are distinguished by attributes that are developed through personal interaction with the faculty, the staff and fellow students.

Statement of Faith

We believe in the freedom to explore and express faith.

We believe that all individuals have inherent worth as given to them from God.

We believe that Jesus Christ taught us to treat one another with grace, forgiveness, and most importantly love.

We believe in supporting an academic community where people from all faiths feel welcomed and accepted.

We believe, as an affiliate of the United Methodist Church, in the value of a cooperative relationship between the academy and the church, whereby both institutions respect and foster higher learning.

We believe that a life-changing faith is guided by the written Word, illumined by tradition, enlightened by personal experience and confirmed by reason.

We are continually developing an academic community that is just and kind and walks humbly with our God.

General Education and College Student Learning Objectives

Reinhardt College prepares students for the world of work, for additional education, and for life's calling by emphasizing the following four Liberal Arts domains of student learning outcomes:

Domain I: Communication

Students will demonstrate:

1. Effective expression of ideas through writing, speech, and visual media.

Domain II: Critical Thinking and Inquiry

Students will demonstrate:

2. Integrative, critical thinking and inquiry-based learning using evidence, logic, reasoning, and calculation.
3. Knowledge of various research methodologies, information, technological, and scientific literacy.
4. Independent thought and imagination; preparation for lifelong learning.

Domain III: Society and Culture

Students will demonstrate:

5. Knowledge of the traditions of Western civilization and their global context.
6. Knowledge of the diversity of societies and cultures; the ability to view themselves and the world from cultural and historical perspectives other than their own.

Domain IV: Values and Ethics

Students will demonstrate:

7. Integrity and ethical responsibility.
8. Understanding of and commitment to physical, emotional, and spiritual wellness.
9. Stewardship and civic engagement, coupled with the ability to work with others both collaboratively and in leadership roles.

Institutional Commitment

Reinhardt College is an academic, spiritual and social community of teachers, learners and supporters. It exists, within an environment of Christian caring, to educate students as whole persons and to serve the community. As a Christian college, it endeavors, both formally and informally, to focus the attention of students on Christian values as exemplified in the life and teachings of Jesus Christ.

Reinhardt College is committed to providing both academic challenge and academic support to all types of learners. Requirements include a foundation of academic skills, core curriculum and a major area of concentration for all graduates. Majors are offered in professional, pre-professional and interdisciplinary and traditional fields.

The College contributes to the larger community as a vital and responsible member. It offers continuing education and community services that further learning and contribute to the greater good.

College Community

Within its commitment to the United Methodist Church, the College provides an ecumenical environment. Christian values are the basis for treating all members as unique, worthy individuals who care for one another because they have dignity in the sight of God. These same values under gird the educational program's focus on the whole person.

The College strives to develop a sense of community through individual service and contributions to the greater good. Members are encouraged to develop and exemplify the values of honesty, integrity, personal responsibility, civic responsibility and service. By offering opportunities to grow and develop, the College encourages the fullest realization of individual potential; by sharing in the governance of the College, all are able to contribute.

Reinhardt College is a community open to the infinite possibilities the world offers. It responds to them based on its United Methodist affiliation, historic identity, institutional strengths and ability to excel. The College strives to incorporate the work, wisdom and wealth of individuals, groups and organizations into activities that will ultimately benefit it and its students. In all endeavors, it is committed to continuous assessment and quality improvement.

Facilities

The Waleska Campus

The Reinhardt Main Campus in Waleska, Ga., incorporates academic facilities, playing fields and residence halls with Lake Mullenix, a small spring-fed setting for relaxation and instruction; an arboretum, one of the finest and most varied collections of plants on the Eastern seaboard; and a historic preservation complex. Most of the campus' 540 acres remain in their natural state. The City of

Waleska is located just 45 minutes northwest of downtown Atlanta and within easy driving distance of the metro area's many educational, cultural and recreational resources.

Academic and Administrative Facilities

The **George M. Lawson Academic Center** contains classrooms, offices for the academic dean, the humanities faculty, the McCamish School of Business the Academic Support Office, two additional computer labs, and a student lounge. Also housed in the Lawson Center is the **Center for Student Success**, which provides tutorial help, placement services, and assistance in goal setting, time management, organizational skills and study skills.

The **William W. Fincher Jr. and Eunice L. Fincher Visual Arts Center**, a beautiful Italian Renaissance-designed building, houses the **Herbert I. and Lilla W. Gordy Department of Art**, and contains studios for photography, drawing, sculpture, painting, printmaking and computer animation, as well as gallery space and offices for the art faculty. The **Randolph W. Throver Plaza** is the area sometimes used for receptions and gatherings and faces Lake Mullenix and the Falany Performing Arts Center. An art storage building and a small ceramics studio complete the College's facilities dedicated to the study of fine art.

The renovated **Samuel C. Dobbs Building** is the oldest building on campus. Constructed of locally quarried stone, it contains lecture rooms, teaching laboratories and offices for the **School of Mathematics and Sciences** faculty.

The **Burgess Administration Building** houses the **Hoke O'Kelley Auditorium** and offices for the president; enrollment services; records; financial aid; business office; finance and administration; institutional advancement and external affairs; alumni; marketing and communications; fundraising campaigns and church relations, human resources; support services; and information technology.

Visitors are welcomed by the Admissions staff and the homey atmosphere of the **Admissions House**, located at the corner of Baxter Avenue and Reinhardt College Parkway.

The **Hill Freeman Library and Spruill Learning Center** houses a collection of 60,367 books, periodicals and various types of media (VHS, CD's, DVD's, microfilm and microfiche). Our web-based online catalog provides access to over 300 databases. Housed in the various databases are over 37,000 digital full-text periodicals and over 80,000 digital books. Library staff provides a full range of services including reference and research assistance, circulation assistance, library instruction in Information Technology and Information Literacy and Interlibrary Loan. An extensive renovation and expansion of the building was completed in the fall of 2003. The renovated facility features a well-equipped information commons, quiet study areas, group study rooms and media viewing rooms, and the very popular 24/7 after hours library. Also housed in the library is the office of institutional research and effectiveness.

The **Floyd A. and Fay W. Falany Performing Arts Center** contains a state-of-the-art concert hall with adjustable acoustical components, a thrust stage, a green room, dressing rooms and a balcony area. The building also houses the **School of Communication Arts and Music**, including the **Eulene Holmes Murray Department of Music**, **McCamish Media Arts Center**, the **Galt Family Instrumental Rehearsal Hall**, the **R. Stevens & Virginia Horne Tumlin Choral Room**, classrooms, choral and instrumental rehearsal halls, offices, studios, music library and soundproof practice rooms for music instruction.

The **Fred H. and Mozelle Bates Tarpley Education Center**, connected to the Lawson Academic Center, includes the **Price Instructional Resource Center**, the **Moore Chapel**, classrooms, computer labs, student study space, a practice teaching room and the **Moore Plaza**. It houses faculty offices for the

School of Arts and Humanities and the **Price School of Education**.

Athletic Facilities

The **John Rollins Wellness Complex** encompasses all the athletic facilities on campus. Renovations to the **James and Sis Brown Athletic Center** expanded the main gymnasium, doubling its seating capacity to 1,000. The Brown Center, together with the **Joseph W. Baxter Recreation Center**, includes locker rooms, physical education classrooms and coaches' offices, a large training room, film room, concession stand and additional storage. The **Northside Hospital Fitness Center at Reinhardt College** includes cardio machines and workout equipment. Additionally, the **Jack S. Davidson Wellness Center**, which includes the intramural/recreational facility and the weight room, is available to students, staff and faculty. Plans to renovate and upgrade the lower gym for the volleyball program are underway. Outdoor facilities include four lighted tennis courts.

The **Jim and Syble Boring Sports Complex** features the new baseball and softball fields. The soccer fields are also located adjacent to this area.

Student Activities, Student Health Services and Public Safety Facilities

The **Hazel Wyatt Hasty, Linda Nichols Hasty '90 and William G. Hasty Jr. '67 Student Life Center**, built in the heart of the Reinhardt College campus, is a \$4.5 million, 17,000 square-foot facility, which opened in May, 2007. The building showcases the Georgian architecture of the adjoining W. Frank and Evelyn J. Gordy Center. The new facility includes the **Jewell Wyatt Bannister Glasshouse**, features a dramatic two-story wall of windows facing the center of the campus, and provides accommodations to students with activity and meeting space, the bookstore, and office space for counseling services, career services, residence life, student government, student activities, campus ministry and student affairs.

The student health offices are located in **Paul W. Jones Hall**. A registered nurse is available to assist

students on health-related issues and to coordinate the services of the College physician. The office of public safety is located on the Garden Level of **Paul W. Jones Hall**.

Religious Facilities

The **Blanche Hagan Chapel**, a lovely Georgian house of worship, serves as the campus religious activities center and as the home of the congregation of the Waleska United Methodist Church. Four classrooms are on the lower level. The Lawson Academic Center features the **Moore Chapel**.

Dining and Meeting Facility

The **W. Frank and Evelyn J. Gordy Center**, a Georgian-style building, is a modern and gracious college dining and meeting facility in which faculty, staff, and students can interact. The **"Varsity Room"** welcomes students for dinner and late evening snacks in an atmosphere reflecting the famous Varsity Restaurant in downtown Atlanta.

Residence Halls

Seven residential centers provide living accommodations for approximately 520 students – **Cobb Hall, Herbert I. and Lilla W. Gordy Hall, Paul W. Jones Hall, Smith-Johnston Hall, Roberts Hall** and two new apartment-style residence halls (**East Hall** and **West Hall**), which house 209 students and offer private living accommodations.

Other College Facilities and Points of Interest

The **Evelyn Gordy Hospitality House** was first constructed on Piedmont Road in Atlanta. Purchased by Reinhardt alumni Frank and Evelyn Gordy in 1940, it was moved to its present location in the early 1990s. The completely restored structure, with its generously proportioned rooms, teak floors and stunning wall coverings, welcomes guests for special functions, events and overnight visits.

The **F. James and Florrie G. Funk Heritage Center** is a unique learning, teaching and study attraction for North Georgia. Since it opened in late

1999, the Center has attracted more than 110,000 visitors to the Reinhardt Campus for its school tours and educational programming. The **John H. Bennett Sr. and Ethel C. Bennett History Museum**, a component of the Center, contains the **Clarence and Margaret Rogers Contemporary American Indian Art Exhibit**; Native American artifacts unearthed in Cherokee County and other sites; the **Herbert L. Buffington '41 Gallery**, which features periodic changing exhibits; the **Sellers Antique Hand Tool Collection**, which contains approximately 10,000 antique tools; an 80-seat, HDTV, surround-sound theater; teaching and research space; a gift shop; and the Bennett Family history display. The Museum is open to the public for tours and workshops. Other parts of the Complex include a historic preservation village with log cabins, a one-room school, a gristmill, a blacksmith shop, and the **Lou Reeta Barton Northcutt Walking Trail**. The Georgia State Legislature recently designated the Center as "Georgia's Official Frontier and Southeastern Indian Interpretive Center."

The Reinhardt campus also includes the **Hal B. Wansley President's Home**, the **Bratton Memorial Carillon**, the **Norman W. Paschall Plaza**, the **Capital Campaign Recognition Plaza**, the **Randall Porter Storage Building** and the **Upchurch Maintenance Facility**.

The **George W. McClure Water Treatment Facility**, added in recent years, has greatly enhanced the College's opportunity for expansion.

Extended Sites

The North Fulton Center (NFC) of Reinhardt College, located at 4100 Old Milton Parkway, offers an academic learning facility and programming for the adult student. The center houses graduate and undergraduate classrooms, computer labs, conference room, library, student lounge and faculty offices.

The Center offers both undergraduate and graduate programs including associate, bachelor and master's degrees. Fields of study offered at the center include business, communication, criminal justice and liberal

arts. The Center also provides the Reinhardt Advantage, accelerated degree completion programs leading to a Bachelor of Arts in Public Safety Leadership, Professional Communication Leadership and Organizational Leadership. Also featured under the Advantage program, is the Master of Business Administration available in a 19-month format. Classes are held during the week and Saturdays, and on-line options are also available.

The Center for Student Success provides tutorial help, placement services, and assistance in goal setting, time management, organizational skills and study skills.

Continuing Education

Continuing Education courses are offered periodically at Reinhardt College. One Continuing Education Unit, CEU, is authorized for 10 hours of time in class presented by a qualified instructor in a program where clear learning objectives are presented. Classes not requiring 10 hours of instructional time will result in a percentage of CEUs.

Continuing Education is not an academic offering; therefore, no scholarships or grants are available and no academic credit is earned. Continuing Education Certificates are issued on the last day/night of class and a record of earned CEUs is on file at Reinhardt College for 5 years.

Contact the Office of the Vice President for Academic Affairs and Dean of the College.

Policy Statements

Title VI

Reinhardt College subscribes to the 1964 Civil Rights Act, which states: "No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."

Title IX

Reinhardt College does not discriminate on the basis of sex in its educational programs, activities or employment practices as required by Title IX of the 1972 Education Amendments.

Reinhardt College has made an in-depth study of all aspects of the College and has taken the necessary steps to eliminate discriminatory practices. Inquiries regarding compliance with Title IX may be directed to Harriett Lindsey, Reinhardt College, Waleska, Georgia 30183, telephone 770-720-5581, or to the Director of the Office of Civil Rights, Department of Health and Human Services, Washington, D.C. 02212.

Section 504 of the Rehabilitation Act of 1973

Reinhardt College complies with Section 504 of the Rehabilitation Act of 1973. No qualified applicant, student, or employee will be discriminated against on the basis of a disability.

Not all facilities are equipped for handicapped access. Class locations will be changed to provide access for handicapped students.

All sidewalks are handicapped accessible. Special parking is provided at all buildings and handicapped students can receive special permits.

All newer construction provides handicapped access. All remodeling and future construction will provide access for the handicapped.

Reinhardt offers educational support services for students with diagnosed learning disabilities.

Code of Conduct

Students are expected to conduct themselves in keeping with the Reinhardt College Code of Conduct and the basic philosophy of the College as set forth in the Purpose Statement and are subject to rules and regulations as presented in the Student Handbook. Any student whose behavior is judged to be in

violation of the College's standards will be disciplined.

Honor Pledge

Reinhardt College is a community of learners committed to the integration of faith and learning in the education of the whole person. As a partnership of students, faculty, and staff, we are dedicated to intellectual inquiry, academic freedom, and moral development. We are devoted to the principles of integrity, honesty, and individual responsibility. Therefore, in all our personal and academic endeavors, we will strive to represent our institution with integrity, purpose, and pride; demonstrate honest behavior and expect honesty from others; and accept responsibility for our own words and actions.

Access to Student Information

Family Educational Rights and Privacy Act

Under provisions of the Family Educational Rights and Privacy Act of 1974, as amended, students have the right of access to official records maintained on them by Reinhardt College. A student may inspect and review their educational records by filing a written request with the Director of Records, Registration and Advisement. Although access may be normally obtained without undue delay, officials are permitted a 45-day period within which to respond to any request.

Directory Information

The Family Educational Rights and Privacy Act of 1974, as amended, also provides that the following categories of information may be released by the college as public unless the student chooses to have the information withheld. Such information may be released routinely to certain inquirers and the news media unless the student requests in writing the fall semester of each year that either all or any part of this list be withheld.

1. Name
2. Address, including

- a. home
 - b. residence hall and room number
 - c. local off-campus address
3. Current telephone listing
4. Place of birth
5. Major field of study
6. Participation in officially recognized activities and sports
7. Weight and height, if a member of an athletic team
8. Dates of attendance, including current classification and year, matriculation and withdrawal dates
9. Degrees, awards and honors received, including dates granted
10. The most recent previous educational agency or institution attended

Release of Information

Without the student's written consent, Reinhardt College does not release confidential information to anyone other than:

- Reinhardt College personnel requiring information for the proper performance of their duties;
- organizations conducting studies for educational and governmental agencies; accrediting agencies;
- appropriate persons in case of health or safety emergencies;
- agencies or offices in connection with the student's application for or receipt of financial aid; governmental officials, as identified in Public Law 93-380;
- parents of dependent children as defined in the Internal Revenue code of 1954;
- and an appropriate official in response to a court order.

Students who wish to release to parents routine grade reports or other official correspondence must complete a signed authorization form with the Office of Records, Registration and Advisement.

Notes



ADMISSIONS POLICIES & PROCEDURES

The Office of Admission informs potential students about educational programs and learning opportunities available at Reinhardt College. It also functions to attract prospective students, receive and evaluate applications and credentials for eligibility, make admission decisions and notify students of those decisions. For more information visit <http://www.reinhardt.edu/admissions>

Application Procedures

1. Complete an application. It may be obtained from the Office of Admission or from the College website.
2. Return the application with a \$25 processing fee.
3. Have an official score report of SAT I and/or ACT scores sent to Reinhardt College. Required of beginning freshman and transfer freshman applicants. (Not required for applicants 21 or older.)
4. Have an official copy of your high school transcript sent to Reinhardt. (Not required for transfer students with 30 semester or 45 quarter credit hours of transferable credit). Home schooled students must submit official transcripts from a home school program or submit a portfolio. A student who has not graduated from an accredited high school is required to submit an official General Equivalency Diploma (GED) score and may be required to take placement tests before an admission decision can be made.
5. Have a copy of your final high school transcript reflecting high school graduation date sent to Reinhardt prior to matriculation. This transcript must reflect your high school graduation date.
6. Reinhardt College reserves the right to refuse any applicant. Applicants who are denied admission based on academic credentials have

the right to appeal the decision to the Admissions Committee.

7. Applicants who do not meet the minimum requirements for admission will be reviewed by the Admissions Committee.
8. Applicants who have been convicted of any felony will be asked to interview with the Vice President for Student Affairs or a designated College administrator.

Freshman Applicants

To be considered for standard admission to Reinhardt College, a student must graduate from an accredited high school. The high school grade point average should be a 2.00 or better in academic subjects. The admission decision is based on Scholastic Assessment Test (SAT I) or American College Testing (ACT) scores, high school grades and a personal interview if requested by College personnel.

Graduates of unaccredited schools and home schooled graduates must submit satisfactory scores on a college entrance test (SAT or ACT), a transcript or portfolio, and may be reviewed by the Admissions Committee.

Reinhardt College reserves the right to require additional testing of any applicant to complete the assessment process for determining admission eligibility.

These college preparatory units are the minimum requirement for admission into Reinhardt:

English.....	four units
Math	four units
Social Studies	three units
Natural Science.....	three units

Foreign Language..... preferred
 Admission decisions are not based on religion, race, creed, color, gender, marital status, or national origin. Admission to Reinhardt College does not mean admission to a specific degree program, such as teacher education and music. See individual degree programs for admission requirements.

Joint Enrollment

Reinhardt College offers a joint enrollment program for high school students. This program allows an academically exceptional student to concurrently enroll in college and high school during his or her senior year with the recommendation of a high school counselor. In limited cases, a student may be approved to enroll in both their junior and senior year of high school.

Joint enrollment applicants must submit an official transcript indicating a 3.0 grade point average in college preparatory courses and a combined SAT score of 1020 on the Critical Reading and Math subsections combined (or equivalent ACT score).

Joint enrollment students are allowed to enroll for a maximum of six semester hours per semester up to a maximum of four semesters. Permission from a high school counselor is required for enrollment beyond six semester hours. Enrollment in this category is limited to no more than four semesters. Joint enrollment students may not live in College residence halls.

International Applicants

Reinhardt College values the presence of international students on its campus and welcomes applications from international students. International students must submit credentials to meet regular admissions requirements in addition to the following procedures.

1. Complete an application for admission and return it to the Office of Admission with a processing fee of \$25 in U.S. currency along

with a bank statement and an affidavit verifying financial responsibility of at least \$25,000 for each academic year.

2. Submit an English translation of the transcript documenting completion of a secondary high school curriculum.
3. Demonstrate proficiency in the English language by submitting scores on the Test of English as a Foreign Language, TOEFL. A TOEFL paper score of 500 or higher or TOEFL computer score of 173 must be presented. Required only if English is not your native language.
4. Upon acceptance, international students must pay a \$150 tuition deposit. The amount and the date by which this payment is due will be specified in the letter of acceptance.
5. Upon completion of the application process and receipt of all materials, Reinhardt will send the proper documentation to the applicant enabling him or her to apply for a visa. Reinhardt is approved by the U.S. Citizenship & Immigration Services, to issue Form I-20A-B for nonimmigrant (F-1) student status.

Transfer Students

Applicants who have previously attended colleges or universities must submit official transcripts from all previous post-secondary institutions (technical colleges, colleges and/or universities) attended whether credit was earned or not. Transfer students should be eligible to return to the last institution they attended and have a minimum 2.0 grade point average in order to be considered for admission to Reinhardt. Students who have cumulative grade point averages of less than a 2.0 will be considered for admission on probation by the Admissions Committee. Freshman transfer applicants (less than 45 quarter/30 semester hours of earned credit) must also meet requirements for regular freshman status admission.

Students may not disregard their records from other institutions of higher education. Failure to report

previous college attendance is sufficient cause for cancellation of a student's admission or registration and of any semester credits earned at Reinhardt College.

Transfer Credit Policies

Credit earned at other post secondary institutions will be evaluated in light of the following policies:

- Only official transcripts will be evaluated.
- Credits from regionally accredited institutions will be transferred.
- Transferred credits will be equated to directly equivalent courses offered by Reinhardt, when possible. If a direct equivalent is not offered by Reinhardt, the credits will be evaluated by the respective School Dean to determine use toward meeting degree requirements for a major.
- Students will be required to meet all credit hour and degree requirements as stated in the Reinhardt Academic Catalog for degree completion.
- A total of 80 semester hours of credit will be applied toward a Reinhardt baccalaureate degree; a total of 40 semester hours will be applied toward a Reinhardt associate's degree.
- No grades of "D" will be accepted unless the student has completed a bachelor's or associate (AA or AS) degree at Reinhardt or another regionally accredited institution.
- No transfer credit will be accepted for a course previously attempted and failed at Reinhardt College
- Students who have completed a two year degree designated as transferable to a four year degree (AA or AS) from another regionally accredited institution will enter Reinhardt College with their Core Curriculum requirements fulfilled.
- Credit earned at a non-regionally accredited institution will be evaluated individually to determine acceptance. The "collegiate" nature of the course content and the

credentials of the instructor must be documented for evaluation by Reinhardt. Contact the Director of Records, Registration and Advisement for additional information.

Transfer credit **will not** be accepted for the following courses:

- Remedial English and remedial mathematics
- Courses basically of a secondary school or pre-college level
- Vocational, technical and occupational courses (unless specified in an articulated agreement with another post secondary institution)
- Courses with nonacademic content
- Institutional credit courses

Credit posted by another college or university based on CLEP, Advanced Placement, and International Baccalaureate tests will be evaluated subject to Reinhardt's score requirements.

Reinhardt College reserves the right to test the proficiency of any student in course work transferred from other institutions and the right to disallow transfer credit in such course work in cases in which the student cannot demonstrate acceptable proficiency.

Under certain conditions, a Reinhardt student may enroll in another accredited institution as a transient student to earn credits to transfer to Reinhardt College. To ensure credit for such work is applicable to a degree at Reinhardt, approval by the Office of Records, Registration and Advisement should be obtained in advance.

Transient Students

A transient student is one who is seeking a degree at another institution and who wishes to temporarily enroll at Reinhardt. The following instructions are for any student who applies as a transient student to Reinhardt College.

1. The transient student must submit the application for admission noting transient status.
2. Transient approval is handled on a term-by-term basis and a Letter of Good Standing is required for each term. An official transcript from the home institution of the applicant indicating that the student is in good academic standing may substitute for a letter of good standing.

Admission as a transient student is granted for only one semester. Successful completion of course work as a transient student does not ensure admission as a degree-seeking student. Any student who is initially accepted as a transient student and later decides to transfer to Reinhardt College must reapply to the Office of Admission to be considered for transfer student admission.

Readmission to Reinhardt

If a student does not enroll at Reinhardt for one or more semesters, excluding the summer term, the former student is required to file a re-admit application available in the Office of Admission. If the student has attended another institution as a transfer student (not transient) since enrollment at Reinhardt College, official transcripts from the other colleges and universities must be submitted for evaluation. Former students who left Reinhardt with below a 2.0 GPA will have their file reviewed by the Admissions Committee.

Non-Degree Seeking Students

Applicants who do not wish to earn a degree from Reinhardt and wish to enroll for audit, enrichment, or similar purposes will be considered for admission as a non-degree candidate. To be considered in this category, the applicant should have previously earned college level credit. A student may register as a non-degree student in any course for which they have the necessary prerequisites. No more than 15 semester hours can be completed for credit as a non-degree seeking student. Non degree seeking students are not eligible to receive financial aid.

In situations where a degree seeking transfer applicant is unable to submit official transcripts in sufficient time for evaluation before the beginning of the initial term of enrollment, that applicant will be allowed to enroll by submitting a Provisional Enrollment Agreement. A student may only enroll for one term under stipulations of this agreement.

Students with Disabilities

Students with disabilities are accommodated on an individual basis. Students requiring an academic accommodation should contact the Academic Support Office. Students who require physical accommodation should contact the Office of Student Affairs and/or the Office of Public Safety. Students with specific learning disabilities and/or Attention Deficit Disorder should review the following section.

Academic Support Office

The Academic Support Office (ASO) was established in 1982 to provide supplementary instructional assistance to students with specific learning disabilities and/or Attention Deficit Disorders. The ASO is staffed by full-time professional educators. A student eligible for the program meets:

- regular college entrance requirements
- has been diagnosed with a learning disability or Attention Deficit Disorder
- may or may not have received accommodative services in the past due to ineligibility for high school services or late diagnosis

Academic Support Office Application Procedures

1. Request an ASO admission packet from the Office of Admission.
2. Complete the regular college application, indicating will seek ASO services.
3. Fill out an ASO supplemental application.
4. Send the following materials to the Office of Admission:
 - application and supplement with processing fee

- SAT I/ACT scores. Students applying for the ASO program may take a nonstandard (un-timed) test
 - official copies of high school and college transcripts
 - a psychological evaluation documenting the student's learning disability. This report must include the following tests: WAIS-R or WISC-R and achievement tests, i.e. WRAT or Woodcock-Johnson and/or a medical evaluation for Attention Deficit Disorder
 - copies of Individual Education Plans for as many high school years as possible
 - three letters of reference addressing an applicant's aptitude, motivation, ability to set realistic goals, interpersonal skills and readiness for college
 - an official post-graduation high school transcript
5. Students applying to the ASO program may be asked to interview with the ASO staff.

Services Provided by the Academic Support Office

Services provided by the ASO staff include:

- academic advisement and counseling
- faculty-led tutorials (for which additional tuition is charged)
- accommodative services for a student with documented learning disabilities
- individualized testing situations
- note-taker services
- coordination of taped texts (membership in Recording for the Blind and Dyslexic is required)
- learning support group

Notes



TUITION & FEES

Expenses

Fall 2009 - Summer 2010 Undergraduate Tuition and Expenses

All charges are subject to change.

Tuition Waleska Campus

Tuition per credit hour (less than 12 semester hrs)	\$550
Full time Tuition (12 to 18 Semester Hours per Semester)	\$8,250

Room and Board Rates

	<i>Rate per semester</i>
Cobb, Roberts, and Paul Jones Meal Plan C 20 meals a week	\$3,248
Cobb, Roberts, and Paul Jones Meal Plan B 14 meals a week	\$3,048
Gordy Hall Meal Plan C 20 meals a week	\$3,336
Gordy Hall Meal Plan B 14 meals a week	\$3,136

Commuter Meal Plans are available through the Gordy Center

Total Cost for 15 Semester Hour Tuition plus Fees, Room & Board per Semester from \$11,383 to \$12,309

East & West Apartments	
10 meals per week – Plan A	\$3,687
14 meals per week – Plan B	\$3,774
20 meals per week – Plan C	\$3,974

Rate per semester

Private Rooms – All Halls 14 meals per week – Meal Plan B	\$3,834
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All Halls 20 meals per week – Meal Plan C	\$4,028
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Adult Learners-WAIT, Advantage, and Extended Campus Programs

Tuition per credit hour	\$325
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Special Program Charges

(Per credit hour, in addition to tuition)

Academic Support Services Program (per credit hour)	\$340
Private Music Lessons-non music major (per credit hr)	\$100
Directed Study (per credit hour)	\$85
Music Majors fee (per semester)	\$200

Per Hour Tuition--% Discount

Audit Course Fee (course not taken for credit)	50%
Audit Senior Citizen (age 55 and older)	25%
High School Joint Enrollment	50%
Experiential Learning Credit	50%

Miscellaneous Charges

- Undergraduate Graduation Fee (nonrefundable)
paid by deadline based on anticipated term of
graduation \$75
- Late Undergraduate Graduation Fee \$100
- Graduate Level Graduation Fee (nonrefundable)
paid by deadline based on anticipated term of
graduation..... \$100
- Late Graduate Level Graduation Fee..... \$125
- Transcript Fee per copy \$5
- Study Abroad Fee \$250
- Duplicate Diploma \$50
- Returned Check Charge..... \$25
- Technology Fee (per semester)..... \$35
- Student Activity Fee (per semester)..... \$50
- On-line Course Fee (per on-line course..... \$100

1st Year Residence Policy

Students attending the Waleska campus with less than 30 semester hours and under the age of 21 must

a) live in campus residence halls, b) live with their parents or c) live with their spouse.

Payments

Tuition, residence hall and meal plan fees are charged by the semester and are due approximately two weeks before the first day of class. Specific due dates vary and may be found in *The Academic Calendar*. A late fee of 1.5 percent per month of the outstanding balance will be added to any unpaid balance that remains after the due date. Checks or money orders should be made payable to Reinhardt College.

No student is permitted to attend class before completing financial arrangements for the semester. A student who finds it necessary to make special arrangements should contact the Business Office before the payment due date.

Tuition Management Services

Reinhardt College has contracted with Tuition Management Services (TMS) to allow students to spread the payment of tuition (less financial aid) for Fall and Spring semesters (not available for summer school tuition). The payments are made directly to TMS. While no interest is charged for this service, TMS does charge a one time per year fee of \$60. Please contact the Business Office for information or an application. You may contact TMS at 1-888-285-3052 or at www.afford.com/reinhardt.

Delinquent Student Accounts

Each student is responsible for their account balance. Regardless of any problems with the source of funds (Stafford Loan, Pell Grant, State funds, etc.) should all awards received not satisfy the balance of a student's account, it is the student's responsibility to pay tuition and fees by the scheduled due date.

Should a student's account become delinquent, the College reserves the right to withhold any monies due to the student until the account is cleared. This includes, but is not limited to, work-study or payroll checks.

A student with outstanding financial obligations may be prevented from registering for the subsequent semester by having a hold placed on their student record. Transcripts and diplomas will also be held until all financial obligations are satisfied. Financial obligations include all outstanding charges on a student's account. Failure to satisfy financial obligations to the College may result in the delinquent account being assigned to a collection agency.

Tuition Deposits

Each new student accepted by Reinhardt must pay a \$150 deposit. This deposit serves as a tuition deposit toward the student's first semester charges. The tuition deposit is nonrefundable after May 1 in the year the student applies.

Housing Deposits

Each boarding student must pay a \$200 deposit. This is a refundable deposit to be returned when a student completes enrollment.

Reinhardt College Refund Policies

Tuition Refund Policy

Any student who officially withdraws from any or all classes will receive a refund based upon the Reinhardt College Refund Policy listed below.

<i>Tuition Refund period</i>	<i>Percentage of institutional charges refunded</i>
Total withdrawal during the official drop/add period	100 % less \$100 fee
Withdrawal after the drop/add period of the semester	0%

There will be no refund of tuition or required fees if a class or classes are dropped after the last date of drop/add each semester/session.

Refunds will be made only for students who completely withdraw from the College. These refunds will be made according to the Federal and institutional refund policies currently in effect.

Refund Checks

The Business Office disburses refund checks to the student once the student has attended class through the appropriate certification period and funds have been received. Whenever a school credits FSA program funds to a student's account and those funds exceed the student's allowable charges, an FSA credit balance occurs. A school must pay the excess FSA program funds (the credit balance directly to the student as soon as possible, but no later than 14 days after the later of: the date the balance occurred on the student's account, if the balance occurred after the first day of class of a payment period or the first day of classes of the payment period if the credit balance occurred on or before the first day of class of that payment period). Each student must acknowledge receipt of any award prior to receiving a check or credit on the student's account. A written request must be submitted to the Business Office should a student wish to leave a credit balance for future use.

Credit Balance Refund Policy

Financial Aid programs will be credited on student accounts in the following order each semester, if eligible.

1. Federal PELL Grant
2. Federal Academic Competitiveness Grant
3. Federal National SMART Grant
4. Federal Supplemental Education Opportunity Grant (FSEOG)
5. Georgia Tuition Equalization Grant (GTEG)
6. HOPE Scholarship
7. Non-federal or non-state Scholarships
8. Institutional (Reinhardt College) Scholarships

Credits involving institutional and non-institutional scholarships are treated differently because the amount of institutional aid is capped for each student.

Institutional Scholarship Recipients – If an institutional scholarship creates a credit balance on your account, the amount of your institutional scholarship will be reduced to cover only the amount you owe as outlined in your Reinhardt College Institutional Aid Agreement. The total amount of institutional scholarships may not exceed the cost of tuition, on-campus room and board and textbooks when added to any other institutional scholarship or grant the student may be eligible to receive. This excludes loans or work-study.

Non-federal or non-state Scholarship Recipients – If a non-federal or non-state scholarship creates a credit balance on your account, you can receive a refund from that scholarship of up to \$1,000.00, after you have received all your financial aid. Any remaining excess funds (after you have received your refund) will be deducted from your institutional (Reinhardt College) scholarship awards.

Return of Title IV Funds

If a recipient of Title IV aid withdraws during a payment period (or a period of enrollment), the institution must calculate the amount of Title IV aid the student did not earn. Unearned Title IV funds must be returned to the Title IV programs. The Return of Title IV Funds policy applies through 60% of enrollment period.

The Title IV funds earned is calculated by:

Number of calendar days completed/Number of calendar days in a period= Percentage completed (earned)

Title IV funds will be returned in the following order:

- Unsubsidized Federal Stafford Loan
- Subsidized Federal Stafford Loan
- Federal PLUS Loan
- Federal Pell
- FSEOG

- Other Title IV

Students with questions about refund policies should contact the Office of Student Financial Aid

Residence Hall and Meal Plan Refund Policy

A residential student who moves out of the residence hall within the first two weeks of class will receive a prorated refund based upon the policy listed below.

<i>Withdraws</i>	<i>Refund</i>
first week of class	93%
second week of class	85%
after second week of class	0%

Refunds and Disciplinary Action

Students suspended or expelled for disciplinary reasons are not entitled to a refund of any deposits, tuition or fees paid. Students who are asked to vacate their residence hall rooms as a result of disciplinary actions (but are allowed to continue attending classes) are not eligible for a refund of that semester's room rent; however meal cards may continue to be used in the Gordy Center.

Educational Assistance for Veterans

Veterans may be eligible to receive educational assistance through the Veterans Administration while enrolled at Reinhardt College and pursuing an approved program of study. The Office of Records, Registration and Advisement provides enrollment certification to the Veterans Administration for eligible students. Veterans must provide a certified copy of their DD214 or NOBE form to the Office of Records, Registration and Advisement and complete the appropriate application for benefits. Physical education credit is awarded on the basis of one semester credit for each year of active duty completed.

Refunds for Military Service Personnel Called to Active Duty

Students who are members of the Georgia National Guard or other reserve components of the armed forces who receive emergency orders to active

military duty are entitled to a full refund of tuition paid for that semester, in accordance with federal and state guidelines.

Military personnel on active duty in the armed forces who, before the end of their present station assignment, receive emergency orders for a temporary or permanent change of duty location are entitled to a full refund of tuition paid for that semester, in accordance with federal and state guidelines.

Withdrawal from Reinhardt

If a student wishes to withdraw from Reinhardt College before the end of the semester, he or she must complete a withdrawal form obtained from the Office of Records, Registration and Advisement. The withdrawal form must be signed by the student's academic advisor, the Director of Records, Registration and Advisement, the Business Office and the Director of Financial Aid as well as the Director of Residential Life and ASO advisor, if applicable. Students are responsible for making sure that the withdrawal form is filled out correctly and submitted to the Office of Records, Registration and Advisement. Refunds due to a withdrawal from Reinhardt College are processed according to the submission date and the refund policies listed in this catalog. Students who complete the appropriate paperwork and withdraw before midterm will receive a W. Students not completing the appropriate paperwork will receive an F. A student who initiates a withdrawal after the published deadline for the last date to withdraw without penalty will receive an F.



FINANCIAL AID

Financial Aid Policy

The Reinhardt College Office of Student Financial Aid is committed to assisting students and their families in their efforts to obtain sufficient financial resources to help meet the educational expenses associated with attendance at Reinhardt. For more information visit

<http://www.reinhardt.edu/financialaid>

Procedures for Applying for Financial Aid

General Financial Aid Procedures

1. Complete the application for admission and associated paperwork.
2. Complete the Free Application for Federal Student Aid. The FAFSA may be obtained online at <http://www.fafsa.ed.gov> or from the Office of Student Financial Aid at Reinhardt. Please read the instructions carefully before completing the form. Be sure to include the Title IV code for Reinhardt College (**001589**) on the application. This code ensures the necessary information will be promptly forwarded to Reinhardt College. If a question arises, please contact the Office of Student Financial Aid for assistance. After the FAFSA is processed, the College will receive an Institutional Student Information Report (ISIR). The student will receive a Student Aid Report (SAR).
3. Complete the Georgia Tuition Equalization Grant Application online at www.gacollege411.org, if the student or parent (if dependent) is a legal resident of the state of Georgia.

4. Once all these forms are complete and Reinhardt has received the response from the federal processor (if applicable), the student will receive a Financial Aid Award Letter from the Office of Student Financial Aid. The Award Letter will outline the types and amounts of assistance the student has been awarded for the academic year. The student does need to sign and return the award letter accepting the aid.

Eligibility for Federal and State Aid

Applicants for all federal and state programs must meet these criteria:

1. Students must be U.S. citizens or eligible non-citizens enrolled in a degree program.
2. Students must maintain satisfactory academic progress as defined in this catalog to be eligible for financial assistance.
3. Students may not be in default on a student loan or obligated to pay a refund on a previous federal or state grant program.
4. Students must establish financial need by filing the Free Application for Federal Student Aid (FAFSA) to receive Pell Grants or loans.
5. Students must be registered with Selective Service (if required).

Many types of aid can be awarded only to students who are classified as full-time. The federal and state definition of a full-time student is one who is taking 12 credit hours per semester.

To receive federal aid, a student must also be in class for at least sixteen weeks each semester. For financial aid purposes, Session I and II classes within one

semester are counted together to determine eligibility for financial aid. Note that Students who are enrolled in only one of the two sessions within a semester will not be eligible to receive any federal aid.

Primary Sources of Student Financial Assistance

The primary sources of student financial assistance include federal, state and institutional aid. Each source generally requires a separate application process., except for institutional aid.

Types of Federal Aid

To receive federal student aid, a student must first establish financial need. Need is established by completing the FAFSA. Federal need-based aid includes the Federal Pell Grant; the Federal Supplemental Educational Opportunity Grant; Academic Competitiveness Grant; SMART Grant; the Federal Subsidized Stafford Loan and the Federal Work-Study Program.

Determining Need

A student's eligibility for need-based aid is the difference between the estimated cost of attendance and the Expected Family Contribution (EFC). Estimated cost of attendance is determined by adding actual tuition, fees and allowances for books, supplies, room, board, transportation and personal expenses. The EFC is provided by the federal processor on the Student Aid Report, which results from completing the FAFSA (see the section above). The resulting figure is the student's need factor or demonstrated financial need. A student may receive up to that figure in need-based student assistance from any source.

Federal Grants, Work Study and Loans

The student and the College are notified by the Student Aid Reports whether the student is eligible for the Federal Pell Grant. The amount of the grant is

determined by the student's need and enrollment status.

After Pell grant eligibility is established, eligibility for other federal grants, Federal Work-Study and loans are determined. Financial need and dependency status determine the type(s) of loan(s) a student can receive.

The most widely used student loans are the subsidized and unsubsidized Federal Stafford Loans. With a subsidized Stafford Loan, no interest or payments are due until six months after the student ceases to be enrolled or drops below half-time status (six credits). With an unsubsidized Stafford Loan, interest is due while the student is in school. The loan amount available is based on the other aid received and the student's year in school: freshman, sophomore, etc. To apply for student and/or parent PLUS Loans, complete the Student Stafford Loan Application available www.reinhardt.edu/financialaid or contact the Reinhardt College Financial Aid Office at 770-720-5667. This loan application must be completed before a loan can be certified. All loan applicants must complete the FAFSA.

Non-Need-Based Assistance

Non-need-based aid is awarded through the same process as described. If the student does not have unmet financial need as described above, the student may be offered an Unsubsidized Federal Stafford Loan and/or the Federal Parent Loan for Undergraduate Students (PLUS Loan). All students and parents are eligible to apply for these loans, regardless of financial need or income level.

The low-interest-rate PLUS loans assist parents with educational expenses for a dependent child. Normal standards of creditworthiness are used to determine if a parent is accepted for the loan. The interest rate is 8.5 percent. Contact the Office of Student Financial Aid for application details.

Loan Entrance/Exit Counseling for Borrowers

All first time borrowers are required by the U.S. Department of Education to complete an “entrance loan counseling session” prior to receiving any loan funds. After completing loan entrance counseling, borrowers will have a better understanding of loan consolidation, repayment options, responsibilities of a borrower, and borrower rights. Loan borrowers are also required to complete an “exit loan counseling session” anytime when not enrolling for the next fall or spring semester. For previously enrolled students who graduate, withdraw, or fail to enroll, a financial aid hold will be place on their accounts. Until this requirement has been completed, diplomas and official transcripts will not be released. Both of these loan counseling sessions can be completed online at www.reinhardt.edu/financialaid. Click on Entrance or Exit Counseling in the 2009-2010 “Form” section..

State Aid Programs

The State of Georgia has several financial assistance programs available to students who have resided in the state for the 12 months before the beginning of the term for which they are applying for aid. These programs are:

- **Georgia Tuition Equalization Grant, GTEG:** Apply for the GTEG online at www.gacollege411.org. Select Reinhardt College to receive the GTEG application information.

To be eligible to receive the Georgia Tuition Equalization Grant, a student must be enrolled for at least twelve credit hours within a semester. In addition, the student must remain full time for at least 14 days from the last day of drop/add to receive the money for that semester. This grant is currently \$475 per semester.

- **Georgia HOPE Scholarship:** The HOPE Scholarship requires students to apply by completing the Georgia Tuition Equalization

Grant form (GTEG) and HOPE Application at www.gacollege411.org.

The HOPE Scholarship is awarded to eligible students at \$1,750 per semester for full-time students and \$875 per semester for half-time students (6-11 hours). HOPE Scholarship eligibility is checked at the end of spring semester each year. If the required GPA has not been earned at the end of spring semester eligibility can be regained at the 30, 60, or 90 attempted semester hour levels.

For information on any of these programs, contact the Reinhardt Financial Aid Office or visit www.gacollege411.org.

Institutional Aid Programs

The scholarship and grant programs administered by Reinhardt College are designed to assist a wide range of students from varying backgrounds and situations. Funds are awarded each year to qualified students who excel in academics, leadership and/or athletics and to students who have demonstrated an enthusiasm for learning and need financial assistance.

A brief list of these programs includes:

- Presidential Scholars Program
- Reinhardt Academic Scholarships
- Reinhardt Achievement Scholarships
- Reinhardt Hagan United Methodist Scholarship Program
- Fine Arts Scholarships in Music and Art
- Athletic Grants-in-Aid
- Cherokee County Grant
- Reinhardt Named, Alumni and Memorial Scholarships

Students receiving 50% or more of their tuition expenses directly from Reinhardt Institutional Aid are required to reside on campus unless living with parents or spouse.

For a complete listing of Reinhardt-administered scholarships and grants with descriptions and application procedures, contact the Office of Student Financial Aid or www.reinhardt.edu/Financialaid.

External Sources of Financial Aid

Financial aid can also be provided by private foundations, corporations, service organizations and business associations. The process of applying for these funds is as varied as the types of organizations offering them. The first step of applying is to actually find these sources and make contact with them. The best place to begin this search is on the Internet. Several scholarship search programs can be found on the Web and they are all free. The Georgia Student Finance Commission home page offers a search program as well as links to other financial aid sites. The GSFC Internet address is www.gacollege411.org. Scholarship books can often be found in local libraries and high school guidance counselors' offices. Such publications usually list scholarship opportunities by alphabetical order and by academic major. If these publications are not available, contact the Office of Student Financial Aid for assistance.

Satisfactory Academic Progress Criteria for Financial Aid

The Higher Education Act of 1965, as amended, requires colleges and universities to define and enforce standards of satisfactory academic progress for all students receiving federal assistance. The financial aid definition of satisfactory academic progress differs somewhat from standards for academics as stated in this catalog.

All full- and part-time students receiving federal financial aid must be in good academic standing and making satisfactory progress. These standards, defined below, must also be met for students to receive state aid. Satisfactory academic progress will be evaluated by the Director of Records, Registration

and Advisement for students each year after spring term.

To be eligible to continue to receive federal and state aid, a student must maintain these grade point averages (GPA)

<i>hours earned</i>	<i>minimum gpa</i>
0-30.....	1.65
31-60.....	1.75
61 or more	2.00

The maximum time for completion of degree requirements for students receiving aid is one and one-half times the length of the degree program. Baccalaureate programs must be completed by 12 semesters. Associate degree programs must be completed by six semesters.

A student who does not meet these criteria will not be allowed to receive further federal or state aid until the student's cumulative performance at Reinhardt meets or exceeds these standards when reviewed at the end of the following spring semester checkpoint.

Financial Aid Eligibility Appeal Procedure

A student may appeal the loss of financial aid if he or she feels that mitigating circumstances have occurred. The appeal must be submitted in writing to the Director of Records, Registration and Advisement and must contain documentation of the mitigating circumstances. The appeal will be reviewed by the Appeals Committee. The student will be notified of the Committee's decision in writing. The decision of the Appeals Committee is final.

Work-Study Program

Participation in the work-study program provides valuable work experience in various areas within the College. Two work-study programs are offered at the College-Federal work-study and Reinhardt College work-study.

- Students wishing to apply for the work-study program must complete a current FAFSA
- Timesheets are submitted to the Office of Student Financial Aid directly by each supervisor according to published deadlines
- The monthly hour limit per student is 40 hours a month and students are paid once per month.
- Students are only allowed to work outside of schedule class times, including labs.

More information regarding the work-study program can be found on the work-study link at www.reinhardt.edu/financialaid.

Renewal of Financial Aid Awards

Financial aid is an annual process. Students must apply for grants, loans and scholarships every spring for the following school year. Students must meet eligibility requirements and file the appropriate applications for each program. This consists of completing the Free Application for Federal Student Aid (FAFSA). The priority deadline for receipt of a completed financial aid file is May 1. Applicants whose files become complete after this time will be considered based upon availability of funds.

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STUDENT SERVICES

The Reinhardt experience provides a whole person approach to education. Students are encouraged to develop intellectually, socially, personally, vocationally, spiritually/morally and physically. As a result, musical groups, student organizations, intercollegiate athletics, intramurals, residential life, religious activities, service projects, internships, study abroad programs and student work responsibilities provide a varied complement to classroom instruction.

Office of Student Affairs

The Office of Student Affairs supports student life activities and services. This office provides counseling, career development, educational guidance, and residence hall oversight and programming. The department also directs student activities, intramural sports, student services and student health.

Student development at Reinhardt is guided by the philosophy that views varied experiences and interactions of the maturing student within the college environment as necessary challenges for growth. While students develop potential in unique ways, the fabric of each person's life includes both predictable tasks to be confronted and resources upon which to draw. For the young adult entering college, some of those challenges and transitions include formulating values to guide behavior, making choices and plans about career endeavors, forming relationships with peers and becoming independent and responsible.

While course work emphasizes the academic/intellectual sphere, the community of students, faculty and staff also recognizes the importance of personal, social, spiritual, career and

physical development. The professionals in the Office of Student Affairs help with the many aspects of student life and student development. The staff is dedicated to helping each student have an enjoyable and meaningful experience at Reinhardt College.

Orientation

Reinhardt College's New Student Orientation program (NSO) is mandatory for all incoming new Main Campus students (Freshmen, Transfer, Resident, Commuter, & Nontraditional). NSO is a two-step process. The first step is called Summer Orientation Advising & Registration (SOAR). SOAR is a day-long program designed to assist incoming new students and families with their transition into the Reinhardt Community. Also, the sessions allow for students to connect with an academic advisor and complete registration for fall courses. SOAR sessions are held during the summer prior to Fall enrollment. The second step of NSO is the Fall Orientation program which will take place the weekend prior to the beginning of Fall semester and continues into the first week of classes.

RHC 100, Orientation

Reinhardt recognizes that not all curricular and co-curricular activities that prepare students for life situations are covered by traditional classroom experiences. Therefore, each first-year and transfer student is required to take RHC 100 (Reinhardt College Orientation) during the first semester. This course answers many questions that commonly arise among college students and covers topics illustrating skills needed for a successful college experience. A passing grade of D or better is necessary in this course.

Residence Life

The Director of Residence Life and the residence hall staff serve residential students by helping create a positive living experience. The goals of the residential life program at Reinhardt are:

- to provide a clean, comfortable and economical dwelling place for students
- to provide an environment conducive to academic achievement, good scholarship and maximum intellectual stimulation
- to help each student develop a sense of individual responsibility and self-discipline
- to provide integrated religious, social, recreational, cultural and intellectual activities in order to enrich leisure time
- to provide an atmosphere of warmth, high morale and loyalty toward the living unit, the residence hall and the College

Resident students will have many opportunities for growth through residential life. Interaction with other students and the social and recreational program, which students are encouraged to plan, will prepare them for leadership positions and help them establish close ties with other students in their living units. The College has three full-time resident life coordinators (RLC) and numerous resident assistants (RA). All can assist resident students with social and academic problems and interpret or implement residence hall regulations and procedures.

Resident Tele-Com Services

A resident student has access to local phone service, voice mail, computer network services and cable television. If a student wants access to these services, he or she will need to provide the necessary equipment. Reinhardt College is not responsible for the maintenance of any student's telephone, computer or television.

Questions regarding compatibility of telephones, computers or televisions should be directed to the Office of Information Technology.

Psychological Counseling Services

Counseling services help Reinhardt students learn more about themselves and their relationships with other significant individuals and institutions. Counseling services emphasize the struggles that develop when a "healthy" personality grows and changes.

The Office of Psychological Counseling Services recognizes the need for confidentiality so an individual or group feels free to explore concerns, formulate plans, make decisions and initiate appropriate actions. The counseling professionals assist students with personal and social concerns, career development, academic counseling and educational guidance. These services are provided at no additional charge.

Counseling of a more intense nature is available by referral from College counseling staff to a community resource who usually charges a fee for service. Depending on the nature of the counseling, the sessions could take place on campus or in the nearby community. In the latter case, the student is responsible for his or her transportation and expenses.

Tutoring Services

The Center for Student Success

The Center for Student Success (CSS), located in room 35 of the Lawson Building, is a tutoring service available free of charge to all students. The Center has expanded its services to include math, science and other disciplines. Additionally, the Center works with students who have difficulty reading, studying, taking notes or budgeting their time. Tutors will work with the students in a relaxed atmosphere where they will set goals and work towards those ends. The center is staffed with professors, adjunct professors and select students who have been trained to tutor. The Center will accept walk-ins but would prefer to work by appointment. Tutoring has proven an effective means of improving grades..

Academic Support Office

The Academic Support Office (ASO) was established in 1982 to provide supplementary instructional assistance to students with specific learning disabilities and/or Attention Deficit Disorders. The ASO is staffed by full-time professional educators. For more information see Admissions Policies and Procedures in this catalog.

Information Services

Information Technology operates a variety of technology services on campus. These services include administrative computing systems, telephone systems, Internet access, Wireless, Cable TV, Email, Disk storage, One Card Meal Card systems and a variety of desktop computer support, classroom technologies and lab computers. For more information on usage policies for these systems and the operations of these systems visit <http://it.reinhardt.edu>.

Reinhardt also provides students with open access computer labs equipped with computers and a wide range of applications for student academic use. All computers in the labs are attached to the campus network and have Internet access. Visit <http://it.reinhardt.edu> for details about what hardware and software is in the labs and the hours of operation. Lab locations are:

- Center for Student Success (Lawson 35)
- Hill Freeman Library and Spruill Learning
- North Fulton Center Library

Additional computers are located in classrooms and are available when buildings are open and when classes are not in session. These classrooms are in

- Lawson 204
- Lawson 207
- Tarpley 111

For more information on building hours and applications available on those computers visit <http://it.reinhardt.edu>

Health Services

A student's health plays a vital role in how successful he or she is in achieving academic, social and personal goals. For most students, entering college marks an important transition in health care from parental management to self-management.

The Reinhardt College Office of Student Health offers treatment of minor illnesses and injuries; assessment and referral of more serious problems to the appropriate health care resources; education, support and counseling regarding personal health concerns; blood pressure checks; weight management assistance; educational programming for student groups; and injection therapy (allergy, etc.). Other needs may be met as demand dictates.

Career Services

The Office of Career Services provides career development programs and education to Reinhardt students — to those with immediate needs and/or to those with long-term plans. Individual advisement and small group programs help teach career decision-making, training plan formation and job-search strategies. Specifically, the Office of Career Services provides the following: administration of career and personality assessments, job placement assistance, career and graduate advisement, career education programs, and career fairs. The Office of Career Services also has a Career Library which contains a variety of career resources from resume writing to job search techniques.

Student Activities

The Dudley L. Moore, Jr. Office of Student Activities at Reinhardt College realizes the importance of co-curricular activities to enrich the educational experience. The Office of Student Activities is dedicated to enhancing the quality of the college experience through student involvement, growth, and learning. The mission of the Office of Student Activities is to foster social, physical, intellectual, leadership and cultural experiences that complement Reinhardt College's liberal arts curriculum. Students,

who participate in campus activities, can socialize, experience positive group interaction, cultivate relationships and develop leadership skills. For a complete description of campus life as well as a list of activities and student organizations, see The Student Handbook, distributed by the Office of Student Activities at the beginning of each semester.

Student Governance

Student self-governance, through the Student Government Association, plays a significant role in shaping the quality of student life at Reinhardt College. Established in 1957, the Student Government Association represents all segments of the student body and is organized to help formulate and voice student opinion regarding college policies and to allocate its funding to appropriate committees and student organizations. Participation in this important organization is open to all students through voting in SGA elections, attending Senate meetings, volunteering for one of the many SGA committees and sharing questions and concerns about campus issues. There are four divisions within the Student Government Association: Executive-which is composed of the administrative and managing officers (President, Vice President for Administration, Vice President for Student Activities, Treasurer and Secretary); Legislative-which is composed of the Student Senate, Judicial-which is composed of the Student Judicial Council; and Event Planning-which is composed of the Student Activities Council.

Campus Ministry

The Norman W. Paschall Office of Campus Ministry provides opportunities of spiritual nurture and development for Reinhardt students, faculty, and staff through worship, study, service, and fellowship. The Chaplain's office is committed to be in ministry with all persons in the College community regardless of religious affiliation.

Worship

- Chapel - Every Thursday (2:00-2:35) of fall and spring semester, the entire Reinhardt

community is invited to an ecumenical chapel service where God is worshiped in a variety of ways. These services are coordinated by College Chaplain, Rev. Leigh Martin along with the students, faculty, and staff of Reinhardt College.

- Real Deal –Every Wednesday night (8:00-9:30) students gather for a time of singing, praying, sharing and studying scripture.

Study

- Virtual Chapel – Chapel comes to you in these weekly email devotionals from the College Chaplain. These devotionals include a centering verse and a brief reflection.

Service

- Spring Break Mission Trip – Every year the Chaplain's office coordinates an alternate spring break experience for Reinhardt students, faculty, and staff. These trips are often the highlight of the year and provide a great opportunity to serve others and to experience God in a new way
- Service Learning – Campus ministry sponsors several mission/service opportunities during the year. These efforts combine campus, community, and world outreach with individual reflections and social awareness.

Fellowship

- Small Groups – Students are encouraged to become involved in a small group coordinated by the Chaplain's office. These provide students with a spiritual point of connection and support in the midst of the busy and demanding life of a college student.
- Retreats – Several spiritual retreats are offered to students each year. These retreats vary in nature from exploring the call into ordained ministry to worshipping with other college students around the state at the Georgia Wesley Student Movement Retreat.

- Campus Ministry – This is a coordinating body for religious life on campus. Its purpose is to build up the body of Christ at Reinhardt by upholding one another in prayer and spreading God’s love throughout the Reinhardt College campus.

Denominational Groups

*These groups are open to ALL people, regardless of religious affiliation. They seek to build up the body of faith by providing spiritual nurture to students through denominational affiliations.

- Baptist Collegiate Ministry
- Campus Catholics
- Wesley Fellowship (United Methodist)
- R.A.C.E. (Reinhardt Athletes for Christ Everyday))

Athletics

Intercollegiate Sports

Reinhardt is a member of the National Association of Intercollegiate Athletics (NAIA) as well as the Southern States Athletic Conference (SSAC) and offers athletic scholarships to prospective student-athletes. Reinhardt offers intercollegiate competition in baseball, men’s and women’s basketball, men’s and women’s cross country, men’s and women’s golf, men’s and women’s soccer, men and women’s tennis, volleyball and softball.

Intramurals

The intramural program provides the opportunity for all students to participate in athletic competition regardless of skill level. Teams are sponsored by various campus organizations or by individuals. Possible sports include flag football, basketball, softball and coed volleyball. Leagues are open to men’s, women’s and coed teams.

Other Services

Bookstore

The Reinhardt Bookstore is open every day classes are in session. The Bookstore carries all textbooks needed for Reinhardt classes as well as student

supplies, sweatshirts, T-shirts, shorts, caps, umbrellas and other items that display the College logo. As a service, a textbook buy-back program is provided for most books at the end of each semester. This buy-back is not guaranteed and prices vary according to the need of the general market for individual books.

The Office of Public Safety

The Office of Public Safety offers a high level of security for the students, faculty and staff. The public safety officers are well-trained individuals who are dedicated to ensuring a safe and comfortable environment for all members of the Reinhardt community. The emergency line for public safety is x5911.

Broadcast Facility

Narrowcasting to the entire campus many of its brand-new motion media creations, an excellent television production studio and complex make possible high-quality informational and entertainment programs. These facilities also enable Visual Communication classes to integrate student assignments and projects into scheduled, student produced TV programs.

Reinhardt Radio and the Info Channel

Under the umbrella of the Communication academic program and staffed by students, Reinhardt Radio serves the campus around the clock during the school year. It offers an eclectic mix of talk radio, modern and “oldies” music and other styles of audio entertainment for students, faculty or staff. The Info Channel provides news about campus and student events, job opportunities, and other items of interest to the Reinhardt community. For more information, contact the Production Manager of the McCamish Media Arts Center, located in the Falany Performing Arts Center.

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ACADEMIC POLICIES

The Office of Academic Affairs is committed to the pursuit of excellence in all of the College's academic activities. As chief academic officer of the college, the Vice President for Academic Affairs and Dean of the College seeks to attract and retain the best faculty and to assist them in offering an outstanding education for Reinhardt students. For more information visit <http://faculty.reinhardt.edu/vpaa>.

Introduction

Each student is responsible for satisfying requirements for graduation as listed for college, school and major field requirements. If a student has questions concerning the proper satisfaction of specific requirements, he/she should consult with the school dean, major advisor, or the Director of Records, Registration and Advisement.

Academic Dishonesty

The following are recognized as unacceptable forms of academic behavior at Reinhardt College:

1. Plagiarizing, that is presenting words or ideas not your own as if they were your own. Three or more words taken directly from another author must be enclosed in quotation marks and documented. The source of distinctive ideas must also be acknowledged through appropriate documentation.
2. Submitting a paper written by another student or another person as if it were your own or writing a paper for submission by another student.
3. Submitting a paper written by you for another course or occasion without the explicit knowledge and consent of the instructor.
4. Fabricating evidence or statistics that supposedly represent your original research.

5. Cheating of any sort on tests, papers, projects, reports, etc.
6. Unauthorized use of the password or account number of another student or a faculty member to gain access to computers, data files, or computer output.
7. Practices identified by instructor.

Penalties for Academic Dishonesty

In the event of academic dishonesty, according to the definition stated above and whatever additional definition an instructor has published in a class syllabus, the instructor may:

1. Assign a grade of F or a score of 0 on the paper, project or examination, but allow resubmission resulting in a maximum combined grade of C.
2. Assign a grade of F or a score of 0 on the paper, project or examination without the opportunity for resubmission.
3. Assign a grade of F in the course.
4. Dismissal from School as adjudicated by School faculty, School Dean and Vice President for Academic Affairs.

In all cases, the instructor will forward evidence of dishonesty to the Vice President for Academic Affairs and Dean of the College and will inform him or her of the action taken.

Academic Honors and Awards

Students may be honored for excellence in scholastic achievement by being placed on the Dean's List, by being named to receive special certificates and awards, or by being selected for honor societies. The Dean's List is prepared by the Office of Records, Registration and Advisement and distributed to

hometown media by the Office of Marketing and Communications after each semester. Dean's list certificates are prepared by the Office of the Vice President for Academic Affairs & Dean of the College and are mailed to the students.

To be included on the Dean's List, a student must attain a 3.5 grade point average based on successful completion of a minimum of 12 earned semester credit hours with no grade less than a B.

Each year the faculty designates two graduating seniors as "most outstanding" — one traditional and one nontraditional student. Special awards are given for excellence in various academic subject areas. Students on social probation are not eligible for academic awards.

Honors Day is during Spring Semester to acknowledge students who have demonstrated exceptional scholastic achievement or significant service in campus activities. Specific awards are identified through the Office of the Vice President for Academic Affairs & Dean of the College.

Honors Program

The Honors Program is designed for students who are bright, curious and enjoy being challenged. A first year student may be invited to apply for admission to the Reinhardt College Honors Program with the following criteria: a high school GPA of at least 3.5, an SAT score of at least 1100 (critical reading and math), and placement in college level courses (English 101 and Math 102). Students who do not meet these criteria will be considered on a case-by-case basis.

Returning students of Reinhardt College who have earned a 3.0+ GPA may take an honors section of a course. Returning students may apply to join the Honors Program with a faculty recommendation and 3.3+ GPA. Students who have completed 12 semester hours of Reinhardt College coursework with a 3.5+ GPA may apply to join the Honors Program without a faculty recommendation.

Students transferring to Reinhardt College may apply to have up to three honors-designated classes transferred with a letter of application and a copy of the syllabi for the courses. The Honors Program Advisory Committee may ask for further materials. This committee will render a decision about the Honors Program credit for these courses.

In the freshman year, students enroll in three honors-designated classes along with other high-achieving students. After the first year, students in the program enroll in two or three honors classes a year. These courses challenge students to a higher level of critical thinking, reading and writing by providing more stimulating course materials and more creative assignments.

Students in the Honors Program may apply for an annual Honors Scholarship depending upon participation and achievement in the program. There are several forms of academic recognition for students who are successful in the Honors Program. The Admissions staff can provide information about this program.

For more information, visit the Honors Program website at <http://www.reinhardt.edu/honors>.

Honor Societies

Honor societies on campus include:

- **Alpha Chi** - is a coeducational academic honor society founded in 1922 whose purpose has been to promote academic excellence and exemplary character among college students and to honor those who achieve such distinction. Active membership is restricted to the top ten percent of members of the junior and senior classes with provision that a student may qualify for membership at the time of graduation with the baccalaureate degree.
- **Alpha Kappa Delta** - is an international Sociology Honor Society dedicated to promoting, facilitating, and recognizing

academic scholarship in the subject of sociology.

- **Beta Beta Beta (TriBeta)** – is a society for students, particularly undergraduates, dedicated to improving the understanding and appreciation of biological study. Since its founding in 1922, more than 175,000 persons have been accepted into lifetime membership, and more than 430 chapters have been established throughout the United States and Puerto Rico.

TriBeta was founded in 1922 at Oklahoma City University—the Alpha Chapter—by Dr. Frank G. Brooks and a group of his students. At every district and national meeting, student research papers are presented. Awards are given for outstanding individual and chapter accomplishment.

- **Phi Alpha Theta** – is a professional society whose mission is to promote the study of history through the encouragement of research, good teaching, publication and the exchange of learning and ideas among historians. Students must complete 12 semester hours of History with a GPA of at least a 3.10 and a have cumulative GPA of 3.00, and be in the top 35% of the class.
- **Sigma Beta Delta** – is a professional society in business. Membership in Sigma Beta Delta is the highest national recognition a business student can receive at a college or university with a Sigma Beta Delta chapter. Its purpose is to promote higher scholarship in business and to recognize and reward scholastic achievement in businesses and economic subjects. Candidates for bachelor's degree who rank in the upper 20% of their class at the time of invitation to membership may be inducted into membership following completion of at least one-half of the degree program in which they are enrolled

- **Sigma Tau Delta**—is the international English honor society whose focus is on conferring distinction upon students of the English language and literature in undergraduate, graduate, and professional studies. Sigma Tau Delta also recognizes the accomplishments of professional writers who have contributed to the fields of language and literature.

Assessment Testing and Surveying

Reinhardt College's commitment to its mission and goals requires conducting regular evaluations of progress toward achieving those goals. Testing and surveying of students at matriculation, during studies and after completion of studies are essential parts of this evaluation process. Students may expect to be asked to cooperate in various surveys, interviews, focus groups and other data-collection efforts.

Since the goals of Reinhardt College are directed to the education of the whole person, achievements are measured by evidence concerning the whole person. To protect confidentiality of data, the college does not release personal information about individuals and, wherever possible, avoids attaching names to personal data during analysis.

Alternate Ways of Earning Credit

For the baccalaureate degree, Reinhardt College will accept a maximum of 30 semester credits of validated college-level learning from any combination of formal skill testing and/or experiential learning (see Experiential Learning Credit).

For the associate degree, the College will accept a maximum of 15 semester credits of validated college-level learning from any combination of formal skill testing and/or experiential learning.

Credit by examination may be granted for any combination of the following: the Advanced

Placement Program Examination (AP), the College-Level Examination Program (CLEP) subject tests, the Proficiency Examination Program (PEP) and the subject tests of the American College Testing Service (ACT).

Advanced Placement (AP)

High school students who participate in the Advanced Placement Program may be eligible to earn college credit. In the areas that Reinhardt has courses, students may earn a maximum of 15 semester credits by AP examination. Generally, the required cut-off score to earn college credit for AP work is a three on an Advanced Placement exam. A student should check with the Office of Records, Registration and Advisement for acceptable scores and the specific courses they replace.

College-Level Examination Program (CLEP)

Acceptable scores on one or more of the general or subject-area examinations of the College Entrance Examination Board College-Level Examination Program (CLEP) entitle students to a maximum of 15 semester credits in areas where Reinhardt College offers courses.

The Educational Testing Service administers CLEP exams at its various testing centers. An enrolled student should contact the Office of Records, Registration and Advisement regarding testing.

Proficiency Examination Program

A student who feels that he or she knows the material for a particular course may request to take a comprehensive final examination to earn credit for that course. The student must secure the approval of the appropriate School Dean and the faculty member who teaches the course. Before taking the final exam, the student must pay a test fee equivalent to the charge for one semester credit. The student must earn a grade of C or better on the final exam to earn credit for the course. The course will be noted on the transcript as having been passed by examination; however, the exam grade will not be calculated in the grade point average. If the student fails the final

exam, he or she will not be allowed to repeat it for credit in that particular course. A student may earn a maximum of 15 semester credits through the proficiency examination program.

Directed Study

Directed study is an alternative method of learning course material that is appropriate only when a student cannot take the course in the usual manner. Under the direction of a faculty member, the student must meet the same learning outcomes as required in a regularly scheduled course. A GPA of 3.0 or higher is required to pursue directed study. Directed Studies should not be used for core classes. Regulations and directed study applications can be obtained from the Office of Records, Registration and Advisement. There is an additional charge of \$85 per credit hour.

Independent Study

Independent study is a carefully organized learning activity with specific objectives and methods of evaluation developed by a student in consultation with a supervising faculty member. It is an inquiry into an area not covered by a regular course or intensive study beyond the scope of regular classroom work. Such inquiry may occur in the library or a laboratory, or through reading, research or experimentation. The purpose of independent study is to encourage a high level of individual academic achievement and to stimulate and orient students toward advanced work. Independent study courses are available in nearly every subject area and are numbered 299 (sophomore level) or 499 (junior/senior level). Regulations and independent study applications can be obtained from the Office of Records, Registration and Advisement. Only two courses taken by independent study may apply toward fulfilling graduation requirements and only one independent study may be taken in a term. There is an additional charge of \$85 per credit hour.

Special Topics

Each discipline has a special topics designation for courses that faculty members want to offer on a onetime or experimental basis. Each discipline has a

special topics number at the freshman/sophomore level (298) and at the junior/senior level (498).

Experiential Learning Credit

Reinhardt follows the recommendations of the American Council of education and the Council for the Advancement of Experiential Learning in awarding experiential learning credit. Credit is awarded on a course-by-course basis. Experience alone is inadequate; learning is the key component for earning credit. Experiential learning considered for credit must be related to the course work in the general education curriculum, major program of study, or elective courses of the student's chosen academic program. The experiential learning must relate to the learning objectives of the Reinhardt course for which the student is seeking credit. The student will demonstrate competencies that would be acquired through the Reinhardt course for which credit is being requested.

Procedure for Experiential Learning Credit

1. Student meets with the appropriate School Dean. The Dean ascertains the course(s) for which the student believes he/she has college level learning experience.
2. The Dean assigns a faculty member to supervise the project.
3. The faculty member provides course objectives for courses in which the student believes he/she has college level experiential learning.
4. The student meets with the supervising faculty member to discuss proposal content.
5. The student submits completed Experiential Learning Credit Proposal(s) to the supervising faculty member, who notifies the appropriate dean that the proposal has been submitted.
6. The supervising faculty member responds to the student within 15 school days.

7. The student begins work on portfolio – a five to eight page narrative describing his/her learning and the relationship of that learning to the Reinhardt College course objectives. In addition to the narrative, the portfolio will contain documentation of learning such as seminar syllabi, examples of the student's work, letters attesting to the student's learning, certificates, newspaper or magazine articles concerning the student's achievements, or any other appropriate forms of learning documentation.

8. The student submits 2 copies of the completed portfolio to the supervising faculty member.

9. The supervising faculty member notifies the Dean of the school that the portfolio has been delivered.

10. The faculty supervisor evaluates the portfolio within 30 days and returns the portfolio to the Dean of the School.

11. If the evaluator denies credit, he/she will indicate which objective has not been met and provide suggestions for the student to meet those objectives.

12. If the evaluator recommends that credit be granted, the dean will obtain signatures from the student's advisor and the Dean of the College.

13. Finally, the portfolio will be signed by the Director of Records, Registration, and Advisement who will record "E" credit on the student's transcript and notify the business office to bill the student for the appropriate tuition.

14. The Dean will place one copy of the portfolio in the library and return the other copy to the student.

International Study Opportunities

Reinhardt students have the opportunity to enrich their knowledge and expand their own cultural identities by studying abroad. The International Studies program at Reinhardt College provides students with life-transforming educational experiences outside of the borders of their own society. These programs expand upon the high-quality liberal arts, professional and science education they obtain at Reinhardt as students learn

to interact more effectively in a world that is becoming more interdependent and more global. Students may register for summer school group courses led by Reinhardt faculty program directors in which the classroom is global. In recent years, faculty-led programs have explored Spain, Ghana, France, Greece, Italy, Germany, Austria, the Czech Republic, Hungary and Great Britain.

Alternately, or in addition, students may work on an individual basis with the Director of International Studies and their major advisors to find a summer-, semester- or year-long study abroad program that fits their geographical, academic and financial needs and interests. These may be classroom programs, internships, field or service learning programs, or a combination. Each program will have its own selection criteria; each applicant must meet the standards set by that particular program. Students work with their advisors to assure that their choice of a program will reinforce and supplement their major curriculum. In recent years, Reinhardt students have lived and studied in Denmark, Ireland, Australia, Spain, Italy, England and Peru.

Federal and state financial aid--including HOPE and Georgia Tuition Equalization Grants--may be used to fund study abroad opportunities; consult the Office of Financial Aid if eligible. Students who study abroad through a consortium agreement with another institution remain matriculated as Reinhardt students through payment of a study abroad fee.

Reinhardt students also participate each year in the Campus Ministry's mission trip programs, which are frequently international in focus but do not offer academic credit. These programs are coordinated by the Norman W. Paschall Office of Campus Ministry and are usually offered during Spring Break.

International studies opportunities provide excellent support for students in any major and such programs deeply enrich our students and our College community. For more information on international opportunities, visit the College website at <http://www.reinhardt.edu/internationalstudies/>

Study at Another Institution

Any student desiring to take course work on a transient basis at another accredited institution must obtain prior written permission from the advisor and the Director of Records, Registration and Advisement at Reinhardt College. Failure to obtain this permission may result in the denial of credit. Transient request forms are available in the Office of Records, Registration and Advisement. Students wishing to continue their study elsewhere for a second semester must seek and receive permission in advance. This extension, if approved, is good for only one semester.

Academic Load

During the regular fall and spring semesters, the normal academic load is 15 credits. The minimum load for full-time status is 12 credits. A full-time student may take up to 18 credits hours without special approval. A student with a cumulative 3.00 grade point average or better may take additional credits with the approval of the School Dean.

Class Standing

Class standing is based upon the number of semester credits successfully completed:

0 - 29	freshman
30 - 59	sophomore
60 - 89	junior
90+	senior

Developmental Courses

Reinhardt College offers English and mathematical developmental courses for students who need additional background in communication skills and mathematical concepts. These courses include ENG 095 (Critical Reading), ENG 099 (Basic Composition), MAT 098 (Pre-Algebra), MAT 099 (Basic Algebra), and MUS 099 (Fundamentals of Music). They are designed to prepare students for successful completion of college-level reading classes, ENG 101 (Composition) and MAT 102 (College Algebra). Orientation for new and transfer

students includes a placement process that is designed to provide faculty advisors with enough information to recommend the level at which a student should begin.

In any developmental course, a student will receive a P for passing, which indicates work of at least a C average. A student will receive an NP (not passing) for work that is less than a C average.

To pass ENG 099 and enter ENG 101, the student must earn a P in ENG 099; to pass MAT 098 and enter MAT 099, students must earn a P in MAT 098; to pass MAT 099 and enter MAT 102, students must earn a P in MAT 099. A music major is required to pass MUS 099 to enter MUS 110.

Grades received in developmental courses are valid for institutional credit only. Institutional credits do not count toward degree requirements at Reinhardt. Furthermore, grades of P and NP are not calculated into a grade point average. The hours are calculated for tuition, financial aid and housing purposes.

Academic Performance

Academic Warning

A student who fails to meet the cumulative grade-point averages designated below will be placed on academic warning for the following semester:

<i>Semester Credits Attempted</i>	<i>Cumulative Grade-Point Average</i>
0-15.....	1.5
16-30.....	1.6
31-45.....	1.7
46+.....	2.0

Students are removed from academic warning by attaining the required cumulative grade-point averages in the following semester. Failure to meet this requirement will result in academic probation.

Academic Probation

A student on academic warning who does not attain the required cumulative grade-point average by the end of the following semester is placed on academic probation. If at the end of the probationary semester the student still has not attained the required cumulative GPA, he or she will be suspended.

A student on academic probation is expected to focus on improving his or her GPA. For this reason, a student on probation may not hold office in the Student Government Association and he or she may be barred from participation in other College activities.

A student may be continued on academic probation for one additional semester with the written permission of the Vice President for Academic Affairs provided his or her GPA shows definite improvement by the end of the first probationary semester.

Academic Suspension

A student may be academically suspended for failing to meet the requirements listed under academic probation, for receiving all Fs in academic courses during a single semester, or for failing to make reasonable progress toward graduation.

A student who has been suspended for scholastic deficiencies may apply for readmission after an absence of one semester (excluding Summer Semester). The appeal is reviewed by the Admissions Committee. Each appeal is evaluated in light of institutional purpose and the well-being of the student involved. A student readmitted after academic suspension will be placed on academic probation. Other conditions may also be imposed.

Academic Dismissal

A student readmitted from academic suspension who fails to meet either the requirements of readmission or regular academic standards will be permanently dismissed from the College.

Academic Transcripts

In accordance with the Family Educational Rights and Privacy Act of 1974, as amended, transcripts are issued only at the written request of the student. Telephone or e-mail requests cannot be accepted. Students should request transcripts well in advance of their need for them to allow time for mailed transcripts to reach their destination. Transcripts will not be issued for those who are delinquent in their financial obligations to the college. Each official transcript requires a \$5 fee.

Class Attendance

Regular attendance at scheduled classes, laboratories and examinations is each student's obligation. A student must account to the instructor for absences and make up all work missed.

Excused Absences

Excuses for illness may be secured from student health services only if a student has been checked by the nurse or is under the care of a physician.

Absences due to participation in officially sponsored College student activities or field trips are excused. It is the responsibility of the student to have the excuse approved before the absence and to complete all assignments. Faculty members who are planning field trips must have these trips certified in advance by the Vice President for Academic Affairs and Dean of the College.

Emergency absences are excused only under extraordinary circumstances (i.e., death or critical illness in a student's immediate family). Such absences are excused at the discretion of the instructor and only if the student makes her or his situation known immediately upon returning to class. Complications arising from transportation problems, ordinary business, or legal transactions are not considered emergencies.

Drop/Add Policy

Once registration is complete, the Office of Records, Registration and Advisement handles deletions or additions to a student's class schedule during the drop/add period. A student requesting a scheduling change after registration must complete a drop/add form.

Students may not add classes after the published drop/add period. Each term's deadline is printed in *The Academic Calendar*. It is the student's responsibility to check *The Academic Calendar* for deadlines that apply to the drop/add period and withdrawal from classes.

Any student who is receiving financial aid and wishes to drop a class must first consult the Office of Student Financial Aid.

Drop/Add Procedures

1. The Drop/Add Period is listed in the academic calendar. A student may drop any course and add another during the drop/add period. No course may be added beyond this time.
2. During the Drop/Add period, a student may add or drop courses by completing a drop/add form in the Office of Records, Registration and Advisement, or by Web Registration, or from the Administrative Assistant at the North Fulton Center.
3. After the Drop/Add period, a student may withdraw from a course up to the midpoint of the respective course by completing a Drop/Add form with the Director of Records, Registration, and Advisement. Tuition will be charged for course withdrawals after the drop/add period. A student who wishes to withdraw from a class must obtain the signature of the instructor of the course on the drop form. Students withdrawing after the drop/add period and prior to the midpoint of the term will receive a W. After the mid-point date, students who initiate a withdrawal receive an F for the class. Students who do not follow this procedure will receive an F.

4. Students may be dropped from the class by the instructor for violation of the instructor's attendance policy with a grade of W up to the withdraw deadline or with the grade of F following the withdraw deadline. Any student who is unable to continue attendance in class should either drop the course, withdraw from the College, or make appropriate arrangements with the instructors for an Incomplete.
5. Instructors have the authority to drop students who do not contact them or attend the first week of class meetings. Instructors do not, however, automatically drop students who miss these classes. Students who do not intend to remain in a course must drop the course before the end of the official drop/add period.
6. Instructors may dismiss a student from a class when absences or other classroom behavior is detrimental to the student's academic standing or to the success of the class as a whole. The same grading procedure and time-line apply to instructor-initiated dismissals as to student-initiated withdrawals.

Grading Policies

Grades and Notations

Levels of performance are indicated by the following grades, which are used, except as noted, in computing the semester and cumulative grade-point average (GPA). Grades are recorded on each student's permanent record:

		<i>Grade points per semester credit</i>
A	excellent	4.0
B	good	3.0
C	average (minimum required grade points per semester credit for certain courses, as specified elsewhere in the catalog)	2.0
D	poor (while giving credit hours, grade points per semester credit does not apply toward the degree in courses requiring a C or better)	1.0
F	failure	None

P	passing	None
NP	not passing	None
AU	audit	None
I	incomplete	
<i>Given only in case a deficiency exists in a relatively small portion of the course, an incomplete means that a student was performing satisfactorily but for nonacademic reasons beyond his or her control was unable to meet full course requirements. The required work must be completed by the end of the following semester. Otherwise, the I becomes an F.</i>		
W	withdrew without penalty	None
NR	not reported - no effect on grade points (an administrative notation in the absence of a grade)	
P	credit by examination	None

Calculating Grade Point Averages

The cumulative Reinhardt grade point average is calculated by dividing the total number of grade points earned in academic courses at Reinhardt College by the total number of academic credits attempted at Reinhardt College for example:

$$\text{Credit Hours} / \text{Quality Points} = \text{GPA}$$

<i>Class</i>	<i>Credits</i>	<i>Grade</i>	<i>Quality Points</i>
ENG 101	3	A	12
CHE 121	4	C	8
SPA 101	3	B	9
PED 100	2	A	8
TOTAL	12		37

$$12/37 = 3.08 \text{ GPA}$$

Repeating Courses

Reinhardt College allows students to repeat courses. The higher grade earned stands as the official grade. Only the higher grade will be calculated in the GPA, although all attempts will be listed on the transcript. Repeated courses will be denoted by "*" and "R," indicating the lower grade and higher grade

respectively following the grade. A student may not transfer in a course previously failed at Reinhardt.

Scholastic Standing

Determination of scholastic standing is generally based upon the cumulative Reinhardt grade point average, which appears on each student's permanent record.

Grade Changes and Incomplete Course Work

Except for a grade of I, or incomplete, a final grade cannot be changed unless there has been a clerical or mathematical error in how the grade was determined. The error must be documented and the correction approved by the Vice President for Academic Affairs and Dean of the College. All grade changes must be submitted on the appropriate grade change form.

Students who receive a grade of "I" in a course must complete the course with the same instructor or an instructor approved by the respective School Dean in order to remove the I. All work must be finished within the next semester whether or not the student is in attendance. Failure to complete course requirements within the next semester will result in the assignment of an F for the course.

Final Examinations

Final examinations are given at the discretion of the instructor. They are held at the end of each semester in accordance with a definite schedule issued by the Office of Records, Registration and Advisement based upon the scheduled time of the course.

Students should not be required to take more than two final exams on the same day. If a student has more than two final examinations in a single day, he or she may reschedule one of them through the appropriate School Dean.

Instructors are discouraged from giving final examination either to the class or to individuals at times other than the examination period scheduled. Instructors should promptly return written tests and reports to students for review. Unless final

examinations are returned to students, instructors should keep examinations on file for at least one year and allow each student to review his or her paper upon request.

Auditing a Course

A regularly admitted student desiring to audit a class may do so with the approval of the instructor. Auditors do not receive credit for the course; however, they may participate in class discussion with the instructor's approval. The audit charge is one-half the standard course tuition/fees.

Auditors are not permitted to change audit status after the drop/add period ends. Auditors who decide to change their status before the end of the drop/add period must pay the balance of the course tuition/fees.

Petitions and Academic Appeals

Faculty Grievance

A student with a grievance against a faculty member must meet with the instructor involved. If the grievance remains unresolved, the student discusses the concern with the appropriate School Dean. Failing resolution at that level, the student may seek satisfaction from the Vice President for Academic Affairs and Dean of the College.

Grade Grievance

A student may appeal for a grade change within 30 days of the posting of grades. An appeal form is available in the Office of Academic Affairs.

Enrollment Related Appeals

The Appeals Committee reviews concerns regarding matriculation/enrollment issues that are not outlined above or those related to degree completion. For example, the Appeals Committee reviews requests regarding Satisfactory Academic Progress for

financial aid purposes, withdrawal from the College subject to academic and/or financial penalty, or drop/add of course work after the deadline to do so. Students wishing to appeal are directed to submit a letter to the Director of Records, Registration and Advisement including the following detail:

- Name and mailing address
- What matter is being appealed – i.e. withdrawal, etc.
- Why matter is being appealed
- Requested outcome – i.e. tuition reduction, return of fees, etc.

The letter should be accompanied by supporting documentation that may include medical records, letters of support from other College personnel, etc.

Non-Academic Grievance

Information regarding procedures for a non-academic grievance is available on the College website.

Withdrawal From Reinhardt College

If a student wishes to withdraw all courses before the end of the semester, he or she must:

- Obtain a withdrawal form from the Office of Records, Registration and Advisement and complete the student information portion.
- Obtain required signatures from the Vice President for Academic Affairs, the Business Office, and the Director of Financial Aid, as well as the Director of Residential Life and ASO Advisor if applicable.
- Submit the completed withdrawal form to the Records Office for processing.
- Refunds due to a withdrawal from Reinhardt College are processed according to the submission date and the refund policies listed in this catalog.

Students who complete the appropriate paperwork and withdraw before midterm of the respective term or sub term of a course will receive a W. Students

not completing the appropriate paperwork or who initiates a withdrawal after the published deadline for the last date to withdraw without penalty will receive an F.

Procedures for New Students

Orientation

All entering Waleska Campus freshmen and transfer students attend an orientation session. The Student Orientation at Reinhardt program provides information about College objectives, traditions, academic programs and extracurricular activities. It also provides an excellent opportunity for new students to meet and make friends. Personal development, special events and entertainment combine to make a meaningful, enjoyable experience. To continue the orientation process, all freshmen and transfer students will enroll in RHC 100, a one semester hour orientation course.

Placement Testing

English and Mathematics

All entering freshmen students and all transfer students who do not present evidence of successful completion of ENG 101 (Composition) and MAT 102 (College Algebra) are evaluated for placement purposes.

Applicants who present a Critical Reading SAT sub-score of at least 570 (25 ACT English) or a combined SAT Critical Reading and Writing sub-scores of at least 970 may enroll in ENG 101. All other candidates will be evaluated for placement based on an assessment of SAT/ACT scores, high school course selection and achievement, and course rigor.

Applicants who present a Math SAT sub-score of 520 (22 ACT Math) or better may enroll in MAT 102. All other candidates will be evaluated for placement based on an assessment of SAT/ACT scores, high school course selection and achievement, and course rigor.

Course placement results are not a recommendation, but a requirement.

Music Theory

All entering music majors are required to take a music theory placement test. A music student must understand notation, rhythm, scales, intervals and triads before entering MUS 124 (Music Theory I). A student who does not meet these requirements will be placed in MUS 099 (Fundamentals of Music).

*N*OTES



ACADEMIC ADVISING

Academic Advisement

All new students will be advised as a part of New Student Orientation.

All students are assigned an advisor with whom they will meet periodically to discuss their academic programs, progress towards degree completion, career goals and personal goals. At least once each semester, students are expected to schedule an appointment with their advisors to select classes for the following semester.

Change of Advisor

Forms for change of advisor/change of major-minor must be obtained from the Office of Records, Registration and Advisement. Any submitted change of advisor request is subject to review by the respective School Dean.

Change of Major/Minor

Students wishing to initiate a change of major/minor should meet with their current advisor or School Dean. When complete, the paperwork is submitted to the Office of Records, Registration and Advisement for processing..

Purpose of Academic Advising

Academic advising is formal and informal guidance intended to help students investigate, identify and accomplish individual academic, career and personal goals.

Goals of Academic Advising

1. Inspire students to understand their freedom of choice and accept responsibility for academic progress and planning.
2. Assist students in the exploration and definition of immediate and lifelong goals.

3. Encourage students to explore and become involved in beneficial experiences that contribute to a complete college experience.

Role/Responsibilities of the Advisee

The advisee role in academic planning is to be involved, responsible and committed to developing and implementing a career, academic and personal plan for the future which includes the following:

1. Responsible for initiating and advancing timely career and academic related plans and discussions with advisor
2. Responsible for initiating regular progress appointments and seeking advisor assistance when problems arise
3. Responsible for fulfilling requirements as agreed upon during discussions with advisor
4. Responsible for recognizing that the ultimate responsibility for timely completion of academic requirements rests with the advisee

Role/Responsibilities of the Academic Advisor

The academic advisor's role is to be a sensitive, knowledgeable and skilled link that enhances the advisee's relationship with the College. The academic advisor assists the student in achieving educational, career and personal goals through the following:

1. Maintain Advisee records. Keep current advisee records and personal information in accordance with confidentiality requirements.
2. Furnish accurate academic information. Provide advisees with correct and relevant information about the college and departmental graduation requirements.
3. Know assigned advisees and their individual educational, personal and career goals.
4. Guide major program planning. Recommend courses which correspond with advisees' academic background and educational goals.

5. Monitor academic decision-making. Inform advisees about relevant alternatives, limitations and possible consequences of academic decisions, including information on academic standards, appeals and charges of academic dishonesty.
6. Refer to campus and community resources. Encourage and guide advisees to utilize available campus and community learning support and student development resources.
7. Encourage timely progress toward degree. Advocate timely planning and progress toward educational goals with prompt attention to problems.
8. Retention. Support student through advising to increase probability of degree completion.



GRADUATION REQUIREMENTS

General Degree Requirements

To earn a bachelor's degree, a student must complete a minimum of 120 semester hours with a cumulative grade-point average of 2.0 on all hours undertaken at Reinhardt College and on all hours in her or his major course work at Reinhardt. To earn an associate degree, a student must complete a minimum of 60 semester hours and meet the same cumulative grade-point average requirements for a bachelor's degree.

Student Responsibility

The ultimate responsibility for meeting graduation requirements rests with the individual student. Faculty advisors and the Office of Records, Registration and Advisement make every effort to assist and advise the student so that he or she may successfully complete college work in a reasonable time period. The College will not assume responsibility for ensuring that the right courses are taken at the right time.

- Each student is responsible for following the guidelines in the *Academic Catalog* in force at the time of initial enrollment and for being aware of information pertaining to his or her course of study.
- It is also the student's responsibility to check *The Academic Calendar* for deadlines that apply to drop/add periods and withdrawal from classes.

Application for Degree

A prospective graduate must submit the completed application for degree to the Office of Records, Registration and Advisement no later than the end of

drop/add two terms preceding the anticipated graduation date. The processing fee of \$75.00 is due upon submission of the application. Forms submitted after this date are subject to a late graduation fee of \$100.00. The early application timeframe enables the Office of Records, Registration and Advisement to compare the prospective graduate's transcript to the requirements of his or her degree program. Any problems noted during this transcript audit are brought to the student's attention. It is the student's responsibility to correct irregularities and deficiencies by providing missing transcripts, obtaining course substitutions and making schedule changes needed to successfully complete the course of study.

Graduation Requirements

To earn a degree from Reinhardt College, students must meet the following requirements:

1. Completion of a minimum of 120 semester credits with a Reinhardt cumulative grade-point average of 2.0 or higher for the baccalaureate degree OR completion of a minimum of 60 semester credits with a Reinhardt cumulative grade-point average of 2.0 or higher for the associate degree.
2. For the baccalaureate degree, at least 32 of the last 45 semester hours prior to graduation (including 15 upper level credits in the major) must be taken at Reinhardt OR for the associate degree, completion at Reinhardt of the last 20 semester credits immediately preceding graduation.
3. Satisfaction of general education requirements and major field requirements.
4. Completion of ENG 101 (Composition) and ENG 102 (Composition and Literature) with a grade of C or better.
5. Demonstration of basic computer competency as defined by the respective major.

51 Graduation Requirements

6. Attainment of a grade of C or better in all courses required for the major.
7. Submission of an application for graduation to the Office of Records, Registration and Advisement by the deadline specified in the Academic Calendar..
8. Satisfaction of all financial and other obligations to the College and payment of a graduation fee.
9. All baccalaureate graduates must take the Measures of Academic Proficiency and Progress Test (MAPP) in order to meet graduation requirements.
10. Formal faculty approval for graduation.

Grades received in pre-collegiate or developmental courses are valid for institutional credit only. Institutional credits do not count toward honors or degree requirements at Reinhardt. Furthermore, grades of P and NP are not calculated into a grade point average. The hours are calculated for tuition, financial aid and housing purposes.

Students majoring in education should see the criteria for completion of all Bachelor of Science in Education programs in this catalog.

Graduation Honors

Reinhardt College awards Latin honors in baccalaureate degree programs for cumulative grade point averages, including all transfer credit. For Commencement announcements, honors are determined according to cumulative GPAs at the end of the Spring Session I.

Cum Laude	3.30 - 3.59
Magna Cum Laude	3.60 - 3.89
Summa Cum Laude	3.90 - 4.00

Participation in Commencement

Commencement is held only at the end of Spring Semester. All degree requirements, including satisfaction of student financial obligations to the college, must be met at the end of spring semester for

commencement participation. Or, if course work is to be completed during summer semester, a petition to participate in graduation may be approved. This form is in the Office of Records, Registration and Advisement. Attendance at this ceremony is expected of all students. A Baccalaureate service is held the evening before Commencement.

Second Degree

A student who holds earns a first bachelor's degree from Reinhardt College may also earn a second degree from Reinhardt in a different program by completing the required courses for that major. A minimum of 32 additional semester credit hours in residence is required.

If the candidate has earned a first baccalaureate degree from another regionally accredited college or university, a second bachelor's degree to be earned at Reinhardt requires a minimum of 32 semester credit hours in residence.

Core Curriculum

Courses	Total Credits
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Orientation	1
RHC 100 Reinhardt College Orientation	

Communication Arts	9
ENG 101 Composition	
ENG 102 Composition and Literature	
COM 108 Fundamentals of Speech	

Humanities	12
<i>Select one of the following:</i>	
ART 105 Art Appreciation	
ART 215 Art History I	
ART 216 Art History II	
MUS 105 Music Appreciation	
THE 105 Theatre Appreciation	
<i>Select one of the following:</i>	
ENG 203 British Literature I	
ENG 204 British Literature II	
ENG 223 American Literature I	
ENG 224 American Literature II	
ENG 271 World Literature I	
ENG 272 World Literature II	
<i>Select one of the following:</i>	
PHI 104 Introduction to Philosophy	
REL 104 Introduction to Religion	
<i>Select one of the following:</i>	
REL 204 Survey of the Old Testament	
REL 205 Survey of the New Testament	

Math and Natural Science	11
MAT 102 College Algebra (or higher)	
Any two-course laboratory science sequence (BIO, CHE, GEO, PCS)	

Social Science	12
HIS 111 Western Civilization to 1650	
HIS 112 Western Civilization since 1650	

Select two courses from the following:

BUS 205 Principles of Economics (Micro)

HIS 251 American History to 1865 OR

HIS 252 American History Since 1865

POL 101 American Government

PSY 101 Introduction to Psychology

SOC 105 Introduction to Sociology

Foreign Language/Multicultural Studies*	6
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*Complete a two-course sequence in a foreign language OR complete two courses that focus on another culture or area of the world. One course may be part of a study abroad program. Courses that meet this requirement include:

BUS 407M International Business

BUS 430M Managing the Global Work

COM 360M Intercultural Communication

ENG 335M Multi-cultural American Literature

ENG 336M African-American Literature

ENG 371M Global Literature in Translation II

HIS 210M World Geography

HIS 312M/REL 312M Religion and History of Judaism and Islam

HIS 334M History of Eastern Europe

HIS 340M/REL340M History and Religion of South Asia

HIS 342M History of East Asia

HIS 346M History of Africa

HIS 347M Colonial Latin America

HIS 348M Modern Latin America

HIS 370M History of Native Americans

HIS 390M Topics in Women's History

MUS 325M World Music

POL 311M Comparative Politics

REL 308M World Christianity

SOC 200M Global Social Problems

SOC 310M Social Inequality: Class, Race and Gender

SOC 320M Race and Ethnic Relations

SSC 495M Diverse People

Education majors may also choose from among the following:

EDU 254M Multicultural Education

EDU 361M Comparative International Education

EDU 362M Semester Abroad Program

Health and Wellness/Physical Education*	4
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PED 100 Fitness for College and Life AND

Any two PE activity classes OR one varsity sport

PED 200 Adult Fitness and Wellness*

*Students 21 and older who are employed full-time have the option of taking PED 200 for four credit hours. PED 200 is not an option for students under 21.

Total Semester Credits Required	55
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DEGREES AND ASSOCIATED MAJORS

The Academic Program

The educational process at Reinhardt is based on the following assumptions:

- Education should include more than just learning facts and developing skills; it should facilitate the fullest development of a student's maturity, responsibility and life-affirming creativity. The curriculum should provide opportunities for a forthright, in-depth wrestling with the central moral, spiritual and ethical concerns of the human experience.
- Students must assume responsibility for their own education. However, they can benefit from some professional guidance. The content of the curriculum does matter and certain sequences of courses better suit degree requirements than others.
- Teaching should be related to life. Faculty members should be models of what they teach, men and women of integrity, discipline, creativity and scholarship.
- The dynamics of learning and the content of knowledge in the educational process must be related to student needs, experiences and growth.

Definitions

Associate Degree

An associate degree may be a two-year transfer degree that indicates the completion of a student's lower division general education requirements, or it may be a specialized terminal degree designed to prepare a student for entry into a particular occupation upon the completion of the degree.

Bachelor Degree

The bachelor's degree is the academic title conferred on a student by the College for satisfactory completion of a prescribed course of study. The bachelor's degree enables a student to acquire a certain amount of general learning and to become proficient in a particular field of study or profession. The curricular structure of a bachelor's degree program includes a system general education core curriculum, institutional graduation requirements, support courses, major courses and electives. At Reinhardt the credits required for the bachelor's degree range from 120-135.

Concentration

An academic concentration within a degree program enables students to make an in-depth inquiry into a discipline or a professional field of study. It should be organized around a specific set of goals and objectives that are accomplished through an ordered series of courses, whose connections define an internal structure and whose sequence advances levels of knowledge and understanding.

Minor

An academic minor within a degree program enables a student to make an inquiry into a secondary discipline or field of study or to investigate a particular content theme. It too should be organized around a specific set of objectives or questions that are achieved through an ordered series of courses. Minors are intended to provide limited competency in the subject. Minors may be selected from the following:

- Art
- Accounting
- Biology
- Business
- Communication Arts

- English
- Gender Studies
- History
- International Studies
- Liberal Studies
- Management
- Marketing
- Mathematics
- Media, Culture and Society
- Music
- Political Science/Pre-Law
- Psychology
- Public Relations and Advertising
- Religion
- Social Sciences Research
- Sociology
- Spanish
- Visual Communication
- Writing for the Media

Degrees and Associated Concentrations

Reinhardt College offers the following degrees. Listed below the degrees are the concentration areas of study.

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Associate Of Arts (A.A.)	
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Associate Of Science (A.S.)	
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Psychology	140

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Bachelor Of Arts (B.A.) - Reinhardt Advantage Program – Organizational Management & Leadership

Business Management & Leadership Option	63
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Minors

Accounting, Business, Management and Marketing	66
Art, English, Gender Studies, History, International Studies, Liberal Studies, Religion and Spanish	104
Communication Arts; Writing for the Media; Visual Communication; Public Relations and Advertising; Media, Culture and Society; Music	129
Biology, Mathematics, Political Science/Pre-Law, Psychology, Sociology and Social Science Research	143

Notes

McCAMISH SCHOOL OF BUSINESS

Donald D. Wilson, Interim Dean

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Website: <http://www.reinhardt.edu/mccamish>

Mission

The McCamish School of Business endeavors to provide a comprehensive business education to students in a variety of business programs, in accordance with the established objectives of Reinhardt College. An appreciation of learning and of serving others is fostered in the McCamish School of Business, as students are prepared for a diverse world in which they may join large multinational corporations, manage and/or own a small business, or pursue graduate education. Emphasis is placed upon professional preparation, within the context of the liberal arts tradition of preparing the whole person for a diversity of roles in life.

Objectives

- **Critical Thinking, Analytical and Problem-Solving Skills**-analyze business situations using information and logic to make recommendations for problem solving and decision making.
- **Interpersonal, Teamwork, Leadership, and Communications Skills**-use team building and collaborative behaviors in the accomplishment of group tasks and will communicate effectively the problem alternatives considered, a recommended solution, and an implementation strategy in oral, written and electronic form.
- **Ethical Issues and Responsibilities**-recognize and analyze ethical dilemmas and propose resolutions for practical business solutions.
- **Functional Business Knowledge**-apply foundation business knowledge and skills to develop competent decisions within each

- business discipline: management, marketing, accounting and information systems.
- **Awareness of Global and Multicultural Issues**-develop awareness and analyze global and multicultural issues as they relate to business.
- **Technology Skills**-effectively use current technology for business applications.

Assessment

Success in achieving the objectives in the Business Administration major will be measured in the following ways:

- Completion of each course in the major with a grade of C or better
- Completion of major area exam
- Completion of an exit survey

Special Features and Activities

- **Sigma Beta Delta** – International Honor Society for Business, Management and Administration
- **Eaglefund** – students can manage actual investments
- **Business community** – opportunities for internships and class-sponsored service learning experiences in real businesses
- **Students in Free Enterprise (SIFE)** – A nationally recognized student organization that engages the student members in community based business, management, and marketing related projects leading to participation in regional and national competitions.

Degree Programs

The McCamish School of Business offers the Bachelor of Science degree in Business

Administration, with the following concentrations:

- Accounting
- General Business
- Management
- Marketing

The McCamish School of Business also provides a Bachelor of Arts in Organizational Management and Leadership with a Business Management & Leadership (BML), Public Safety Leadership (PSL), and Professional Communication Leadership (PCL) options.

A Master of Business Administration is offered at the North Fulton Center .

Faculty

- Walter H. Beck Sr., M.B.A.
- Richard Brisebois, Ph.D.
- Tina Boosel, M.B.A.
- Bonnie Garson, Ph.D.
- Katherine E. Hyatt, D.B.A.
- Thomas I. Kindel, Ph.D.
- Howard L. Reese Jr., Ph.D., C.P.A.
- Donald D. Wilson Jr., Ph.D., *Interim Dean and Program Coordinator of Organizational Leadership*
- John S. Yelvington, D.B.A., C.P.A., *Program Coordinator of Business Administration*

Accounting Concentration

Description

The accounting concentration provides the conceptual foundation and basic skills to begin a career in an accounting practice. Accounting provides the information necessary to help business owners, managers and employees interpret operating results, take appropriate action from an operating perspective and plan for the future.

General Business Concentration

Description

The general business concentration provides students a broad curriculum in accounting, economics, finance, information systems, management and marketing. Students have the flexibility to tailor their study to a specific area of interest.

Management Concentration

Description

The management concentration equips students to communicate successfully, think creatively and adapt to the uncertainties of business fluctuations to meet the challenges of a complex and global business environment. Students study how organizations and people interact; how to lead, motivate and manage a company's organizational resources; and how to make sound management decisions.

Marketing Concentration

Description

The marketing concentration prepares students for careers as sales and marketing professionals. Students study domestic and global demand patterns, pricing, promotions, consumer and market research, professional selling, electronic marketing methods, and marketing strategy.

Organizational Management & Leadership

Program Description

The Reinhardt Advantage Program in Organizational Management & Leadership is 48-semester hour degree completion program. It produces graduates who possess the needed skills and theoretical background to be effective in leadership related positions in corporate and non profit governmental organizational environments impacted by the dynamics of social, cultural and market place changes. (Degree not offered on the Main Campus.)

This interdisciplinary degree also provides the appropriate background for those students wishing to attend graduate programs in leadership, business, public administration and other social science disciplines.

Admission requirements

General Admission Requirements for the Bachelor of Arts in Organizational Management & Leadership degree program:

1. A minimum of two years full or part-time equivalent work experience.
2. A minimum of 60 semester credit hours of transfer credit from an accredited institution, professionally recognized college or university, or a combination of college credit and credit earned through national testing programs (a maximum of 72 credit hours can transfer into this program).
3. A cumulative grade point average of 2.5 on a 4.0 scale of all attempted collegiate work. An applicant that does not meet the 2.5 G.P.A. requirement may be admitted on a probationary basis for one semester.
4. English, Math and Communications require a C or better.
5. Course work with grades of D will be accepted for transfer credit providing the applicant has obtained an associate or bachelor degree.

6. A maximum of 3 semester credit hours for physical education activity courses will be accepted for transfer credit.
7. Official transcripts from all institutions attended.

Public Safety Leadership Option in Organizational Leadership

This degree completion program is specifically designed for law enforcement, fire department, and emergency medical professionals seeking a degree completion program in leadership. It combines core courses in organizational leadership with courses specifically designed for this target audience.

Professional Communications Leadership Option in Organizational Leadership

This degree completion program is designed for adult learners wishing to pursue or enhance a career in communications. It combines core courses in organizational leadership with courses specifically designed for this target audience.

Bachelor of Science in Business Administration

Concentrations: Accounting – General Business – Management – Marketing

The Bachelor of Science in Business Administration (B.S.B.A) is designed for students who want to major in business and concentrate in accounting, entrepreneurship, general business, or management. These concentrations prepare students for various positions in companies of all sizes and for graduate school. Each separate concentration provides more specific preparation, dependent upon students' career aspirations.

<i>Courses</i>	<i>Total Credits Required</i>
General Education Curriculum	55
100-200 Business Core	18
BUS 150 Basic Computer Applications	
BUS 201 Principles of Accounting I (Financial)	
BUS 202 Principles of Accounting II (Managerial)	
BUS 205 Principles of Economics (Micro)	
BUS 206 Principles of Economics (Macro)	
BUS 290 Legal and Ethical Environment of Business	
300-400 Business Core	18
BUS 300 Business Communication	
BUS 301 Principles of Management	
BUS 302 Principles of Marketing	
BUS 303 Principles of Finance	
BUS 330 Statistics for Business Problem-Solving	
BUS 460 Strategic Management	
Concentration	30
<i>Note: Select one of the following five (5) concentrations. Each option requires 30 semester credits.</i>	
All General Electives must be approved by a McCamish School of Business advisor.	
Total Semester Credits Required in Degree	121

Accounting (Concentration) 24

Accounting consists of a coherent sequence of accounting courses that provide the conceptual foundation and basic skills to begin a career in an accounting practice or to use as an appropriate background for such related careers as entrepreneurship, financial services, computer science, management, industrial engineering, law and others. This program will permit students to work in public, business, government and nonprofit organizations. **Main campus day only.**

- BUS 371 Financial Accounting I
- BUS 372 Financial Accounting II
- BUS 373 Financial Accounting III
- BUS 378 Accounting Information System
- BUS 471 Cost Accounting
- BUS 474 Income Tax Accounting for Individuals
- BUS 477 Auditing
- BUS 478 Advanced Accounting
- General Electives

Semester Credits for Accounting	30
<i>Courses</i>	<i>Total Credits Required</i>
General Business (Concentration)	15
The general option is designed primarily for students aspiring to a career in management and marketing in government, international and nonprofit organizations.	
Select five (5) Reinhardt College BUS courses AND/OR five (5) BUS courses transferred from other post-secondary institution(s). Also, credit by experiential learning can be used. (With approval of a McCamish School of Business advisor.)	
General Electives	15
Semester Credits for General Business	30
Management (Concentration)	24
The Management concentration prepares the student to meet expectations of the new millennium in terms of the competitive global marketplace.	
BUS 310 Topics in Management Information Systems	
BUS 404 Creativity and Change	
BUS 407M International Business	
BUS 420 Work Team Design and Development	
BUS 430M Managing the Global Workforce	
BUS 441 Business Logistics and Operations	
BUS 422 Human Resource Management	
BUS 307 Organizational Behavior	
General Electives	6
Semester Credits for Management	30
Marketing (Concentration)	21
Required Marketing Courses	12
BUS 452 Buyer Behavior	
BUS 453 Marketing Research	
BUS 400 E-Marketing	
BUS 451 Marketing Management	
Marketing Electives (choose 9 credit hours)	9
BUS 445 Sales Management	
BUS 446 Personal/Professional Selling	
BUS 447 Services Marketing	
BUS 441 Business Logistics/Operations	
BUS 407 International Business	
COM 311 Public Relations Practices	
COM 312 Advertising Principles	
General Electives	9
Semester Credits for Marketing	30

Bachelor of Arts in Organizational Management & Leadership (B.A.) Business Management & Leadership (BML) option

General Education Competencies Core and Electives requirements for entry into the Bachelor of Arts in Organizational Management & Leadership include:

<i>Courses</i>	<i>Total Credits Required</i>
General Education Entrance Competencies	72
English	6
Speech Communications	3
Math (College Algebra or above)	3
Science	3
Social Science	6
Humanities	6
General Education Electives from any of the above categories	6
Computer Applications	3
Free Electives	36
Major Required Courses	48
OML 300 Applied Research Methods in Managerial Leadership	6
OML 310 Foundations of Managerial Leadership Behavior	6
OML 320 Personal and Organizational Communications	6
OML 330 Human Resource Management and Leadership	6
OML 400 Non-Profit Organization Management & Leadership	6
OML 410 Leadership Issues in Public and Community Relations	6
OML 420 Leadership Issues in Ethics, Values, and the Law	6
BML 440 Special Topics in Business Organization & Leadership	6
Total Semester Credits Required in Degree	120

Bachelor of Arts in Organizational Management & Leadership (B.A.) Public Safety Leadership (PSL) Option

General Education Competencies Core and Electives requirements for entry into the Bachelor of Arts in Organizational Management & Leadership include:

<i>Courses</i>	<i>Total Credits Required</i>
General Education Entrance Competencies	72
English	6
Speech Communications	3
Math (College Algebra or above)	3
Science	3
Social Science	6
Humanities	6
General Education Electives from any of the above categories	6
Computer Applications	3
Free Electives	36
Major Required Courses	48
OML 300 Research Methods in Managerial Leadership	6
OML 310 Foundations of Managerial Leadership Behavior	6
OML 320 Personal and Organizational Communications	6
OML 330 Human Resource Management & Leadership	6
OML 400 Non-Profit Organization Management & Leadership	6
OML 410 Leadership Issues in Public and Community Relations	6
OML 420 Leadership Issues in Ethics, Values, and the Law	6
PSL 430 Special Topics in Public Safety Leadership	6
Total Semester Credits Required in Degree	120

Bachelor of Arts in Organizational Management & Leadership (B.A.) Professional Communications Leadership (PCL) Option

General Education Competencies Core and Electives requirements for entry into the Bachelor of Arts in Organizational Leadership include:

<i>Courses</i>	<i>Total Credits Required</i>
General Education Entrance Competencies	72
English	6
Speech Communications	3
Math (College Algebra or above)	3
Science	3
Social Science	6
Humanities	6
General Education Electives from any of the above categories	6
Computer Applications	3
Free Electives	36
Major Required Courses	48
OML 300 Research Methods in Managerial Leadership	6
OML 310 Foundations of Managerial Leadership Behavior	6
OML 320 Personal and Organizational Communications	6
OML 330 Human Resource Management & Leadership	6
OML 400 Non-Profit Organization Management & Leadership	6
OML 410 Leadership Issues in Public and Community Relations	6
OML 420 Leadership Issues in Ethics, Values, and the Law	6
PCL 425 Writing for the Print and Electronic Media	6
Total Semester Credits Required in Degree	120

Business Administration Minors

To complete a minor in the following options, a student must achieve a grade of C or better in each course.

<i>Courses</i>	<i>Total Credits Required</i>
Accounting Minor (Main Campus Day Only)	18
BUS 201 Principles of Accounting I (Financial)	
BUS 202 Principles of Accounting II (Managerial)	
BUS 371 Accounting I	
BUS 372 Accounting II	
Select two additional courses from the Accounting Concentration	
Business Minor	15
BUS 205 Principles of Economics (Micro)	
BUS 305 Issues in Personal Financial Management	
BUS 301 Principles of Management	
BUS 302 Principles of Marketing	
BUS 310 Topics in Management Information Systems	
Management Minor	18
BUS 301 Principles of Management (for non-BUS majors; BUS majors will substitute another management concentration course)	
BUS 302 Principles of Marketing	
BUS 307 Organizational Behavior	
BUS 404 Creativity and Change	
BUS 420 Work Team Design and Development	
BUS 430M Managing the Global Workforce	
Marketing Minor	15
Required	
BUS 302 Principles of Marketing (for non-BUS majors; BUS majors will substitute another marketing concentration course)	
Electives	
Choose 6 hours from Required Marketing Courses (BUS 452, BUS 453, BUS 400, BUS 451)	
Choose 6 hours from Marketing Electives (Bus 445, BUS 446, BUS 447, BUS 441, BUS 407, COM 311, COM 312)	

*N*OTES



PRICE SCHOOL OF EDUCATION

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Faculty

Ronald K. Akers, Ed.D., *Physical Education*

Shawn A. Brown, Ph.D., *Program Coordinator for Early Childhood Education, Early Childhood Education*

Nancy T. Carter, Ed.S., *Assessment Coordinator, Early Childhood Education*

James L. Curry, Jr., Ed.D., *Dean, Middle Grades Education*

Robert Epling, Ph.D., *Program Coordinator for Sport Studies, Sport Studies*

Harriett A. Lindsey, M.Ed., *Director of Field Experiences/WAIT Coordinator, Early Childhood Education*

Betty V. Miller, M.A., *Coordinator for Special Education, Special Education*

Thomas M. Reed, Ed.D., *Special Education*

Mellanie Robinson, Ed.D., *Assistant Professor of Early Childhood Education*

Julie C. Schultz, Ph.D., *Middle Grades Education*
Ann Smith, Ph.D., *Early Childhood Education*

Persons choosing to teach in elementary and middle schools elect to major in Early Childhood Education leading to Preschool through Grade Five (P-5) certification or Middle Grades Education leading to Grades Four through Eight (4-8) certification, Secondary Education leading to Grades Six through Twelve (6-12) Biology, English, Mathematics or Music Education certification Preschool through Grade Twelve (P-12).

The Price School of Education also offers a non-teacher education program in Sport Studies. This program requires the student to select one career from two career options: Sport Administration or Sport Information. Sport Administration emphasizes sport and business courses and Sports Information emphasizes communication courses. A twelve (12) credit hour internship in a sports-related agency is required during the last semester of the program.

Mission

The mission of all teacher preparation programs at Reinhardt College is to produce reflective, problem-solving teachers who respond to the diversity of student needs through differentiated instruction driven by ongoing assessment and adjustments within a nurturing environment.

Conceptual Framework

The PSOE teacher education conceptual framework establishes the shared vision in preparing educators to work in Pre-Kindergarten through Grade 12 schools and provides direction for all programs, courses, teaching, teacher candidate performance, scholarship, service and unit accountability. The conceptual framework is built upon three basic beliefs about

Degree Programs

The PSOE offers Bachelor of Science (B.S.) degree programs in the following education concentrations:

- Early Childhood Education (ECE)
- Early Childhood Education with Preschool Non-Certification Option (ECE/PS)
- Middle Grades Education (MGE)
- Secondary Education – Biology
- Secondary Education – English
- Secondary Education - Mathematics

The Music Education program leads to a Bachelor of Music Education. The degree program is offered collaboratively with the School of Communication Arts and Music.

teaching: (1) student differences are understood, appreciated and built upon through respectful, meaningful work in a collaborative, nurturing classroom environment; (2) student growth and success are developed through the process of ongoing assessment and adjusted instruction; and (3) teachers who are extremely knowledgeable about their subject matter, a variety of wise and flexible instructional practices and multiple options for student assessment are better equipped to adjust the essential curriculum content, their own instructional practices and student assessment options to address learner differences within their classroom. The purpose of all PSOE teacher preparation programs is to prepare educators who can create a learning community of care and challenge. This purpose is realized through the DATA instructional model that describes different approaches for teaching and assessment. The PSOE conceptual framework represents a strong commitment to the preparation of effective teachers who adapt instruction to support students' diverse learning needs and to maximize student learning.

Teacher Candidate Proficiencies

To best facilitate the Differentiated Instruction Model, the faculty of the PSOE has established the following domains and proficiencies for all teacher education programs:

DOMAIN I: PLANNING FOR DIFFERENTIATED INSTRUCTION & ASSESSMENT

Proficiency 1.0: The teacher candidate uses knowledge of curriculum, learner differences, and ongoing assessment data to plan for student access to same essential content.

DOMAIN II: PROVIDING DIFFERENTIATED INSTRUCTION & ASSESSMENT

Proficiency 2.0: The teacher candidate utilizes a variety of strategies to differentiate instruction and assessment.

DOMAIN III: IMPACTING STUDENT LEARNING

Proficiency 3.0: The teacher candidate uses systematic formal/informal assessment as an ongoing diagnostic activity to measure student growth and to guide, differentiate, and adjust instruction.

DOMAIN IV: PROFESSIONAL RESPONSIBILITIES IN SUPPORT OF DIFFERENTIATED INSTRUCTION & ASSESSMENT

Proficiency 4.0: The teacher candidate displays a professional commitment to the teaching philosophy of differentiated instruction to support student's diverse learning needs and to maximize learning.

PSOE Admission Requirements

Early Childhood Education (ECE) and Middle Grades Education (MGE) Programs

Within the teacher candidate's entry and exit from the college, the PSOE has established three admission points throughout the Early Childhood and Middle Grades Education programs when evidence of candidate content, pedagogical and professional knowledge, skills and dispositions will be reviewed and decisions made regarding eligibility for the next stage of candidate development. During each stage, candidates will demonstrate proficiency acquisition, integration and application through a structure of courses that will be common to all candidates in the ECE and MGE programs.

Prior to Stage I initial admittance to the PSOE, teacher candidates will acquire basic knowledge and understanding of the nine common elements of differentiated instruction. After Stage I admission, coursework will be designed to assist candidates in integrating essential content, pedagogical and professional knowledge to plan instruction that will support students' diverse learning needs. Stage I courses will highlight the PSOE DATA Model for Instruction as a teacher's response to the needs of academically diverse learners. Following Stage II

DATA admission, candidates will receive scaffolded assistance as they apply the PSOE proficiencies in an 8-week practicum setting. After Stage III admission, candidates will independently apply the PSOE proficiencies through implementation of the DATA Model during 16 weeks of fulltime teaching in a school setting.

For Stage I Initial Admittance to the PSOE:

ECE/MGE Candidates Must:

- Possess a GPA of at least 2.5 and have completed the following courses with a C or higher: ENG 101, ENG 102, COM 108, PSY 101, EDU 225 Lifespan Development from a Multicultural Perspective and EDU 230 Common Elements of Differentiated Instruction or EDU 229 Basic Elements of Differentiated Instruction..
- Submit a passing score on all three sections of the GACE Basic Skills Assessment. Candidates may be exempt from this requirement if the candidate earned a combined Critical Reading (Verbal)/Mathematics score of 1000 on the SAT or a combined score of 43 on the Verbal and Mathematics sub scores of the ACT.
- Submit a background check to insure a demonstration of consistent ethical behavior.
- Provide documentation of at least 30 hours of classroom field experience.
- Demonstrate a professional disposition during general education coursework and field experience.
- Demonstrate knowledge and understanding of the PSOE Nine Common Elements of Differentiated Instruction.
- Submit an application for initial admittance to the PSOE. Stage I applications may be obtained from and returned to the Dean's Office of the PSOE.

For Stage II Admittance to DATA Courses,

ECE/MGE Candidates Must:

- Complete all General Education Curriculum courses, Teaching Field courses, Affiliated

Teaching Field courses and the following Professional Sequence courses: EDU 325 Differentiated Curriculum and Instruction, EDU 327 Differentiated Instruction and Assessment, EDU 318 Motivation and Learning for Diverse Students and EDU 329 Teaching in the Inclusion Classroom.

- Possess an overall GPA of at least 2.5, with grades of C or higher in all pre-professional and professional education courses.
- Provide documentation of at least 30 additional hours of field experience.
- Demonstrate a professional disposition during Stage I coursework.
- Demonstrate acquisition and integration of PSOE proficiencies during field experience.
- Submit designated artifacts to their portfolio that demonstrate competence in particular PSOE proficiencies.
- Submit an application for Stage II admittance to the DATA Courses. Stage II applications may be obtained from and returned to the DATA Coordinator of the PSOE.

For Stage III Admittance to Candidate Teaching,

ECE/MGE Candidates Must:

- Complete all DATA Block courses with grades of C or higher with successful demonstration of all teaching proficiencies assigned to the DATA courses.
- Possess an overall average of at least 2.5.
- Demonstrate proficiency in technology skills completed in the DATA Courses and EDU 384.
- Provide documentation of at least 172 hours of field experience after DATA Block Practicum.
- Demonstrate a professional disposition during Stage II coursework and field experience.
- Demonstrate an appropriate level of scaffolded application of PSOE proficiencies during the DATA 8-week practicum experience.

- Attempt the appropriate GACE Content Assessment.
- Submit an application for admittance to Candidate Teaching. Stage III applications may be obtained from and returned to the Director of Field Experience's Office.

For Stage III Completion of Candidate Teaching, ECE/MGE Candidates Must:

- Possess a GPA of at least 2.5 in all coursework.
- Demonstrate proficiency in technology skills completed during Candidate Teaching.
- Demonstrate independent application of PSOE proficiencies during the 15 weeks of Candidate Teaching.
- Submit final artifacts to their portfolio that demonstrate competence in PSOE proficiency development, including impact on student learning.

Participate in a final summit meeting by presenting their e-portfolios to the faculty. These portfolios should contain evidence of proficiency development.

Secondary Biology, English Language Arts Education, Mathematics, Music Education Candidates

Admission Requirements: STAGE I: All Secondary Education Biology, English Language Arts, Mathematics and Music Education Candidates Must:

- Complete a minimum of 36 semester credit hours of the General Curriculum core with a grade point average of 2.5 to include C's or better in PSY 101, COM 108, ENG 101, 102 and other English or Biology courses taken.
- Exhibit knowledge of subject matter through the successful completion of an English Language Arts, Biology, Mathematics, or Music Portfolio. See your program advisor for the specific rubric criteria.

- Earn a passing score on the GACE Basic Skills Assessment. You may be exempt from this requirement if you have a combined Critical Reading (Verbal)/Mathematics score of 1000 on the SAT or a combined score of 43 on the Verbal and Mathematics ACT tests.

- Demonstrate a professional disposition during the general education coursework.
- Complete a successful interview with the Teacher Education Admission Committee.
- Demonstrate good moral character through the successful completion of a formal criminal background check. The background check must be done in the county of residence during the teenage years as well as the adult years.
- Demonstrate a knowledge and understanding of the PSOE Nine Common Elements of Differentiated Instruction through the submission of the Teaching Philosophy Essay with the Assessment Rubric completed in EDU 229/EDU 230.
- Provide documentation of at least 30 hours of classroom field experience.

* **Music Education Students**, in addition to the above criteria, must pass the Piano Proficiency Exam in order to be formally admitted to Music Education.

Admission Requirements: STAGE II (DATA Courses) for All Secondary Biology, English Language Arts, Mathematics and Music Education Candidates

- In order to take EDU 470: DATA : English Language Arts; EDU 471: DATA: Biology or MUS 323: Differentiated Curriculum, Instruction, and Assessment in the Elementary Grades, EDU 472: DATA: Mathematics, and MUS 324: Differentiated

Curriculum, Instruction, and Assessment in the Secondary Grades, all candidates for secondary Biology, English Language Arts, Mathematics and Music Education P-12 must :

- Possess an overall grade point average of 2.5 with grades of C or higher in all Biology, English, Mathematics and Music major and professional education courses.
- Provide documentation of field experience hours obtained during STAGE I.
- Demonstrate a professional disposition during STAGE I.
- Submit designated artifacts to their portfolio that demonstrate competence in particular PSOE proficiencies. Refer to your Program Area Coordinator for the artifact criteria.
- Submit an application for STAGE II admittance to the DATA courses. STAGE II applications can be obtained from the Office of Field Experiences or from the Program Area Coordinator.
- Provide documentation of at least 30 additional hours of field experience.

In addition to the criteria listed above for STAGE II programs of study, secondary candidates in Biology, English Language Arts, Mathematics and Music Education are expected to provide evidence to show how they meet the criterion: **Exhibiting Knowledge of Biology, English Language Arts, Mathematics, or Music Education** subject matter. This may be done by submitting evidence in the portfolio that was started in STAGE I. Rubrics for each field of study may be obtained from the Program Coordinator.

- Secondary Biology, English Language Arts, Mathematics and Music Education must take the GACE Content Assessment during the time DATA courses are being taken.

Passing the GACE Content Assessment is preferred at this stage but not required.

- DATA course Applications for STAGE II may be obtained from the Biology Education, English Language Arts Education, Mathematics Education or Music Education Program Coordinator or the Dean's Office of the Price School of Education (Tarpley Building).

**Admission to Candidate Teaching: STAGE III
All Secondary Education Biology, English
Language Arts, Mathematics, and Music
Education Candidates Must:**

- Complete all DATA courses with a grade of C or better with successful demonstration of all teaching proficiencies assigned to DATA courses.
- Possess an overall average of at least 2.5.
- Demonstrate proficiency in technology skills completed in the DATA courses and EDU 384 or MUS 220.
- Provide documentation of all field experience hours.
- Demonstrate professional dispositions during STAGE II coursework.
- Demonstrate an appropriate level of scaffold application of PSOE proficiencies during the field/applied practicum experience associated with DATA courses.
- Submit designated artifacts to their portfolio that demonstrate competence in DATA related PSOE proficiencies.
- GACE Content Assessment must have been taken by all Secondary and P-12 Program candidates; passing preferred but not required.

Music Education candidates, in addition to the above, must have successfully performed their senior recital in order to be approved for Candidate Teaching.

Submit an application for admittance to Candidate Teaching. STAGE III applications may be obtained from and returned to the Director of Field Experience's Office. All applications must be reviewed and approved by the Program Director.

**CANDIDATE TEACHING COMPLETION:
STAGE III All Secondary Biology, English
Language Arts, Mathematics and Music
Education Candidates Must:**

- Possess a GPA of at least 2.5 in all coursework
- Demonstrate proficiency in technology skill completed during Candidate Teaching.
- Demonstrate independent application of PSOE proficiencies during the 16 weeks of Candidate Teaching
- Submit final artifacts to their portfolio that demonstrate competence in PSOE proficiency development, including impact on student learning. Criteria for final portfolio artifacts are established by the Program Area Coordinator in cooperation with the Office of Field Experiences.
- Participate in a final summit meeting at the conclusion of Candidate Teaching providing a 15-20 minute presentation to share artifacts completed throughout the Candidate Teaching experience that demonstrate competence in PSOE proficiency development, including impact on student learning.

Early Childhood Education

Program Description

The PSOE Early Childhood Education (ECE) program will lead to the Bachelor of Science (B.S.) degree and will prepare teachers for certification in pre-kindergarten (PK) through grade five. Graduates of the Early Childhood degree program will complete a broad range of courses in the liberal arts through the general education curriculum, develop an understanding of the growth and development of young children with diverse academic needs and develop expertise in the craft of differentiated instruction and assessment through extensive study and over 800 hours of field experience in professional education courses.

In addition, the Early Childhood Education Degree program is offered through a non-traditional delivery format convenient for working adults. This alternative delivery is called Working Adults Into Teaching (WAIT). WAIT students enter with an associate degree or equivalent and complete the program in approximately two years. Classes are offered at night, with the exception of student teaching, and some courses are delivered online.

In order to incorporate extensive opportunities for early childhood classroom experience in every component of the candidates' preparation, the ECE program will begin early to provide focused and well-structured field experience activities for candidates to understand, develop and demonstrate principles of differentiated teaching. Stage I courses will offer opportunities for candidates to observe, assist and interview early childhood teachers who are planning and implementing differentiated instruction and assessment. During Stage II DATA Block Courses, candidates will participate in an 8-week practicum in an early childhood school setting. For Stage III Candidate Teaching, candidates will spend 16 weeks in a local early childhood classroom. These experiences will foster the development of candidates who can work effectively over time with young children of diverse ages, children with diverse

abilities and with children reflecting culturally and linguistically diverse family systems.

Early Childhood Preschool Non-Certification Option

Program Description

The PSOE offers a non-certification option in Preschool Education. The program is designed to prepare teachers of young children ages three through five as well as to introduce beginning management and marketing concepts. To be eligible for admission to the non-certification option students must have:

- Completed forty semester credit hours of the General Curriculum core with a grade point average of 2.5 to include PSY 101, COM 108, ENG 101, ENG 102, and EDU 225 with a grade of C or better in each course.
- Completed PED 230, EDU 205, ECU 206, and EDU 235 with a grade of C or better.
- Provided three letters of recommendation including one from an Education faculty member, one from faculty member outside of the PSOE, and one from a community member who has knowledge of the applicant's work with children, supporting admission to the PSOE.
- Demonstrated good moral character through the successful completion of a formal criminal background check. The background check must be done in the county of residence during the teenage years as well as the adult years. Additional background check may be required. Disclosure of prior encounters with the judicial system is imperative. Failure to disclose these encounters before admission may lead to denial of admission or dismissal from the program.
- Completed a successful interview with the Teacher Education Admission Committee.
- Demonstrated consistent ethical behavior, timely completion of course responsibilities, positive interactions with peers, public/private collaborating teachers,

students, administrators, and college staff and faculty. Should an area of concern arise about a candidate before or during the admissions process, a review of the candidate will be completed by the faculty and documented by the professionalism checklist.

Note: PSOE education program candidates may apply to the Preschool program after having three unsuccessful attempts at GACE I. Candidates may have the option of reentering the PSOE DATA program upon passing GACE I. Candidates should be aware that not all course work taken in the Preschool program is transferable to the DATA program. It is the candidate's obligation to have this clearly understood prior to transferring into the Preschool program.

Middle Grades Education

Program Description

The PSOE Middle Grades Education (MGE) program leads to the Bachelor of Science (B.S.) degree and prepares teachers for certification in grades four through eight. Graduates of the Middle Grades degree program will complete a broad range of courses in the liberal arts through the general education curriculum, develop depth of knowledge in two subject concentration areas, acquire an understanding of the growth and development of young adolescents and their diverse academic needs and develop expertise in the craft of differentiated instruction and assessment through extensive study and over 800 hours of field experience in professional education courses.

In order to deepen candidate understanding and application of developmentally responsive practices to foster adolescent development and learning, the MGE preparation program will begin early to provide focused and well-structured field experience activities. Stage I courses will provide opportunities for candidates to observe, assist and interview middle grades classroom teachers who are planning and implementing differentiated instruction and

assessment. During the Stage II DATA Block semester, each MGE candidate will be assigned to a middle level team of teachers while participating in an 8-week practicum. For Stage III Candidate Teaching, candidates will spend 16 weeks in a local middle grades classroom. These experiences will foster the development of candidates who can work effectively over time with young adolescents of diverse ages, students with diverse abilities and with students reflecting culturally and linguistically diverse family systems.

Special Education Concentration

Program Description

The Special Education concentration provides the conceptual foundation and skills in inclusionary teaching for both general and special education teachers. Furthermore, this four course sequence will provide the necessary skills for early childhood, middle grades and secondary teachers, so that they may meet the needs of all their students. The Special Education concentration will provide the collaborative skills necessary for teaching all students in the 21st Century classroom.

Secondary Education Programs in Biology, English Language Arts, Mathematics and Music Education

Program Description

The Secondary Education programs in Biology, English Language Arts, Mathematics and the P-12 program in Music Education lead to the Bachelor of Science (B.S.) degree. Each program is accredited by the Georgia Professional Standards Commission and leads to teaching certification in the state of Georgia.

Each program of study is developed from the program major with a strong integration of professional education studies emphasizing differentiated instruction and assessment as it

approach to preparing secondary and P-12 teachers for today's schools.

A broad range of field experiences in area public school systems are found throughout each program. These experiences are designed to provide a real context where secondary and P-12 candidates learn how to work effectively with young adolescents and their diverse needs in classroom learning environments.

Each program of study has two major opportunities where the candidates have in-depth classroom experiences. The DATA courses and Candidate Teaching provide a rich opportunity where secondary and music education candidates are supervised by an experienced collaborating teacher from the public schools to guide their development as teachers. Each program is completed with a semester of Candidate Teaching, a full time supervised experience in an area public school system.

Sport Studies

Program Description

The Sport Studies program with its multiple career options leads to a Bachelor of Science degree. The program provides study that is interdisciplinary in nature, flexible with regard to scheduling and experiential learning, and designed to meet individual career aspirations and learning styles. Students may choose either the Sport Administration option, which emphasizes sport and business courses or the Sport Information option, which emphasizes sport and communication courses. Students should contact the Sport Studies Program Coordinator or the Dean of the Price School of Education for updates regarding future development of new Sport Studies career options. A 12- credit internship in a sport-related agency is required as a capstone experience during the last semester of the program.

Program Goals

The Sport Studies Program is designed to develop graduates with a broad cultural perspective of sport, with practical skills suitable for employment in sport-

related settings, and with ethical and moral characteristics suitable for assuming leadership roles in contemporary society..

Program Objectives

Graduates of the Sport Studies program should be able to:

- Recognize moral and ethical issues associated with sport (from contemporary and historical perspectives) and exhibit personal integrity and leadership skills when addressing such issues.
- Analyze social, cultural, and historical factors influencing the development of sport in contemporary society.
- Communicate effectively in a sport agency (i.e. sport-related professional setting) and in academic courses as evidenced by written, spoken, and visual examples.
- Use critical thinking skills in comprehending and applying sport leadership concepts.
- Work collaboratively and in leadership roles in a sport-related professional career setting.

Academic Quality in Sport Studies

While completing the program and determining eligibility for graduation, students should note that core courses taken in the major, career option courses and elective courses must have a C or better. Courses with a D must be retaken and a grade of C or better achieved.

Sport Studies Internship Admission Requirements

Students majoring in Sport Studies, in addition to possessing a 2.0 GPA or better, may be admitted to the PED 480 Sport Studies Internship when the following conditions are met:

1. All “General Education Curriculum Courses” have been completed and with C’s or better in ENG 101 and 102.
2. All “Major Common Required Courses” for both options are completed with C’s or better.

3. All “Sport Administration/Management or Sport Information Option Courses” are completed with C’s or better.
4. The Internship Application is completed, submitted, reviewed and approved by the Program Coordinator by no later than the semester preceding the desired internship.

PSOE Advisement

Once the program is identified as a major, the Office of Records, Registration and Advisement will notify the Dean’s Office of the Price School of Education who will assign a permanent advisor. It is extremely important that the advisory relationship be maintained throughout the program as the arranging of internships, practicum and the scheduling of proper courses and sequences need to be coordinated.

Academic Integrity

Items 1-6 are recognized as unacceptable forms of academic behavior at Reinhardt College. Items 7#, 8# and 9# represent additional forms of academic dishonesty established by the Price School of Education.

1. Plagiarizing, that is presenting words or ideas not your own as if they were your own. Three or more words taken directly from another author must be enclosed in quotation marks and documented.
2. Submitting a paper written by another student or another person as if it were your own.
3. Submitting a paper written by you for another course or occasion without the explicit knowledge and consent of the instructor.
4. Fabricating evidence or statistics that supposedly represent your original research.
5. Cheating of any sort on tests, papers, projects, reports, etc.
6. Unauthorized use of the password or account number of another student or a faculty member to gain access to computers, data files, or computer output.

7. Aiding or otherwise enabling another student to engage in any form of academic dishonesty.
8. Failure to report suspected or obvious incidences of academic dishonesty to the course instructor.
9. Any other behaviors that violate the spirit of ethical and professional behavior.

Penalties for Academic Dishonesty

In the event of academic dishonesty, according to the definitions (1-9) stated above and whatever additional definition an instructor has published in a class syllabus to his or her students, the instructor may do one of the following things, according to his or her assessment of the severity of the infraction and any extenuating circumstances:

1. Assign a grade of F or 0 on the paper, project, or examination, but allow resubmission, resulting in a maximum combined grade of C.
2. Assign a grade of F or 0 on the paper, project, or examination without the opportunity for resubmission.
3. Assign a grade of F in the course.

Students taking classes in the PSOE and teacher education candidates must understand that academic dishonesty in any form may have consequences beyond the boundaries of one class and may result in denial of admission or dismissal from the PSOE. A student appeals process is available to address grade appeals, denial of admission to the PSOE, and dismissal from the PSOE.

In all cases the instructor will forward evidence of dishonesty to the *Dean of the Price School of Education* for review and action. The Dean shall forward evidence of dishonesty and a summary of any action taken to the *Vice President for Academic Affairs*.

PSOE Grade Appeals

A candidate has the right to appeal a grade or evaluation assigned in a course, a field experience, or candidate teaching only if there is evidence of a capricious change in grading standards or criteria

stated in the course syllabus. A student shall receive a decision within a reasonable period of time.

PSOE Grade Appeals Procedures

1. A candidate who is seriously dissatisfied with a grade should approach the instructor of the course or the supervisor of field experience/candidate teaching and ask for clarification. The candidate may also ask his/her advisor for direction.
2. If the issue is not resolved, the candidate may consult with his/her advisor and may subsequently file an appeal in writing with the Dean of the PSOE. The Dean then consults with the candidate, the faculty member and appropriate personnel. (If the appeal is in the field experience or candidate teaching, the Director of Field Experience would be an intermediate step in the process before the Dean.)
3. The candidate may request a hearing with the faculty member/supervisor, advisor, and the Dean.
4. If there is still no resolution, the candidate has the option to appeal to the VPAA. The faculty member has the option to appeal to the Faculty Appeals Committee.

PSOE Appeals of Admission/Retention Decisions

A candidate may appeal admission and retention decisions if there has been an irregularity of adhering to the established criteria. These decisions are made by structured faculty committees by following specific guidelines and procedures and are accompanied by specific reasons for denial of admissions or retention.

Appeal Procedures

1. An appeal of an admission/retention decision must be made in writing and received by the Dean within two days of the original decision.

2. The Dean may elect to make a decision, return the decision to the original Faculty committee with recommendations or may refer it to the Candidate Appeals Committee. The Candidate Appeals Committee will consist of two representatives from the PSOE, not involved in the original decision if possible; two faculty outside the PSOE; and two student candidates. The Dean of the PSOE will appoint the members of this committee.
3. The candidate may appeal the Candidate Appeals Committee or Dean's decision to the VPAA for final consideration.

Associate of Science in Pre-Education (A.S.)

The pre-education associate degree is a two-year program offering the basic requirements for specialization in education.

Courses

*Total Credits
Required*

General Education Curriculum

55

Please Note: It is recommended that students in the pre-education associate degree program fulfill the Foreign Language/Multicultural Studies area of the General Education Curriculum with the following courses:

SPA 101 Elementary Spanish I

EDU 225 Lifespan Development from a Multicultural Perspective

General Education Courses Required in the Major

PSY 101 Introduction to Psychology

HIS 251 American History to 1865 OR HIS 252 American History Since 1865

Major

5

EDU 229 Basic Elements of Differentiated Instruction

EDU 325 Differentiated Curriculum and Instruction

Total Semester Credits Required in Degree

60

Special Education Concentration

*Total Credits
Required*
12

EDU 330 Foundations for Teaching Diverse Students in the Inclusion Classroom

EDU 331 Strategies for Teaching Diverse Learners in the Inclusion Classroom

EDU 332 Assessment of Diverse Students in the Diverse Classroom

EDU 333 Best Practices of Collaborative Education in the Inclusion Classroom

Students can take EDU 330 without being admitted to the Price School of Education; the other courses are considered upper level.

Bachelor of Science in Early Childhood Education

Courses

Total Credits

Required

General Education Curriculum

55

Please Note: Early Childhood Education majors must fulfill the Foreign Language/Multicultural Studies area of the General Education Curriculum with the following courses:

SPA 101 Elementary Spanish I

EDU 225 Lifespan Development from a Multicultural Perspective

PSOE Early Childhood Education Curriculum

Major Field Courses

8

EDU 229 Basic Elements of Differentiated Instruction

EDU 325 Differentiated Curriculum and Instruction

EDU 318 Motivation and Learning for Diverse Students

Teaching Field Courses

31

MAT 210 Mathematics Concepts and Connections I

MAT 211 Mathematics Concepts and Connections II

PCS 200 Physics for Life (with LAB)

HIS 210 World Geography

HIS 374 Georgia History

PED 230 Health, Safety, & PE Activities for Teachers

EDU 344 Introduction to Reading

EDU 355 Reading Diagnosis

EDU 366 Literacy Instruction and ESOL

EDU 380 Integration of Creative Arts

Professional Sequence Courses

32

EDU 327 Differentiated Instruction and Assessment

EDU 329 Teaching in the Inclusion Classroom

EDU 384 Differentiation Through Technology

EDU 439 The Nurturing Classroom Environment

EDU 450 DATA: Mathematics and Language Arts (ECE)

EDU 451 DATA: Science and Language Arts (ECE)

EDU 452 DATA: Social Studies and Language Arts (ECE)

EDU 479 Candidate Teaching: Early Childhood Education

Total Semester Credits Required in Degree

126

Bachelor of Science in Early Childhood Education Preschool Non-Certification Option

Courses

Total Credits

Required

General Education Curriculum

55

Please Note: Early Childhood Education majors must fulfill the Foreign Language/Multicultural Studies area of the General Education Curriculum with the following courses:

SPA 101 Elementary Spanish I

EDU 225 Lifespan Development from a Multicultural Perspective

PSOE Early Childhood Education Curriculum (Preschool Option-Non-Certification)

Content Field Courses

28

MAT 210 Mathematics Concepts and Connections

PCS 200 Physics for Life (with LAB)

SOC 101 Introduction to Sociology

SOC 345 Marriage & Family

BUS 101 Introduction to Business & Entrepreneurship

BUS 301 Principles of Management

BUS 302 Principles of Marketing

EDU 344 Introduction to Reading

EDU 366 Literacy Instruction and ESOL

Professional Education Courses

11

EDU 205 Child Development

EDU 206 Practicum I in Child Development

EDU 229 Basic Elements of Differentiated Instruction

PED 230 Health, Safety, & PE Activities for Teachers

Professional Sequence Courses Requiring Admission to Teacher Education

32

EDU 300 Creative and Mental Growth

EDU 305 Preschool Curriculum and Instruction

EDU 306 Preschool Curriculum and Instruction Practicum

EDU 318 Motivation and Learning for Diverse Students

EDU 329 Teaching in the Inclusion Classroom

EDU 381 Educational Technology and Media

EDU 384 Differentiation Through Technology

EDU 439 The Nurturing Classroom Environment

EDU 487 Internship in Preschool Education

Total Semester Credits Required in Degree

126

Bachelor of Science in Middle Grades Education

Courses

Total Credits

Required

General Education Curriculum

55

Please Note: Middle Grades Education majors must fulfill the Foreign Language/Multicultural Studies area of the General Education Curriculum with the following courses:

SPA 101 Elementary Spanish I

EDU 225 Lifespan Development from a Multicultural Perspective

PSOE Middle Grades Education Curriculum

Major Field Courses

8

EDU 229 Basic Elements of Diff Instruction

EDU 325 Differentiated Curriculum & Instruction

EDU 318 Motivation and Learning for Diverse Students

Teaching Field Courses

27-31

Please Note: Middle Grades majors choose two concentration areas from among Language Arts, Mathematics, Reading, Science and Social Studies.

Language Arts Concentration (12-15 hours)

ENG 335M Multicultural American Literature

ENG 341 Literary Genres and Critical Approaches

ENG 380 Teaching Grammar in the Context of Writing

ENG 389 Fiction Writing

Select one course from the following (Read/LA Concentration only):

ENG 386 Poetry Writing

ENG 387 Creative Nonfiction

ENG 388 Script Writing

Mathematics Concentration (15 hours)

MAT 116 Pre-Calculus Math II

MAT 200 Introduction to Statistics

MAT 210 Mathematics Concepts and Connections I

MAT 211 Mathematics Concepts and Connections II

MAT 300 College Geometry

Reading Concentration (12 hours)

EDU 355 Reading Diagnosis

EDU 366 Literacy Instruction and ESOL

EDU 377 Reading Through Adolescent Literature

EDU 388 Practicum in Reading Instruction

Science Concentration (16 hours)

BIO 107 General Biology I (with LAB)

BIO 108 General Biology II (with LAB)

PCS 200 Physics for Life (with LAB)

GEO 200 Earth and Atmospheric Science (with LAB)

*Courses**Total Credits
Required***Social Studies Concentration (15 hours)**

POL 101 American Government
 BUS 205 Principles of Economics
 HIS 210 World Geography
 HIS 251 or HIS 252 US History Sequence
 HIS 374 Georgia History

Affiliated Teaching Field Courses**3-6**

EDU 344 Introduction to Reading
 EDU 399 Reading and Writing in the Content Areas
 (excluding Majors with Social Studies/Mathematics Concentrations)

Professional Sequence Courses**29**

EDU 327 Differentiated Instruction and Assessment
 EDU 329 Teaching in the Inclusion Classroom
 EDU 384 Differentiation Through Technology
 EDU 439 The Nurturing Classroom Environment
 Choose One DATA Course Below for Each Concentration Area:
 EDU 460 DATA: Mathematics and Language Arts (MGE)
 EDU 461 DATA: Science and Language Arts (MGE)
 EDU 462 DATA: Social Studies and Language Arts (MGE)
 EDU 463 DATA: Language Arts and Reading (MGE)
 EDU 484 Candidate Teaching: Middle Grades Education

Total Semester Credits Required in Degree**125-129**

Bachelor of Science in Biology Education

Courses

Total Credits

Required

General Education Curriculum

55

General Education Courses Required in the Major

BIO 107 General Biology I AND BIO 108 General Biology II

Please Note: Secondary Biology candidates must fulfill the Foreign Language/Multicultural Studies area of the General Education Curriculum with the following courses:

SPA 101 Elementary Spanish I

EDU 225 Lifespan Development from a Multicultural Perspective

Major Field Courses

2

EDU 229 Basic Elements of Differentiated Instruction

Teaching Field Courses

24

BIO 280 General Zoology

BIO 301 Introduction to Plant Biology

BIO 320 Genetics

BIO 350 Introductory Microbiology

BIO 360 Principles of Ecology

BIO 405 Evolutionary Biology

Affiliated Teaching Field Course

26

MAT 200 Introduction to Statistics

EDU 399 Reading and Writing in the Content Areas

CHE 121 General Chemistry I

CHE 122 General Chemistry II

GEO 200 Earth and Atmospheric Science

PCS 107 Astronomy I

PCS 200 Physics for Life

Professional Sequence Courses

26

EDU 329 Teaching in the Inclusion Classroom

EDU 384 Differentiation Through Technology

EDU 439 The Nurturing Classroom

EDU 471 DATA: Biology

EDU 495 Candidate Teaching with Seminars

Total Semester Credits Required in Degree

133

Bachelor of Science in English Language Arts Education

Courses

Total Credits Required

General Education Curriculum

55

Please Note: Secondary Education English Language Arts candidates must fulfill the Foreign Language/Multicultural Studies area of the General Education Curriculum with the following courses:

SPA 101 Elementary Spanish I

EDU 225 Lifespan Development from a Multicultural Perspective

Major Field Courses

2

EDU 229 Basic Elements of Differentiated Instruction

Teaching Field Courses

36

ENG 203 British Literature I

ENG 223 American Literature I

ENG 303 Shakespeare

ENG 323 Romanticism, Realism, and Naturalism

ENG 341 Literary Genres and Critical Approaches

ENG 371M Global Literature in Translation II

ENG 376 Modernism

ENG 377 Studies in Poetry

ENG 380 Teaching Grammar in the Context of Writing

ENG 381 Introduction to Language and Linguistics

Select one course from the following:

ENG 385 Fiction Writing

ENG 386 Poetry Writing

ENG 387 Creative Nonfiction

ENG 388 Script Writing

Select one course from the following:

ENG 335M Multi-Cultural Literature

ENG 336M African-American Literature

Affiliated Teaching Field Course

6

EDU 350 Strategic Reading in Secondary Classroom

EDU 399 Reading and Writing in the Content Areas

Professional Sequence Courses

26

EDU 329 Teaching in the Inclusion Classroom

EDU 384 Differentiation Through Technology

EDU 439 The Nurturing Classroom

EDU 470 DATA: English Language Arts

EDU 495 Candidate Teaching with Seminars

Total Semester Credits Required in Degree

133

Bachelor of Science in Mathematics Education

<i>Courses</i>	<i>Total Credits Required</i>
General Education Curriculum	55
Please note: Secondary Mathematics candidates must fulfill the Foreign Language/Multicultural Studies area of the General Education Curriculum with the following courses:	
SPA 101 Elementary Spanish I	
EDU 225 Lifespan Development from a Multicultural Perspective	
Major Field Courses	2
EDU 229 Basic Elements of Differentiated Instruction	
Teaching Field Courses	36
MAT 221 Calculus I (4)	
MAT 222 Calculus II (4)	
MAT 200 Introduction to Statistics	
MAT 230 Discrete Mathematics	
MAT 293 Calculus III (4)	
MAT 300 College Geometry	
MAT 310 Abstract Algebra	
MAT 320 Linear Algebra	
MAT 410 Real Analysis	
MAT 420 Differential Equations	
MAT 450 Senior Seminar in Mathematics	
Affiliated Teaching Field Course	3
EDU 399 Reading and Writing in the Content Areas	
Professional Sequence Courses	26
EDU 329 Teaching in the Inclusion Classroom	
EDU 384 Differentiation through Technology	
EDU 439 The Nurturing Classroom (2)	
EDU 472 DATA: Mathematics (6 hours)	
EDU 496 Candidate Teaching with Seminars (12 hours)	
Total Semester Credits Required in Degree	122

Bachelor of Science in Sport Studies

Courses

Total Credits

Required

General Education Curriculum

55

Major Common Required Courses for Both Options

36

PED 250 History of Sport
 PED 330 Sport in Contemporary Society (3)
 PED 350 Sport Administration (3)
 PED 380 Sport Studies Practicum (3)
 PED 430 Exercise Physiology (3)
 PED 480 Sport Studies Internship (12)
 COM 202 Introduction to Mass Communication (3)
 MAT 200 Statistics (3)
 SOC 105 Introduction to Sociology (3)*

*If SOC 105 is taken in Core Curriculum, an approved course will be substituted.

Option 1 - Sport Administration/Management

18

Required Courses

BUS 201 Principles of Accounting (3)
 BUS 205 Principles of Economics (Micro) OR
 BUS 206 Principles of Economics (Macro) (3)
 BUS 300 Business Communication (3)
 BUS 301 Principles of Management (3)
 BUS 302 Principles of Marketing (3)
 BUS 422 Human Resource Management (3)

General Electives

11

Option 2 - Sport Information

18

COM 203 Professional Writing & Communication Skills (3)
 COM 205 Journalism: News Writing (3)
 COM 206 Journalism: Feature Writing (3)
 COM 250 Introduction to TV & Media Production (3)
 COM 307 Broadcast Journalism (3)
 COM 311 Public Relations OR
 COM 312 Advertising Principles (3)

General Electives

11

Total Semester Credits Required in Degree

120



SCHOOL OF ARTS AND HUMANITIES

A. Wayne Glowka, Dean

Telephone 770-720-5600

Fax 770-720-5602

Website: <http://www.reinhardt.edu/artshumanities>

Mission

Students in the School of Arts and Humanities will develop knowledge of the artistic, behavioral and intellectual traditions which have shaped life in these United States. In this process, students will also develop appreciation for other diverse global cultures as expressed through art, literature, theatre, world languages, history, philosophy and religion. Furthermore, students will develop the ability to write and think critically, to use writing and research skills appropriate to the disciplines, to engage in the evaluation of primary sources and to use technology appropriate to the field. It is the conviction of the faculty in the School of Arts and Humanities that students, through their studies and interaction with other students and the faculty, will develop the capacity to make informed choices based upon an examination of their values and beliefs and forge for themselves those personal traits which fill their life with order, meaning and purpose.

School Goals

- Goal 1: Students will demonstrate knowledge and skill in the use of the English language, both in writing and in speech
- Goal 2: Students will demonstrate the ability to analyze and interpret texts, historical documents and artifacts, and works of art.
- Goal 3: Students will demonstrate the ability to advance an argument using evidence acquired from appropriate research methodologies in the humanities.
- Goal 4: Students will demonstrate the ability to produce an independent research or creative project.

- Goal 5: Students will demonstrate an interdisciplinary knowledge of the aesthetic, behavioral, and intellectual traditions of Western civilization and their global context.
- Goal 6: Students will demonstrate an awareness of the diverse lifestyles and cultures of the global community.
- Goal 7: Students will demonstrate integrity and ethics in the attribution and citation of source material.
- Goal 8: Students will demonstrate an awareness of the role of spirituality in human life.
- Goal 9: Students will demonstrate the ability to work collaboratively with others to achieve a common goal.

Degree Programs

The School of Arts and Humanities offers degree programs (majors and/or minors) in the following disciplines:

- Art
- Creative Writing
- Digital Art and Graphic Design
- English
- Gender Studies
- History
- International Studies
- Liberal Studies
- Religion
- Spanish
- World Languages and Cultures, Spanish Concentration

Faculty

- Theresa L. Ast, Ph.D., *Program Coordinator of Liberal Studies*
- Viviana C. Baxter, M.Ed., *Program Coordinator of World Languages and Cultures*
- Donna L. Coffey, Ph.D.
- Kevin Crawford, Ph.D., *Theatre Director*
- Jym B. Davis, M.F.A.
- Catherine Emanuel, Ph.D., *Director of Center for Student Success*
- Joy A. Farmer, Ph.D., *Program Coordinator of English*
- A. Wayne Glowka, Ph.D., *Dean*
- Anne M. Good, Ph.D.
- Jonathan Good, Ph.D., *Program Coordinator of History*
- L. Michelle Harlow, M. Ed., *Director of RHC 100*
- Graham Johnson, Ph.D.
- Curtis G. Lindquist, Ph.D.
- Aquiles E. Martinez, Ph.D., *Program Coordinator of Religion*
- Margaret M. Morlier, Ph.D., *Director of the Honors Program*
- T. Brett Mullinix, M.F.A., *Program Coordinator of Art*
- Philip J. Unger, M.A.
- Kenneth H. Wheeler, Ph.D.

Art Program

Mission

The Bachelor of Fine Arts seeks to produce graduates who have the ability to think critically about their work and to speak and write clearly about the relationship between the formal and conceptual aspects of visual communication. The faculty in the art program seeks, through courses in art history and studio work, to enhance the student's appreciation of works of art and to develop skills in a variety of media. Studio courses stress concentration and self-discipline leading to eventual self-expression. At the same time these courses provide an in-depth

understanding of art and its traditional and contemporary principles and theories.

The Bachelor of Fine Arts in Digital Art and Graphic Design Program seeks to prepare students for the expanding career fields in Digital Media. The program objectives include producing graduates who have a broad and in-depth understanding of current digital tools and who also grasp the foundational and conceptual aspects of art and design. Studio courses will encourage the students in creative problem solving and production of both personal and commercial artwork. Majors will expand their technical base in web design, print media, and image sequencing while maintaining an emphasis on cross-discipline work.

Assessment

Success in achieving the objectives in the Art major is measured in the following ways:

- Completion of courses with grade of C or better
- An exit interview with a faculty member
- Successful completion of public exhibition of one's work.
- A senior portfolio with representative work demonstrating successful completion of the major

Special Features and Activities

- Guest artist speakers and demonstrations
- Student art exhibits
- Juried art exhibits
- Field trips to local art museums and exhibitions
- Foreign travel such as trips to France and Italy

Art Faculty

- Jym B. Davis
- T. Brett Mullinix, *Program Coordinator*

English Program

Mission

The Bachelor of Arts in English provides students with a rich understanding of literary tradition and with language skills that prepare them for a variety of careers. English majors learn to think, read and write clearly. They learn to analyze literature through close examination of specific passages and to identify the major periods of literature in Western culture and the major trends in Western thought.

An English major at Reinhardt is prepared to enter a career such as education, publishing or journalism, or to pursue further education in graduate or professional studies. Indeed, most businesses in today's marketplace are eager to find graduates with the strong writing abilities and analytical skills possessed by English majors. The English program at Reinhardt offers an optional internship, in which students are placed in workplaces such as newspapers, publishing firms and law offices, in order to gain valuable experience that will enhance their ability to find jobs after graduation. The English program encourages students with an interest in writing to combine their major in English with a minor in Writing for the Media, housed in the School of Communication Arts and Music.

Assessment

Success in achieving the objectives in the English major will be measured in the following ways:

- Completion of each course in the major with a grade of C or better.
- An exit interview with a faculty member
- A portfolio with representative work demonstrating successful completion of the major and the general education curriculum.

Special Features and Activities

English students are offered the opportunity to participate in the following activities:

- Join the English Honor Society, Sigma Tau Delta
- Assist with tutoring in the Center for Student Success

- Participate in College theatre productions
- Contribute articles and selections to the Reinhardt writer's publication, Sanctuary.
- Contribute articles to the Reinhardt publication Perspectivas, which addresses moral and religious issues.
- Attend local dramatic productions
- Hear and discuss issues with respected and well-known local and national authors and academics
- Present their creative writing and research at the Convocation of Artists and Scholars.

English Faculty

- Donna L. Coffey
- Kevin Crawford
- Catherine Emanuel
- Joy A. Farmer, *Program Coordinator*
- A. Wayne Glowka
- L. Michelle Harlow
- Graham P. Johnson
- Margaret M. Morlier

History Program

Mission

The Bachelor of Arts in History prepares students to examine the decisions and actions of individuals and groups in a variety of cultures and historical eras and to develop skill in close reading and in evaluating competing interpretations of history. It offers students opportunities to express, in writing and in speech, their understanding of historical developments. This degree trains students to think analytically, to assess evidence and encourages understanding of diverse religious, social and political groups. The major in history is not aimed primarily at producing professional historians; rather, the major is aimed at training individuals who can critically evaluate the individuals, events and movements of the past and present.

A history major is useful for students who are interested in careers in public service, business, finance, education, writing, the ministry, print and broadcast media, library and archival work; a degree

in history is excellent preparation for success in law school, entrance into diplomatic or civil service, or teaching on the pre-collegiate level. A major or minor in history also complements the program of those students seeking a broad liberal arts education. Majors may focus their studies on America, Europe, Global Studies or some combination of areas.

Assessment

Success in achieving the objectives in the History major will be measured in the following ways:

- Completion of each course in the major with a grade of C or better
- An exit interview with a faculty member
- A portfolio with representative work demonstrating successful completion of the major and the general education curriculum.

Special Features and Activities

History students are offered the opportunity to participate in the following activities:

- History Honor Society – Phi Alpha Theta
- Attend showings of historical films and documentaries
- Develop history-based internship opportunities
- Participate in cultural and educational trips to foreign countries
- Contribute material to “The History Channel”, the History program newsletter
- Attend faculty and student colloquia on academic topics
- Visit historical museums, archives, war memorials in the Southeast
- Present research at the Convocation of Artists and Scholars

History Faculty

- Theresa L. Ast
- Anne M. Good
- Jonathan Good, *Program Coordinator*
- Philip J. Unger
- Kenneth H. Wheeler

Liberal Studies Program

The Liberal Studies program produces graduates who possess high-level competencies in reading, writing and speaking. The faculty hopes to develop students who will have both the ability and the passion to learn continuously, to become lifelong learners. Liberal Studies students will develop the critical thinking skills of comprehension, application, analysis, synthesis and application as applied to diverse social, cultural, religious and political environments. On a pragmatic level, we provide students with the knowledge and skills necessary to be productive employees, conscientious citizens and fulfilled human beings. The Liberal Studies major also allows sufficient elective credits so that a student may complete a minor (business, psychology, communication art, biology, etc.)

A student should begin by enrolling in an LST 301 course, which is an examination of a particular topic with an interdisciplinary approach. In an optional senior thesis course, LST 450, the student may apply his or her knowledge and skills by writing a research paper with an interdisciplinary perspective on a topic (selected by the student in consultation with the faculty thesis director’s approval) from his or her primary concentration discipline - English, history, or religion. There is an optional internship available, as well. However, the most exciting aspects of the major are the unique LST 301 courses and the ability the student has to select courses of personal interest and design their own major. Liberal Studies majors must maintain a portfolio (clean copies of work completed for courses taken within the major) of Junior-Senior work as a requirement for graduation.

The Liberal Studies major has two tracks:

Humanities Track and Comprehensive Track.

Students may choose the Liberal Studies Major, choose a Liberal Studies faculty advisor, and elect to pursue the Humanities Track at any point in their academic careers. However, to pursue the Comprehensive Track a student must meet the following criteria: (1) have attained Junior status according to the Registrar, (2) have at minimum a 2.0

GPA (grade point average), (3) obtain a written recommendation from a faculty member, (4) meet with the Liberal Studies Coordinator for a transcript review and change of advisor process, (5) obtain written approval from the Dean of the School of Arts and Humanities.

Assessment

- Completion of courses with a grade of C or better
- A thesis (optional) demonstrating interdisciplinary research and writing
- A senior portfolio with representative work

Special Features and Activities

- Unique and innovative interdisciplinary courses
- Extensive and diversely trained faculty
- Optional internship for practical experience
- Presentation opportunities at the Convocation of Artists and Scholars
- Publication of student work in college publications
- Museum tours, artistic productions, visits to historical sites
- Lectures by respected and well-known scholars and authors

Liberal Studies Faculty

- Theresa L. Ast (History, *Program Coordinator*)
- Donna L. Coffey (English)
- Kevin Crawford (English, Theatre)
- Jym Davis (Art)
- Joy A. Farmer (English)
- Wayne Glowka (English, *Dean of Arts and Humanities*)
- Anne Good (History)
- Jonathan Good (History, *History Program Coordinator*)
- Donald G. Gregory (Sociology)
- L. Michelle Harlow (English, Theatre)
- Graham Johnson (English)
- Curtis G. Lindquist (Religion)
- Aquiles E. Martinez (Religion)

- Margaret M. Morlier (English, *Director of the Honors Program*)
- T. Brett Mullinix (Art)
- Phil Unger (History)
- Kenneth H. Wheeler (History)

Religion Program

The Bachelor of Arts in Religion provides opportunities to study the meaning, purpose, and destiny of human life in relationship with diverse notions of “the sacred.” As such, it equips students to understand the mental disposition, beliefs, values, experiences, and histories of communities of faith as expressed in their dependence and fellowship with God, varied worship activities, sacred literature, and service to society.

Committed to the Christian tradition and the United Methodist Church, the Religion program offers three tracks to prepare students for a religious career. In Track One (Religious Studies), students concentrate primarily on Biblical and Christian theological themes along with an in-depth study of one other major world religion. In Track Two (Christian Vocation-Music), students concentrate on the integration of theological studies and music to serve churches in their worship ministry more effectively. In Track Three (Christian Vocation-Religious Education), students concentrate on the integration of theological studies and education to serve churches in their teaching ministry more effectively.

Special Features and Activities

Religion major students are offered the opportunity to participate in the following activities.

- Visit and study various north Georgia religious communities
- Publication of their own student essays in selected classes
- Participation with other students and faculty in writing articles for “Perspectivas” which addresses moral and spiritual issues.
- Hear and discuss issues with well-known church and academic scholars and leaders

such as Dr. Lyda Pierce, Dr. Justo Gonzalez and Dr. James T. Laney

- Participate in mission trips sponsored by the Chaplain's office to places like Texas, Kentucky, Mexico, Jamaica, Honduras, Venezuela and Poland.
- Discuss with religious practitioners various forms of ministry to better discover one's own calling and vocation.
- Participate in regular and planned visits to Emory University, Candler School of Theology.
- Present research at the Convocation of Artists and Scholars

Faculty

- Curtis G. Lindquist
- Aquiles E. Martinez, *Program Coordinator*

World Languages and Cultures, Spanish Concentration

Mission

In an effort to educate the whole person within the tradition of the liberal arts, Reinhardt College offers students the opportunity to study World Languages and Cultures. This major prepares students to be competitive in the job market and in admission to further study at the graduate level with advanced knowledge of languages and cultures. The major requires 24 semester hours at the 300 and 400 level in a primary language and its cultures, 15 semester hours in a second target language and its cultures, 12 semester hours at the 300 and 400 level in global cultural issues, and a cultural praxis normally consisting of a semester of international study

(substitutions must be approved by the Dean of the School of Arts and Humanities).

The inaugural track in the program offers Spanish as the primary target language with French as the secondary target language. A student may transfer credits in a different secondary target language from another institution with approval of the Dean of the School of Arts and Humanities.

Assessment

Success in achieving the objectives in the World Languages and Cultures major is measured in the following ways:

- Completion of each course in the primary and secondary target languages with a grade of C or better
- Presentation of a senior portfolio
- Satisfactory performance in the senior exit interview, which will be conducted in both the primary and secondary target languages
- Sitting for the ACFTL Oral Proficiency Interview (OPI) and Written Proficiency Test (WPT) in the primary target language.

Special Features and Activities

- Strong emphasis upon conversational language use
- Intense study of culture and civilization
- Required cultural praxis consisting of a semester of international study (or approved substitution)
- Opportunity to present research at the Convocation of Artists and Scholars

Faculty

- Viviana C. Baxter, *Program Coordinator*

Associate of Arts in Liberal Arts (A.A.)

The Liberal Arts associate degree program is designed as a transfer program. It offers the basic academic requirements for specialization in the major fields of economics, English, history, mathematics, philosophy, political science, psychology, religion, sociology or any other traditional liberal arts major. For the student who has not decided on a major, this program provides a foundation in the liberal arts.

Courses

Total Credits

General Education Curriculum

Required

49

*Six hours of foreign language/multicultural studies is not required.

Major

15

Students may take any five electives, 100 level and above.

Total Semester Credits Required in Degree

64

Bachelor of Fine Arts in Art (B.F.A.)

Courses

Total Credits

Required

General Education Curriculum

55

General Education Course Required in the Major
ART 215 OR ART 216

Major Required Courses

45

Art Foundation

Students are required to take all courses in this area before taking art core courses.

- ART 100 Introduction to Drawing
- ART 101 Advanced Drawing
- ART 120 Two-Dimensional Design
- ART 121 Three-Dimensional Design
- ART 215 OR 216 (whichever was not taken to satisfy the general education requirement)

Art Core

Students are required to take all courses in this area before taking Art 490-491 Concentration Seminar.

- ART 220 Introduction to Painting in Water Media
- ART 230 Introduction to Screen printing
- ART 240 Sculpture: Modeling and Mold Making
- ART 250 Ceramics: Hand Building
- ART 260 Introduction to Black and White Photography
- ART 261 Introduction to Digital Photography
- ART 320 Introduction to Painting in Oil Media
- ART 330 Survey of Printmaking Techniques
- ART 340 Sculpture: Fabrication, Assemblage and Multimedia
- ART 350 Ceramics: Wheel Throwing

Capstone

9

- ART 490/491 Concentration Seminar
- ART 492 Thesis Exhibition and Portfolio

General Electives

11

Total Semester Credits Required in Degree

120

Bachelor of Fine Arts in Digital Art and Graphic Design (B.F.A.)

<i>Courses</i>	<i>Total Credits Required</i>
General Education Curriculum	55
Major Required Courses	51
Foundation	18
ART 100 Introduction to Drawing	
ART 101 Advanced Drawing	
ART 120 Two-Dimensional Design	
ART 121 Three-Dimensional Design	
ART 215 Art and Architecture from the Prehistoric to the Renaissance	
ART 216 Art and Architecture from the Renaissance through the Modern	
Core	24
ART 220 Introduction to Painting in Water Media	
ART 230 Introduction to Screen printing	
ART 260 Introduction to Black and White Photography	
ART 261 Introduction to Digital Photography	
ART 308 Digital Art I	
ART 309 Digital Art II	
ART 320 Introduction to Painting in Oil Media	
ART 330 Survey of Printmaking Techniques	
Capstone	9
ART 490 Concentration Seminar	
ART 491 Concentration Seminar	
ART 492 Thesis Exhibition and Portfolio	
General Electives	15
Total Semester Credits Required in Degree	121

Bachelor of Arts in English (B.A.)

Courses

*Total Credits
Required*

General Education Curriculum

55

Major Required Courses

Students must take a total of 39 credits in the English major, with two courses in British Literature, two courses in American Literature and one course in world literature or multicultural literature and two courses in Interdisciplinary Applications (LST 301).

200 Level English Core (select four)

12

ENG 203 British Literature I
ENG 204 British Literature II
ENG 223 American Literature I
ENG 224 American Literature II
ENG 260 Introduction to Theater
ENG 271 World Literature I
ENG 272 World Literature II
ENG 298 Special Topics in English
ENG 299 Independent Study in English

300-400 Level English Core (select seven)

21

ENG 303 Shakespeare
ENG 304 Milton and the Seventeenth Century
ENG 306 The Romantic Age
ENG 307 The Victorian Age
ENG 308 Restoration and Eighteenth-Century Literature
ENG 312 British Novel
ENG 321 American Poetry
ENG 323 Romanticism, Realism and Naturalism in American Literature
ENG 324 Modern American Novel
ENG 326 Southern Literature
ENG 335M Multicultural American Literature
ENG 336M African-American Literature
ENG 341 Literary Genres and Critical Approaches
ENG 351 Literature and Film
ENG 360 Dramatic Literature
ENG 372 Renaissance Literature
ENG 376 Modernism
ENG 377 Studies in Poetry
ENG 378 Rise of the Woman Writer
ENG 380 Teaching Grammar in the Context of Writing
ENG 386 Poetry Writing
ENG 387 Creative Nonfiction
ENG 388 Scriptwriting
ENG 389 Fiction Writing
ENG 407 Internship
ENG 450 Senior Thesis
ENG 498 Special Topics in English
ENG 499 Independent Study in English

Interdisciplinary Applications - LST 301 (select two)

6

Topics include:

Good and Evil, Birth and Death, Individualism and Community

General Electives

26

Total Semester Credits Required in Degree

120

Bachelor of Arts in History (B.A.)

Courses

Total Credits

Required

General Education Curriculum

55

Major Required Courses

12

HIS 251 American History to 1865 (may not be used to satisfy core requirements)

HIS 252 American History Since 1865 (may not be used to satisfy core requirements)

Two LST 301 Interdisciplinary Courses

History Concentration – World/Global, American, European/Western, or General

15

History Electives (300/400 level)

15

General Electives

23

Total Semester Credits Required in Degree

120

It is strongly suggested that history majors planning to pursue graduate study in history, enroll in at least four semesters of a foreign language. Which foreign language should be determined by the anticipated historical focus during graduate study. History majors will prepare a portfolio (a notebook) containing a resume and four term papers from 300 or 400 level courses, which will be submitted to their academic advisors for review during the final semester of the senior year.

Concentration One: World/Global History

15 hours

HIS 302	Ancient Civilizations
HIS 307	Military History of the Modern World
HIS 312M	Religion and History of Judaism and Islam
HIS 340M	History and Religion of South Asia
HIS 342M	History of East Asia
HIS 346M	History of Africa
HIS 347M	Latin America
HIS 390M	Topics in Women's History
HIS 498	Special Topics in History
HIS 498M	War and Society in the 20 th Century
HIS 498M	The Mediterranean World
HIS 499	Independent Study in History
LST 490	Internship in History

Concentration Two: European/Western History

15 hours

HIS 302	Ancient Civilizations
HIS 304	Medieval Europe

HIS 306	Renaissance and Reformation
HIS 320	Nineteenth Century Europe
HIS 324	Europe in the Twentieth Century
HIS 328	Modern Germany
HIS 334	East European History
HIS 336M	History of the Holocaust
HIS 338	History of Science
HIS 390M	Topics in Women's History
HIS 392	Children and Childhood
HIS 498	Eighteenth Century Europe
HIS 498	Special Topics in History
HIS 498M	The Mediterranean World
HIS 499	Independent Study in History
LST 490	Internship in History

Concentration Three: American History**15 hours**

HIS 350	Colonial and Revolutionary America
HIS 354	Civil War and Reconstruction
HIS 356	America from 1900 to 1945
HIS 358	America since 1945
HIS 360	US Business History
HIS 362	Public History
HIS 370M	The History of Native Americans
HIS 372	The American South
HIS 374	History of Georgia
HIS 380	Religion in America
HIS 498	Special Topics in History
HIS 499	Independent Study in History
LST 490	Internship in History

Concentration Four: General History (300/400 level)**30 hours**

Bachelor of Arts in Liberal Studies (B.A.)

Courses

*Total Credits
Required*

Humanities Track

General Education Curriculum 55

Major Required Courses 12

LST 301 Interdisciplinary Application
Select two courses on two different topics.

Good and Evil and the Future; Birth and Death; Individualism and Community;
War and Peace; Monsters and Demons; Chivalry-Medieval and Modern; The Bible as Literature;
History and Culture of the British Isles; Approaches to the Holocaust; Foreigners, Residents, and
Citizens; Science and Fiction; Teaching and Learning: Education in America; Conformity and
Rebellion; Utopia and Dystopia; Hope and Despair; Nature and Culture; Poverty and Wealth

LST 450 Senior Thesis (optional) or additional LST 301
LST 490 Practicum/Internship (optional) or additional LST 301

Primary Discipline 15

Select **five** 300- or 400- level courses from a single discipline: English, history, or religion

Secondary Discipline I 9

Select **three** 300- or 400-level courses from a second discipline: English, history, political science,
religion, sociology, art history (ART 215, 216, 317, 318, 319), or communication.

Tertiary Discipline 9

Select **three** 300- or 400-level courses from a third discipline: English, history, political science, religion,
sociology, art history (ART 215, 216, 317, 318, 319) or communication.

General Electives 20

Total Semester Credits Required in Degree 120

Note: All students majoring in Liberal Studies will begin to assemble a portfolio of written work at the beginning of their junior year. The portfolio consists of a notebook containing a copy of the student's resume and ten papers from courses taken for the major. A list of the required papers can be obtained from the Liberal Studies Coordinator.

Students must submit a portfolio to the Liberal Studies Coordinator for review by the end of their junior year, and submit the completed portfolio just before the end of their senior year for final approval and signature authorizing graduation.

Comprehensive Track

General Education Curriculum 55

Major Required Courses 6

LST 301 Interdisciplinary Application
Select two courses on two different topics.

Good and Evil and the Future; Birth and Death; Individualism and Community;
War and Peace; Monsters and Demons; Chivalry-Medieval and Modern; The Bible as Literature; History
and Culture of the British Isles; Approaches to the Holocaust; Foreigners, Residents, and Citizens; Science
and Fiction; Teaching and Learning: Education in America; Conformity and Rebellion; Utopia and
Dystopia; Hope and Despair; Nature and Culture; Poverty and Wealth

Primary Discipline 15

Select **five** 300- or 400- level courses from a single discipline: English, history, or religion, sociology,
communication, education, business, biology, math

Secondary Discipline I 9

Select **three** 300- or 400-level courses from a second discipline: English, history, religion, sociology,
communication, education, business, biology, math

Tertiary Discipline 9

Select **three** 300- or 400-level courses from a third discipline: English, history, religion, sociology,
communication, education, business, biology, math

Note: A grade of “C” or better is required for courses in the three disciplines and the LST courses.

General Electives 26

Total Semester Credits Required in Degree 120

Note: All students majoring in Liberal Studies will begin to assemble a portfolio of written work at the beginning of their junior year. The portfolio consists of a notebook containing a copy of the student’s resume and six (6) papers (4+ pages or projects – in the case of BUS, EDU, SCI, SOC, COM, MAT, PSY) from courses taken for the major.

Students must submit a portfolio to the Liberal Studies Coordinator for review at the end of their junior year and submit the complete portfolio just before the end of their senior year for the final approval and a signature authorizing graduation.

Bachelor of Arts in Religion (B.A.)

Courses

Total Credits

Required

Track One: Religious Studies

In track one, students will concentrate primarily on Biblical and Christian theological themes along with an in-depth study of one other major world religion.

General Education Curriculum

55

General Education Courses Required in all Tracks

REL 104 Introduction to Religion

REL 204 Survey of the Old Testament OR

REL 205 Survey of the New Testament

Major Required Courses

Select four courses from the following:

12

REL 300 History of Christianity

REL 308 World Christianity

REL 310 Twentieth-Century Christianity

REL 317 Christian Ethics

REL 380 Religion in America

REL 390 Christian Vocation and Service

Select one course from the following:

3

REL 312 Religion and History in Judaism and Islam

REL 340 History and Religion in South Asia

Select four courses from the following:

12

REL 204 or 205 (whichever was not taken to satisfy the general education requirement)

REL 320 Studies in Pentateuch

REL 330 Studies in Synoptic Gospels

REL 334 Life and Letters of Paul

REL 338 Studies in the Johannine Literature

Liberal Studies

6

LST 301 Interdisciplinary Applications

Select one course from the following:

REL 450 Senior Thesis

REL 460 Internship

General Electives for Religious Studies track

32

Total Semester Credits Required in Degree

120

*Courses**Total Credits**Required***Track Two: Christian Vocation – Music**

In track two, students will concentrate on the integration of theological studies and music to serve churches in their worship more effectively.

General Education Curriculum**55**

General Education Courses Required in all Tracks

REL 104 Introduction to Religion

REL 204 Survey of the Old Testament OR

REL 205 Survey of the New Testament

Major Required Courses**46****Religion Required Courses (24 hours)**

REL 204 or 205 (whichever was not taken to satisfy the general education requirement)

REL 390 Christian Service and Vocation

REL 460 Internship

Select five additional Religion courses**Music Required Courses (22 hours)**

Select six additional Religion courses

MUS 124 Music Theory I

MUS 125 Music Theory II

MUS 321 Music History I or MUS 322 Music History II

Select any approved 300-400 level music course

Primary Applied Instrument – (one hour each semester for 4 semesters)

Secondary Applied Instrument – (one hour each semester for 2 semesters)

Ensemble (4 semesters)

Individual substitutions may be permitted with consultation with Religion Program Coordinator.

General Electives for Christian Vocation – Music Education Track**19****Total Semester Credits Required in Degree****120**

*Courses**Total Credits
Required***Track Three: Christian Vocation - Religious Education**

In track three students concentrate on the integration of theological studies and education to serve churches in their teaching ministry more effectively.

General Education Curriculum 55

General Education Courses Required in all Tracks

REL 104 Introduction to Religion

REL 204 Survey of the Old Testament OR

REL 205 Survey of the New Testament

Major Required Courses**Religion Required Courses 24**

REL 204 or 205 (whichever was not taken to satisfy the general education requirement)

REL 390 Christian Service and Vocation

REL 460 Internship

Select five additional Religion Courses

Education Required Courses 18

EDU 225 Lifespan Development from a Multicultural Perspective

EDU 230 Common Elements of Differentiated Instruction

EDU 318 Motivation and Learning for Diverse Students

EDU 329 Teaching in the Inclusion Classroom

EDU 325 Differentiated Curriculum and Instruction

EDU 440 Spirituality and the Nurturing Classroom Environment (with a required practicum experience)

General Electives for Christian Vocation – Religious Education Track 23**Total Semester Credits Required in Degree 120**

** Students in all tracks will fill out an Exit Interview and present a Portfolio*

Bachelor of Arts in World Languages and Cultures, Spanish Concentration (B. A.)

<i>Courses</i>	<i>Total Credits Required</i>
General Education Curriculum	55
Major Required Courses	57
200-Level World Languages and Cultures Core	18
Pre-requisites for Upper-Level Spanish Courses	up to 12
Students must either take the pre-requisite courses for upper-level courses in Spanish or place out of them by examination.	
SPA 101 Elementary Spanish I (if not used in the general education core)	
SPA 102 Elementary Spanish II (if not used in the general education core)	
SPA 205 Intermediate Spanish I	
SPA 206 Intermediate Spanish II	
Secondary Language Courses	up to 12
Students must attain elementary proficiency in a second non-English language either by taking classes through the fourth level or by placing out of them by examination.	
FRE 101 Elementary French I (if not used in the general education core)	
FRE 102 Elementary French II (if not used in the general education core)	
FRE 205 Intermediate French I	
FRE 206 Intermediate French II	
Other Suggested Courses	up to 18
Students who place out of required language courses by examination may fulfill the requirements of this area with the following courses if they are not used to fulfill general education core requirements.	
ART 215 Art History I	
ART 216 Art History II	
ART 298 Special Topics in Art	
ENG 271 World Literature I	
ENG 272 World Literature II	
ENG 260 Introduction to Theater	
ENG 298 Special Topics in English	
HIS 210 World Geography	
HIS 298 Special Topics in History	
SOC 200M Global Social Problems	
300-, 400-Level Spanish Core	24
Proficiency in Spanish (Domain One)	9
SPA 301 Practical Conversation	
SPA 302 Spanish Composition	
SPA 315 Survey of Spanish Linguistics	
Spanish Cultural Knowledge: Literature (Domain Two)	6
SPA 320 Survey of Spanish Peninsular Literature	
SPA 321 Survey of Spanish-American Literature	
SPA 498 Special Topics in Spanish (on a literary topic)	
SPA 499 Independent Study in Spanish (on a literary topic)	

Spanish Cultural Knowledge: Other (Domain Two)	6
SPA 310 Spanish for Business	
SPA 325 Spanish Civilization and Culture	
SPA 326 Spanish-American Civilization and Culture	
SPA 498 Special Topics in Spanish (on a relevant topic)	
SPA 499 Independent Study in Spanish (on a relevant topic)	
Senior Capstone	3
SPA 490 Senior Capstone	
Secondary Language Cultural Knowledge	3
FRE 325 Contemporary French Civilization and Culture	
FRE 210 French for Business	
Knowledge of Global Cultural Issues	12
Four classes chosen from among the following with no more than two from any one discipline:	
Art 318 Survey of Modern Art	
Art 319 Survey of Folk and Outsider Art	
BUS 407M International Business	
BUS 430M Managing the Global Workforce	
COM 360M Intercultural Communications	
ENG 335M Multi-Cultural American Literature	
ENG 371M Global Literature in Translation II	
HIS 312M/REL 312M Religion and History of Judaism and Islam	
HIS 334M History of Eastern Europe	
HIS 340M/REL 340M History and Religion of South Asia	
HIS 342M History of East Asia	
HIS 346M History of Africa	
HIS 347M Colonial Latin America	
HIS 348M Modern Latin America	
HIS 390M Topics in Women's History	
LST 301 Interdisciplinary Application	
MUS 325M World Music	
POL 311M Comparative Politics	
REL 308 World Christianity	
SOC 310M Social Inequality: Class, Race and Gender	
SOC 370 Classical Sociological Theory	
SOC 371 Contemporary Sociological Theory	
SSC 495M Diverse People	
General Electives	8
Total Semester Credits Required in Degree	120

Cultural Praxis

For graduation, students should demonstrate close familiarity with the culture and daily lives of people who speak the primary target language. This familiarity should be fulfilled by participating in a study-abroad program for at least one semester.

However, students who are unable to spend a semester abroad may substitute one of the following experiences to fulfill the cultural praxis requirement:

- Having lived as an adult over an extended period of time in a country whose primary language and culture are those being emphasized by the primary target language track
- Living and working in a local heritage community over an extended period of time
- Participating in and completing ten cultural learning scenarios (service learning projects, international experiences of duration less than a semester, local heritage community experiences of short duration, or internet and mass media projects).

In all cases, the substitution must be approved by the Dean of Arts & Humanities.

Other Graduation Requirements

- As part of the senior capstone course, the student should present a portfolio of representative work from all upper-level classes required for the major; artifacts, reflections, and illustrations from the cultural praxis; a reflective essay; and a revised and enlarged research paper from a previous class. One copy of the portfolio will remain in program files.
- Each graduating student will be required to undergo a senior exit interview conducted primarily in the primary target language (Spanish), but part will be conducted in the secondary target language (French). Topics for the interview may include the student's coursework, cultural praxis, portfolio, and career plans. The interview will be conducted by the capstone instructor and one other competent faculty member.
- Each graduating student will take the ACFTL Oral Proficiency Interview (OPI) and Written Proficiency Test (WPT) in the primary target language.

Arts and Humanities Minors

Courses

Total Credits

Required

Art Minor General Track

15

ART 100 Introduction to Drawing
 Four courses from the following:
 ART 101 Advanced Drawing
 ART 120 Two Dimensional Design
 ART 121 Three Dimensional Design
 ART 220 Introduction to Painting in Water Media
 ART 230 Introduction to Screen Printing
 ART 240 Sculpture: Modeling and Mold Making
 ART 250 Ceramics: Wheel Throwing and Hand Building
 ART 260 Introduction to Black and White Photography
 ART 320 Introduction to Painting in Oil Media
 ART 330 Survey of Printmaking Techniques
 ART 350 Ceramics: Wheel Throwing

Art Minor Concentrated Track

18

ART 100 Introduction to Drawing
 ART 101 Advanced Drawing
 Two courses (6 hours) from the two-dimensional area and two courses (6 hours) from the three-dimensional area listed below:

Two Dimensional Area

ART 220 Introduction to Painting in Water Media
 ART 230 Introduction to Screen-printing
 ART 260 Introduction to Black and White Photography
 ART 320 Introduction to Painting in Oil Media
 ART 330 Survey of Printmaking Techniques
 ART 360 Pinhole Photography, Hand-Coloring, Photo-Collage

Three Dimensional Area

ART 240 Sculpture: Modeling and Mold Making
 ART 250 Ceramics: Wheel Throwing and Hand Building
 ART 340 Sculpture: Fabrication, Assemblage and Multimedia
 ART 350 Ceramics: Wheel Throwing

Creative Writing Track

15

Students must choose five courses (15 credit hours) from the following list:
 ENG 280 Introduction to Creative Writing
 ENG 386 Poetry Writing
 ENG 387 Creative Nonfiction
 ENG 388 Scriptwriting

ENG 389 Fiction Writing

ENG 450 Senior Thesis (Creative Writing option)

English Minor**15**

The minor in English allows students with other majors to pursue their love of literature and to develop the strong writing abilities and analytical skills possessed by students of English. In the English minor, students must take a total of 15 credit hours in English. Two courses may be at the 200-level and three courses must be at the 300- or 400-level. Students must take one course in British Literature, one course in American Literature and one course in World or Multicultural Literature.

Gender Studies Minor**12**

To complete a Gender Studies minor, a student must complete any **four** of the courses listed below or any course approved by the Liberal Studies Coordinator of the Dean of the School of Arts and Humanities, with a C or better. No more than one course may be at the 200-level, and courses chosen must represent at least two different disciplines. These courses are in addition to any courses taken to fulfill the requirements of the General Education Core or the student's major.

SOC 240	Marriage and Family
SOC 310M	Social Inequality: Class, Race, Gender
SOC 330	Gender and Society
SOC 345	Parenting Roles: Mothering and Fathering
SOC 380	Family Violence
ENG 298/498	Special Topics (e.g. Jane Austen, Emily Dickinson)
ENG 371M	The Rise of the Woman Writer
ENG 450	Senior Thesis
LST 301	Interdisciplinary Topics
LST 450	Senior Thesis
HIS 380M	Topics in Women's History
HIS 392	Children and Childhood
PSY 498	Special Topics
COM 498	Special Topics

International Studies Minor**12**

To complete an International Studies minor, a student must complete any **four** of the courses listed below or any course approved by the Liberal Studies Coordinator or the Dean of the School of Arts and Humanities, with a C or better. No more than one course may be at the 200-level, and courses chosen must represent at least two different disciplines. These courses are in addition to any courses taken to fulfill the requirements of the General Education Core or the student's major.

COM 360M	Intercultural Communication
COM 498	Special Topics (e.g. Media and Globalization, World Cinema)
HIS 210M	World Geography
HIS 312M/REL 312M	Religion and History of Judaism and Islam
HIS 324	Europe in the Twentieth Century
HIS 328	History of Germany
HIS 334M	History of Eastern Europe
HIS 340M/REL 340M	History and Religion of South Asia

HIS 342M History of East Asia
HIS 346M History of Africa
HIS 347M History of Colonial Latin America
HIS 348M History of Modern Latin America
HIS 370M History of Native Americans
POL 301 International Politics
POL 311M Comparative Politics
REL 308M World Christianity

History Minor**12**

To complete a Minor in History, a student must pass, with a C or better, four courses from the following list. These courses are in addition to any History courses taken to fulfill the requirements of the General Education Core or the student's major.

Western and American History (select up to three)

HIS 300 History of Christianity
HIS 302 Ancient Civilizations
HIS 305 Medieval Europe
HIS 306 Renaissance and Reformation
HIS 307 Military History
HIS 320 Nineteenth-Century Europe
HIS 324 Europe in the Twentieth Century
HIS 328 Modern Germany
HIS 338 History of Science
HIS 350 Colonial and Revolutionary America
HIS 354 Civil War and Reconstruction
HIS 356 America from 1900-1945
HIS 358 America since 1945
HIS 306/BUS 360 History of American Business
HIS 362 Public History
HIS 372 American South
HIS 374 History of Georgia
HIS 380 Religion in America
HIS 392 Children and Childhood
HIS 498 Special Topics in Western or American History

Non-Western History (select one or more)

HIS 312M History of Judaism and Islam
HIS 334M History of Eastern Europe
HIS 340M History and Religion of South Asia
HIS 342M History of East Asia
HIS 346M History of Africa
HIS 347M History of Colonial Latin America
HIS 348M History of Modern Latin America
HIS 370M History of Native Americans
HIS 390M Topics in Women's History
HIS 498M Special Topics in Non-Western History

Note: A student may not take all four courses with the same professor. A student may count only one History 499 toward fulfilling the requirements for a minor in History.

Liberal Studies Minor **15**

The Liberal Studies Minor permits students who have already selected a Major to pursue an interdisciplinary focus within the Humanities, taking both traditional disciplinary courses and interdisciplinary LST 301 courses, which further develop their writing, verbal and research skills, and their analytical abilities. To complete a Liberal Studies Minor, students must take, and pass with a C or better, two LST 301 courses (*in addition to LST 301 course taken to fulfill the requirements of the student's Major*) and three courses from among the English, History, and Religion upper-level offerings (*in addition to upper-level courses taken to fulfill the requirements of the student's Major*) for a total of five courses or 15 credit hours.

Requirements

LST 301-Interdisciplinary Topics (two courses)	6
English, History, and/or Religion Courses at the 300-Level (three courses)	9

Religion Minor **12**

To complete a minor in Religion, a student must pass, with a C or better, four courses of 300 or 400 level courses. These courses are in addition to any Religion courses taken to fulfill the requirements of the General Education Core or the student's major.

Spanish Minor **18**

Minor Required Courses **9**

- SPA 102 Beginning Spanish II
- SPA 205 Intermediate Spanish I
- SPA 206 Intermediate Spanish II

Electives: select four courses from the following: **12**

- SPA 301 Practical Conversation
- SPA 302 Spanish Composition
- SPA 310 Spanish for Business
- SPA 315 Survey of Spanish Linguistics
- SPA 320 Survey of Spanish Peninsular Literature
- SPA 321 Survey of Spanish-American Literature
- SPA 325 Spanish Civilization and Culture
- SPA 326 Spanish-American Civilization and Culture
- SPA 490 Senior Capstone
- SPA 498 Special Topics in Spanish
- SPA 499 Independent Study in Spanish



SCHOOL OF COMMUNICATION ARTS AND MUSIC

Dennis K. McIntire, Interim Dean
 Office: Falany Performing Arts Center Room: 105
 Telephone: 770-720-9221 Fax: 770-720- 9164
 E-mail: dkm@reinhardt.edu



Website: <http://www.reinhardt.edu/cam>

School Mission

The School of Communication Arts and Music endeavors to build an understanding and appreciation of the visual, media, written, oral and cultural symbols found in the mass media and in our musical traditions. The School creates a learning environment for students to explore the technologies, innovations and creative opportunities in our global community. Music and communication are ever-changing disciplines, and the musicians and communication practitioners of the future must be skilled creatively and intellectually. The students will become well versed in the theories and techniques of these environments, while remaining grounded in the ethics and social commitment of the liberal arts tradition.

School Objectives

- To build a school that examines the ancient, classical and contemporary aspects and artistic values of the communication and music disciplines
- To develop a school that serves as the focal point and example of interdisciplinary activity at the College
- To place music and communication studies within a broader cultural context
- To examine the comprehensive nature of the disciplines to meet the demands of today's marketplace

- To continue to offer quality internship experiences and service learning for students on a local, national and international level
- To reflect a commitment to the importance of gaining experience and introducing students to professional challenges
- To develop and build relationships within the local and metro Atlanta community and to serve as a center for learning and academic excellence
- To develop well-rounded professionals who can contribute to the contemporary world

Degree Programs

The School of Communication Arts and Music offers bachelor's degree programs (B.A.) in the following communication concentrations:

- Communication Arts
- Writing for the Media
- Visual Communication
- Public Relations and Advertising
- Media, Culture and Society

A bachelor's degree (B.M.) is offered in music in the following area:

- Music performance
- Music with Elective Studies in Business
- Music with Elective Studies in Media Arts
- Sacred Music

A bachelor's degree (B.M.E.) is offered in the following area:

- Music Education

Faculty

- M. David Gregory Ed.D.
- Paula Thomas-Lee, D.M.A.
- Dennis K. McIntire, Ph.D., *Interim Dean*
- Susan E. Naylor, M.Mus.
- J. Brian O'Loughlin, Ph.D.
- Larry H. Webb, M.A., M.Div.
- Pamela S. Wilson, Ph.D.

Communication Program

The major programs offered by the Department of Communication provide students with the opportunity to develop their intellectual curiosity, creativity, critical thinking skills, basic and advanced communication skills (oral, written and visual media), interpersonal skills, and research methods--all in a supportive and caring environment. Students are challenged to integrate theory and practice as they develop their understandings of the role of media in a democratic society and of their own responsibilities as well-informed citizens as well as future communication professionals in the global marketplace.

Mission Statement

The Communication Department seeks to produce graduates who can ethically and creatively meet the challenges of the global marketplace and of citizenship in a democratic society. Based firmly in the liberal arts, our programs seek to foster responsible citizenship as we educate future leaders who can communicate and manage effectively in the changing workplace. Our programs strive to prepare graduates to pursue graduate studies in a number of disciplines as well as to enter a professional career in communication or a related field and to contribute to the cultural life of their community.

Communication Program Objectives (CPO)

Communication majors will:

- Develop and enrich their critical thinking skills and communication skills

- Demonstrate creativity and a variety of research methods in their communication classes and civic work
- Use technology to enhance communication projects and course assignments
- Demonstrate respect for individual and cultural differences
- Demonstrate understanding of the historical, informational and organizational aspects of the communication environment

General Information

A Communication degree is an appropriate preparation for any field that values communication, critical thinking, research, analysis, and writing. Many employers prefer to hire managers and other employees who have a liberal arts background, which includes a breadth of knowledge, critical thinking skills, and the ability to write clearly and speak persuasively.

Graduates with degrees in Communication have gone on to careers in media writing, directing and producing; print and broadcast journalism; graduate study in media, communications, law, and politics; non-profit organizational research and management; non-profit media relations; corporate public relations, advertising and marketing; event planning; and elementary and high school teaching. Others have gone to graduate school in academic or professional fields. A graduate degree can lead you to careers in teaching and research at the university level, higher education administration, and law.

Other related careers may include financial services, health care industry management, the pharmaceutical industry, corporate and public sector consulting, real estate, human resource/relational management and training, and the non-profit sector. Other careers include marketing, public relations, advertising, media and film production, editing, writing, and Students with liberal arts degrees and excellent communication skills are often well-positioned to move into upper-level management.

In a society where an understanding of culture and communication is of central importance, the Media, Culture and Society degree program develops the skills that employers increasingly require in today's globalized workplace. By fostering your intellectual, analytical, research and creative abilities, the degree offers an opening into careers associated with media-related and people-centered work. Graduates are prepared to enter the media industry as well as to pursue advanced degrees in professional or graduate school.

Graduates are likely to pursue careers in teaching, adult education, media management, museums and cultural centers, nonprofit administration, research, journalism, creative media, community education and arts administration, public relations, law, social work, public administration and public service.

Many employers in the media industry today actually prefer graduates who have a humanities background of critical thinking over a specifically trained pre-professional concentration. Our Media, Culture, and Society majors are distinguished by their strong preparation in sociology and the liberal arts, with an especially sound foundation in classical and contemporary theory and various research methods to assure that you can apply your skills to the demands of any profession.

Attendance at the monthly Communication Colloquia is vital to the development of students' knowledge about various students with exposure to a range of career options and the opportunity to establish relationships with media professionals and to gain wisdom from their personal and professional experiences and perspectives. Colloquia are also important times in which the department comes together to share information about policies, procedures, and more. Since Colloquia are held once a month on Thursday afternoons from 2:45-4:00, all students are expected to make arrangements to attend, and must attend at least two per semester in order to satisfy graduation requirements.

Teaching Philosophy and Classroom Expectation

As an academic department at a small liberal arts college, we take pride in offering very personalized instruction in a small-group classroom setting. Our Communication classes are usually highly *collaborative and interactive*, which means that students can expect to actively participate in class discussions, in-class activities, and group projects. We have high expectations of our students, and we've found that our Communication majors at Reinhardt are able to rise to meet these expectations admirably.

Strong writing skills are essential for our Communication majors. In addition to classes that are specifically devoted to writing (such as COM 205, 206 and 340), we also emphasize writing skills in all of our other courses. All of our courses also require you to learn and practice all of your integrated communication skills in addition to strong writing: oral presentations, visual design, effective use of technologies, teamwork in group projects, interpersonal and intercultural skills.

The ability of the communication major to function successfully in the marketplace is largely dependent upon the useful skills the practitioner acquires in the classroom; however, of even greater value are the interpersonal and organizational skills the student exhibits in the workplace and the understanding and appreciation the communication practitioner has for the value of these qualities.

In order to underline the importance of these skills for the communication major, the department has adopted a set of standards that will help the future communication practitioner reach his or her full potential as a member of the community.

The communication student is expected to abide by the following guidelines:

- Demonstrate a respectful demeanor toward the instructor and fellow classmates. Any

inappropriate behavior will result in immediate dismissal from the class.

- Attend all classes except for illness or serious conflict. Student should anticipate a grade penalty if more than two classes are missed (or three classes for MWF courses). In addition, the student should contact instructors within 24 hours after missing class.
- Arrive in class on time. Late arrivals may result in grade penalty on the final grade.
- Assume there will be no make-up tests or presentations allowed unless prior arrangements have been made with the instructor.
- Participate in class discussion.
- Be prepared when coming to class.
- Dress appropriately for class presentations.
- Complete all assignments by the due date. Late papers will not be accepted unless arrangements are made with the instructor prior to the deadline.
- Read course syllabi and complete reading assignments as scheduled.
- Type, proofread and edit all written assignments before handing them into the instructor, so there are no more than three major errors in grammar or mechanics. Excessive errors may result in a failing grade.
- Have all research material properly documented and cited. Improperly documented papers may receive a failing grade.

Formal Admission to Major Standing and Upper-level Coursework: The Sophomore Portfolio

Prospective Communication majors should meet the general admissions requirements of Reinhardt College and may take 100- and 200-level Communication (COM) courses prior to admission to formal major standing. Students who desire to formally enter one of the Communication major programs of study must:

1. Successfully complete COM 108, COM 202 and, for Visual Communication majors, COM 250 with a grade of C or higher.
2. Successfully complete 18 credit hours of coursework, including ENG 101 and ENG 102 with a grade of C or higher.
3. Complete and submit a Sophomore Portfolio for admission into formal Communication major standing, which includes (a) a short essay (up to 500 words) about why you want to be a Communication major, with an indication of which program of study interests you most, and why; (b) three writing samples from three different courses, including at least one from a COM course; (c) a power point presentation or media/photography project that demonstrates basic skills in visual communication.
4. Submit a Faculty Reference Form from two instructors.
5. Students may be asked to complete a writing assessment. If deficiencies are noted, the student may be referred to the Center for Student Success to complete remedial modules to strengthen his or her communication skills prior to advancing into upper-level COM courses.

The Sophomore Portfolio should generally be submitted early in the second semester of the sophomore year. At this time, prospective Communication majors will meet with a Communication advisor for an interview to assess his or her major interests, strengths, and the best course pathway for the desired major as well as the student's readiness to proceed to upper-level COM courses.

For students who are changing majors or transferring into the department, arrangements should be made with the major advisor or Communication program coordinator to submit the Sophomore Portfolio as soon as possible.

The Senior Portfolio

The following materials are required as part of the portfolio for all seniors who are graduating with a degree in Communication (Communication Arts; PR/Advertising; Writing for the Media; Visual Communication; or Media, Culture and Society). The portfolio will be used to measure learning that has occurred in the major and in the general education curriculum. Students should begin gathering portfolio material during their freshman year and plan on completing the portfolio during and just after the internship, usually by the fall of their senior year.

Each student will have two stages of consultation with faculty: (1) a formal meeting with their advisor to review the draft of the portfolio and receive feedback for improvement, and (2) an exit interview and portfolio review with a faculty committee prior to graduation. NOTE: Students should make a portfolio draft review appointment with their academic advisor in the semester PRIOR to the semester they intend to graduate. They will need to bring a draft of your portfolio (with items #1, 2, 4-8) at that time.

The portfolio should be neatly organized in a binder, with labeled dividers and a Table of Contents. Each section should include a brief narrative explanation of what is included therein. Portfolios should include:

1. An unofficial transcript from the Records Office with all grades except current semester reflected. If you have completed a graduation audit, please include a copy of this as well.
2. A résumé in preparation for a job search
3. A written reflection/evaluation (5-10 typed pages) reflecting upon what you learned as a result of your internship. The learning should relate directly to specific courses in your major. This paper is a requirement of the internship.
4. Graded papers, with instructor comments, from at least four courses in your major and two courses outside your major. If you have revised any of these papers (*recommended*), please submit all drafts (with comments) along with the final version to show your revision process. (CPO 1, Gen Ed Domain I)
 - a. One of these papers should focus on a topic related to the diversity of societies and cultures (most likely from COM 360 or a related course). Please indicate which paper fulfills this requirement. (CPO 4, Gen Ed Domain III)
 - b. Two of these papers should each demonstrate knowledge of a different research methodology (qualitative or ethnographic; quantitative or the scientific method; historical; textual analysis, etc.). Please indicate which papers fulfill these requirements, and which methodologies you used. (CPO 2, Gen Ed Domain II)
5. A paper or media project showing *advanced* practical or conceptual application of some issue related to your chosen major concentration. For Visual Communication majors, this may be a digital video or print media project. (CPO 1-5, Gen Ed Domain I and II)
6. A project for the print or electronic media completed in one of your communication courses. (CPO 1-3, Gen Ed Domain I and II)
7. Evidence of a presentation in a communication class that demonstrates your presentation skills: preferably including a videotape, but also a copy of your outlines and presentation materials (including an electronic or paper version of your Power Point presentation), with information about the date presented and to which class, along with any rubrics, grades, comments and/or feedback from your professor and/or peers. (CPO 1-5, Gen Ed Domain I and II)
8. Evidence of your engagement in the larger community through service, your participation in community projects or student organizations, any leadership roles you may have held, and/or evidence of your ability to work collaboratively with others in an effective way. (CPO 2 and 4, Gen Ed Domain IV)
9. A completed exit interview questionnaire.

Assessment

Success in achieving the objectives in the Communication major will be measured in the following ways:

- Completion of each course in the major with a grade of C or better
- Completion of the Sophomore Portfolio
- An internship in the field at an approved site, under faculty supervision
- An exit interview with a faculty member
- A senior portfolio with representative work demonstrating successful completion of the major and of the general education curriculum. Portfolio requirements are available from the school dean.

Special Activities

One of our distinctive emphases is to prepare our future graduates to learn globally—that is, to enter the 21st century globalized society and career workplace equipped with strong skills in intercultural communication, writing, oral communication, visual and technical means of expression, as well as a critical understanding of the interdependence of media, culture and society in today's international environment. By completing an **internship** as a senior, students will have gained first-hand experience in applying their knowledge and skills in a professional setting.

We also take pride in the many opportunities we provide our Communication majors to **study abroad**, either during a summer session or the academic year, and to experience global learning first-hand. We also highly encourage students to participate in **experiential or service learning** by giving their time, energy and skills to serve a larger community and the greater good.

We strongly encourage students to participate in co-curricular activities such as our **monthly Communication Colloquium**, the **Communication Club** (a student organization), the student newspaper **The Reinhardt Hiltonian**, the Reinhardt Debate Team, student theater activities and courses (through

the English Department), “Year Of” events for global learning, and **RCTV**, our campus television station.

We have a Communication Department email group called **RC-Comm** (on Yahoo groups) to share important department news, notices of events, job and internship openings; there is also a Face book Group, **Comm Majors @ Reinhardt**.

Communication Faculty

- J. Brian O’Loughlin, Ph.D.
- Larry H. Webb, M.Div.
- Pamela S. Wilson, Ph.D., *Communication Program Coordinator*

Adjunct Communication Faculty

- Alan Boyer, M.S.
- Stanley Leary, M.A.
- Dennis Lindsey, M.A.
- John Pettibone, B.A.

Music Program

Mission Statement

In a caring community, the Eulene Holmes Murray Department of Music offers qualified students a variety of learning opportunities and challenges to become well-trained musicians, prepared to pursue graduate studies in music, or a professional career in music. Undergraduate programs stress training in the basic music disciplines, proficiency in applied and theoretical areas as well as the completion of the liberal arts core curriculum. The Department provides all college and community members opportunities to enrich their musical experiences through participation in performance ensembles, private and class instruction, and appreciation classes. The Murray Department of Music aggressively supports the cultural life of the college and community by sponsoring music department events and Artist and Concert series.

General Information

Music students must successfully complete all college-wide general education requirements as related to the music program and meet the specific

core requirements of the curricula they select in the Department of Music.

Students with adequate preparation in music normally complete all requirements for the B.M degree in eight semesters. Students with deficiencies may require additional time. Music Education majors will complete requirements in ten semesters.

Candidates for the Bachelor of Music degree in performance must complete, at a minimum, junior and senior recitals in the major performance area. Recitals must meet the minimum standards for performance excellence as established by the music faculty. Students in music education must complete a senior recital.

All candidates for the Bachelor of Music and Bachelor of Music Education degrees must demonstrate piano proficiency. The required skills are built into a four semester class piano sequence. Students completing the four semester hours of class piano with a grade of "C" or better will have demonstrated the appropriate proficiency. Students majoring in piano or minoring in music must pass a proficiency test. The specific requirements are listed in the Music Student Handbook.

All music majors must sign up for MUA 100 Performance Lab. Music majors and minors are required to attend 75% of the on-campus concerts each semester. Music Education majors must complete 7 semesters and all other music majors must complete 8 semesters in order to graduate with a degree in music. Music minors must complete 4 semesters of Performance Lab. Students will pick up an attendance card in the atrium before the event begins, sign, and return it after the event is over. Late arrivals (5 minutes), and those who leave before the event ends will not receive attendance credit.

The Music Library is located in the Falany Performing Arts Center. It houses scores, recordings, composers' collected works, music education and pedagogical materials. Four computer stations,

printer and listening equipment are available in the library for student use.

Students majoring or minoring in music must participate in a major performance ensemble each semester they are enrolled as a full-time student. All students whose major area is wind, brass or percussion will enroll in Reinhardt Winds. Students whose performance area is voice will enroll in the Concert Choir. String performance students will enroll in Reinhardt Symphony Orchestra. Piano performance majors will enroll in the Wind Ensemble Concert Choir or Orchestra and Guitar performance majors will enroll in the Guitar Ensemble.

Students majoring in music must earn a grade of C or better in all music courses. Music courses with a grade lower than C must be repeated until a Grade of C is achieved.

Music Program Objectives

- To develop professional musicians for a variety of career fields
- To foster the growth of music skills in performance, analysis, appreciation, improvisation and composition, for performance and creative purposes
- To provide a background in the historical development of musical styles and forms that will enable the student to understand the development of music and to build for future developments
- To assist the student in recognizing the interaction of music and other disciplines in relating this interaction to society and culture
- To challenge students to develop initiative and self-discipline as necessary components in achieving musical stature
- To prepare qualified students with an adequate foundation for advanced study

Admission Policies

Prospective students must meet the general admission standards of Reinhardt College.

Students who desire a major in music must complete an application for music study, provide two letters of recommendation, pass an audition in the performance area and complete a placement exam in music theory. Students with deficiencies may be admitted with the understanding that remedial work will be required. Information on the application and audition process may be obtained from the department of music. The prospective music major is formally admitted to the Murray Department of Music only after all requirements have been met.

Advising

The music faculty considers student advisement one of their most important responsibilities. Each student is assigned an advisor during the freshman year.

Students are encouraged to make regular appointments with the advisor. The department provides a graduation checklist for each student. The student and the advisor will make regular use of this checklist as the student progresses toward completion of a degree program. Students are encouraged to keep a personal copy of their checklist, since the completion of graduation requirements is the student's responsibility.

Applied Music Exams

All music majors enrolled for private study in applied music are required to perform on an applied examination before the appropriate music faculty at the end of each semester of study. Students will be evaluated on the level of performance for the current semester in addition to the overall level of achievement. The results of the applied exam will play a significant role in determining a student's continued enrollment in a music degree program. Students presenting a junior or senior recital must present a recital hearing at least four weeks before the scheduled recital date. Based on the hearing results, the music faculty may recommend the recital be cancelled, postponed, repeated in part or as a whole, or performed as scheduled. Students presenting a junior or senior recital are exempt from the applied exam for the semester during which the recital is performed.

Music Faculty

- M. David Gregory – Wind Ensemble, Music Education, Conducting
- Paula Thomas-Lee—Piano, Music History, Music Education
- Dennis K. McIntire – Choral Ensembles
- Susan E. Naylor – Piano, Theory

Artist-In-Residence

- George Lucktenberg – Historic Keyboards, Piano, Literature

Adjunct Faculty Music

- Matthew Anderson-- Classical Guitar
- Reverie Berger – Voice, Opera Workshop
- Marla Bishop – Piano
- Allison Blackburn - Clarinet
- Kelly Bryant - Flute
- Marilee David – Voice, Vocal Pedagogy
- Julie Kang Harvey – Staff Accompanist
- Mitchell Henson – Woodwinds, Jazz Ensemble
- Olivia Kieffer – Percussion
- Michelle Stiles – French Horn
- Hollie Lifshy – Trumpet
- Nancy Maddox – Cello
- Harry Maddox - Trombone
- Lisa Morrison—Violin
- Charles Sayre - Composition
- Lisa Sayre—Oboe
- Joe Seidel--Organ
- Fabia Smith – Staff Accompanist
- Tamara Watson-Harper – Voice
- Melanie Williams – Staff Accompanist

Bachelor of Arts in Communication (B.A.)

Concentrations: Communication Arts, Writing for the Media, Visual Communication

Communication Arts (Concentration)

The Communication Arts concentration provides the graduate with a broad background in the major areas of communication, including intercultural and interpersonal communication, journalism, mass media, public relations, advertising, graphics and electronic media. The program focuses on the growing industry trend that seeks individuals with multiple skills that they can apply to various workplace situations and environments. It also prepares students for graduate study in a number of disciplines and professional programs. *Main Campus Only*

Courses

Total Credits

Required

General Education Curriculum

55

Major Required Courses

27

COM 201 Interpersonal Communication
 COM 202 Introduction to Mass Communication and Mass Media
 COM 340 Professional Writing and Communication Skills
 COM 360 Intercultural Communication
 COM 370 Media Law and Ethics
 COM 403 Theories of Media and Visual Culture
 COM 407 Communication Internship
 COM 490 Capstone Seminar in Communication
 SSC 321 Qualitative Research Methods

Major Electives (select six)

18

COM 200 RCTV Practicum
 COM 205 Journalism: News Writing
 COM 206 Journalism: Feature Writing
 COM 207 Screenwriting Development and Protocols for Motion Media
 COM 210 Photojournalism
 COM 250 Fundamentals of Electronic Media Production I
 COM 251 Fundamentals of Electronic Media Production II
 COM 305 Organizational Communication
 COM 307 Broadcast Journalism
 ART/COM 308 Digital Art I
 ART/COM 309 Digital Art II
 COM 310 Editing and Post-Production in Motion Media
 COM 311 Public Relations Practices
 COM 312 Advertising Principles
 COM 313 Educational Public Relations
 COM 314 Strategies for the Public Relations and Advertising Campaign
 COM 315 Producing and Directing for Motion Media
 COM 320 Technical Writing
 COM 325 Web and Interactive Media Design
 COM 350 Introduction to Film and TV Studies
 COM 351/ENG 351 Literature and Film
 COM 406 Special Project
 COM 298/498 Special Topics
 COM 398 Special Topics in Global/Intercultural Communication
 POL 472 Media and Politics

General Electives	20
Total Semester Credits Required in Degree	120

Writing for the Media (Concentration)

The Writing for the Media program prepares students for professional careers in public relations, advertising, journalism, corporate and educational communications and mass media. This major concentration also prepares students to enter professional programs and graduate study.

The concentration, underlined by its relationship to the liberal arts, enables students to analyze, evaluate and use the various modes of communication and mass media coverage and to express themselves effectively. *Main Campus only.*

<i>Courses</i>	<i>Total Credits Required</i>
General Education Curriculum	55
Major Required Courses	27
COM 201 Interpersonal Communication	
COM 202 Introduction to Mass Communication and Mass Media	
COM 340 Professional Writing and Communication Skills	
COM 360 Intercultural Communication	
COM 370 Media Law and Ethics	
COM 403 Theories of Media and Visual Culture	
COM 407 Communication Internship	
COM 490 Capstone Seminar in Communication	
SSC 321 Qualitative Research Methods	
Major Electives (select six)	18
COM 200 RCTV Practicum	
COM 205 Journalism: News Writing	
COM 206 Journalism: Feature Writing	
COM 207 Screenwriting Development and Protocols for Motion Media	
COM 210 Photojournalism	
COM 307 Broadcast Journalism	
COM 311 Public Relations Practices	
COM 312 Advertising Principles	
COM 313 Educational Public Relations	
COM 314 Strategies for the Advertising/Public Relations Campaign	
COM 320 Technical Writing	
COM 406 Special Project	
COM 298 498 Special Topics	
BUS 300 Business Communications	
General Electives	20

Total Semester Credits Required in Degree**120****Visual Communication (Electronic Media) (Concentration)**

The Visual Communication concentration builds an understanding of the relationships among mass media, the various modes of communication and the images, signs, symbols and representations that underscore the visual communication environment, particularly in the graphic and electronic media. Students may choose to focus on graphic media or electronic media within this concentration.

Firmly grounded in the liberal arts, the concentration combines communication graphics, digital video technology, production and fine arts, in addition to theory and criticism, to allow students to pursue artistic and creative interests in the professional environment. This major also prepares students to enter professional programs and graduate study. *Main Campus only.*

*Courses**Total Credits
Required***General Education Curriculum****55****Major Required Courses****51**

- COM 202 Introduction to Mass Communication and Mass Media
- COM 207 Screenwriting Development and Protocols for Motion Media
- COM 250 Fundamentals of Electronic Media Production I
- COM 251 Fundamentals of Electronic Media Production II
- COM 307 Broadcast Journalism
- COM 310 Editing and Post-Production in Motion Media
- COM 315 Producing and Directing for Motion Media
- COM 325 Web and Interactive Media Design
- COM 340 Professional Writing and Communication
- COM 350 Introduction to Film and Television Studies
- COM 360 Intercultural Communication
- COM 370 Media Law and Ethics
- COM 403 Theories of Media and Visual Culture
- COM 407 Communication Internship
- COM 490 Capstone Seminar in Communication

General Electives**14****Total Semester Credits Required in Degree****120**

Visual Communication (Graphic Media) (Concentration)

The Visual Communication concentration builds an understanding of the relationships among mass media, the various modes of communication and the images, signs, symbols and representations that underscore the visual communication environment, particularly in the graphic and electronic media. Students may choose to focus on graphic media or electronic media within this concentration.

Firmly grounded in the liberal arts, the concentration combines communication graphics, digital video technology, production and fine arts, in addition to theory and criticism, to allow students to pursue artistic and creative interests in the professional environment. This major also prepares students to enter professional programs and graduate study. *Main Campus only.*

<i>Courses</i>	<i>Total Credits Required</i>
General Education Curriculum	55
Major Required Courses	52
ART 120 Two-Dimensional Design	
ART 121 Three-Dimensional Design	
ART 260 Black and White Photography	
ART/COM 308 Digital Art I	
ART/COM 309 Digital Art II	
COM 202 Introduction to Mass Communication and Mass Media	
COM 210 Photojournalism	
COM 250 Fundamentals of Electronic Media Production I	
COM 311 Public Relations Practice	
COM 312 Advertising Principles	
COM 314 Strategies for the Advertising/Public Relations Campaign	
COM 325 Web and Interactive Media Design	
COM 340 Professional Writing and Communication	
COM 360 Intercultural Communication	
COM 403 Theories of Media and Visual Culture	
COM 407 Communication Internship	
COM 490 Capstone Seminar in Communication	
General Electives	13
Total Semester Credits Required in Degree	120

Bachelor of Arts in Communication (B.A.)

Media, Culture and Society (Major)

The Media, Culture and Society degree provides training in the field of communication that focuses on a social science approach to the study of communication and mass media with involvement in sociology, history, anthropology, political science, and geography. Graduates will have a solid grounding in the social sciences so they can apply this knowledge to the communication practices in cinema, television, and journalism. By developing strong critical thinking and problem-solving skills in research, writing, rhetoric, presentation and technology, graduates will be prepared to confront the problems of mass media and global social issues. This major also prepares students to enter professional programs and graduate study. **Main Campus Only.**

Courses

Total Credits

Required

General Education Curriculum

55

Whenever possible, students should take the following courses as part of their general education curriculum and/or general electives:

- SOC 105 Introduction to Sociology
- POL 101 American Government
- HIS 210M World Geography or a foreign language

Major Required Courses

34

- COM 202 Introduction to Mass Communication and Mass Media
- COM 340 Professional Writing and Communications
- COM 360 Intercultural Communication
- COM 490 Capstone Seminar in Communication
- SOC 300 Global Social Problems or SOC 310 Social Inequality

RESEARCH COMPONENT

- SSC 320 Research Design and Analysis I
- SSC 321 Qualitative Research Methods

THEORY COMPONENT

- SOC 370 Classical Social Theory
- COM 403 Theories of Media and Visual Culture

THESIS AND INTERNSHIP COMPONENT

- COM 407 Communication Internship
- COM 450 Thesis Project

COM Electives (select three; minimum of 9 hours)

9

- COM 201 Interpersonal Communications
- COM 205 Journalism: News Writing **or** COM 206 Journalism: Feature Writing
- COM 210 Photojournalism **or** COM 307 Broadcast Journalism
- COM 250 Fundamentals of Electronic Media Production

COM 305 Organizational Communication
COM 311 Public Relations Practices *or* COM 312 Advertising Principles
COM 350 Introduction to Film and TV Studies
COM 370 Media Law & Ethics
COM 298/498 Special Topics (as approved by advisor)
COM 398 Special Topics in Global/Intercultural Communication

Other Electives (3 courses; minimum of 9 hours)**9**

BUS 401 Seminar in Public Policy
BUS 407 International Business
BUS 430 Managing the Global Workforce
Any 300-level History Course
PED 330 Sport in Society
POL 301 International Politics
POL 306/PHI 306 Classical Political Thought
POL 311M Comparative Politics
POL 368 Interest Groups and Public Policy
POL 472 Media and Politics
SOC 320 Race and Ethnic Relations
PSY 350 Social Psychology
SOC 330 Gender and Society
SSC 495 Diverse People
SOC 300 Global Social Problems
SOC 310 Social Inequity: Class, Race, and Gender
SOC 371 Contemporary Sociological Theory

General Electives**13****Total Semester Credits Required in Degree****120**

Bachelor of Arts in Communication (B.A.)

Public Relations and Advertising (Major)

The Public Relations and Advertising degree underscores the importance of the integration of PR and advertising activities in today's marketplace. They are developed in concert with one another to maximize the prospective activities that can result. The future is very bright for students in this field, and the training provided meets the demands of this emerging market. Graduates are prepared for the professional challenges they will face as they build credibility for their organizations, create understanding, and promote trust between businesses, organizations and their external publics. Students receive the technical skills and hands-on experience necessary to enter the field and advance in their careers. The major also prepares students to enter professional programs and graduate study. ***Main Campus Only.***

Courses

Total Credits

Required

General Education Curriculum

55

Major Required Courses

45

COM 301 Interpersonal Communications

COM 202 Introduction to Mass Communication and Mass Media

COM 205 News Writing

COM 206 Feature Writing

COM 210 Photojournalism

COM 250 Fundamentals of Electronic Media Production

COM 307 Broadcast Journalism

ART/COM 308 Digital Design Application I

ART/COM 309 Digital Design Application II

COM 311 Public Relations

COM 312 Principles of Advertising

COM 314 Strategies for the Advertising/Public Relations Campaign

COM 325 Web and Interactive Media Design

COM 340 Professional Writing and Communication

COM 360 Intercultural Communication

COM 370 Media Law and Ethics

COM 403 Theories of Media and Visual Culture

COM 407 Internship

COM 490 Capstone Seminar in Communication

BUS 453 Marketing Research, or SSC 321 Qualitative Research Methods

General Electives

20

Total Semester Credits Required in Degree

120

Bachelor of Music (B.M.) in Performance

The Music Program is designed to prepare graduates with a background in music. Students will be able to think critically about their art in relation to the liberal arts. Students will also become proficient in the practical application through the progression and refinement of their musical skills. Listed requirements are the minimum acceptable for completion of a music degree. Music students generally complete additional hours in their course of study.

The Eulene Holmes Murray Department of Music offers a concentration in Performance. In addition to the core music courses, students may select from four specialty tracks; vocal, piano, organ or instrumental. Graduates of this program may pursue graduate study, offer private studio teaching or pursue professional performance opportunities.

Courses

Total Credits

Required

General Education Curriculum

55

General Education Courses Required in the Major

MUS 105 Music Appreciation

MUS 321 Music History I (satisfies HIS 111 requirement)

MUS 322 Music History II (satisfies HIS 112 requirement)

Foreign Language/Multicultural Studies Requirement

Music majors must take MUS 325 World Music and one additional three credit course chosen from the list in the General Education Requirements of the catalog. Students with a voice concentration must take a two-course sequence in foreign language.

Major Required Courses

16

MUS 124 Music Theory I

MUS 125 Music Theory II

MUS 214 Music Theory III

MUS 215 Music Theory IV

Instrumental majors must complete MUS 411 Orchestration and Arranging. All students will complete MUS 312 Form and Analysis, and piano, voice and organ majors will choose one additional course from:

MUA 410 Composition

MUS 310 Counterpoint

MUS 411 Orchestration and Arranging

Applied Music

16

Applied Minor/Class Piano

4

Music Ensemble (each semester)

8

Junior and Senior Recital Required

Piano Proficiency Exam Required

MUA 100 Performance Lab = 8 semesters

*Courses**Total Credits
Required***Select One of the Following Tracks:****Vocal Track****10**

MUS 130 Conducting
 MUS 360 Diction for Singers I (Italian and German)
 MUS 361 Diction for Singers II (French and English)
 MUS 460 Vocal Literature
 MUS 465 Vocal Pedagogy
 MUS 467 Music Theater Workshop

Piano Track**12**

MUS 300 Functional Keyboard Musicianship
 MUS 130 Conducting
 MUS 370 Stringed Keyboard Literature I (Baroque/Classical)
 MUS 372 Stringed Keyboard Literature II (Romantic/Contemporary)
 MUS 470 Accompanying
 MUS 473 Piano Pedagogy I
 MUS 474 Piano Pedagogy II
 MUS 475 Group Piano Pedagogy I
 MUS 476 Group Piano Pedagogy II

Organ Track**9**

MUS 130 Conducting
 MUS 380 Organ Literature
 MUS 470 Accompanying
 MUS 482 Service Playing and Standard Choral Literature
 MUS 485 Organ Pedagogy

Instrumental Track**9**

MUS 130 Conducting
 MUS 351, 352, 353, or 354 (choose two appropriate to applied major)
 MUS 490 Instrumental Solo Music Literature I (major instrument)
 MUS 492 Instrumental Solo Music Literature II (major instrument)
 MUS 494 Instrumental Chamber Music Literature
 MUS 495 Large Instrumental Ensemble Music Literature

General Electives

Piano majors	6
Voice, Organ and Instrumental majors	9

Total Semester Credits Required in Degree**121-122**

Bachelor of Music (B.M.) with Elective Studies In Business

The Eulene Holmes Murray Department of Music offers a concentration with elective studies in Business. The National Association of Recording Arts and Sciences has identified the Atlanta metropolitan area as the fastest growing center for music recording and related business. This degree program underscores the institutional commitment of providing interdisciplinary studies to prepare learners for a variety of opportunities in the music business arena

Courses

Total Credits

Required

55

General Education Curriculum

General Education Courses Required in the Major

MUS 105 Music Appreciation

MUS 321 Music History I (satisfies HIS 111 requirement)

MUS 322 Music History II (satisfies HIS 112 requirement)

Foreign Language/Multicultural Studies Requirement: Music majors must take MUS 325 World Music and one additional three credit course chosen from the list in the General Education Requirements of the catalog.

Social Science Requirement: Must take BUS 205 Principles of Economics.

Music Studies Required Courses

48

MUS 124 Music Theory I

MUS 130 Fundamentals of Conducting

MUS 125 Music Theory II

MUS 214 Music Theory III

MUS 215 Music Theory IV

Applied Performance Major

10

Applied Performance Minor (Piano)

4

Performance Ensemble (each semester)

8

Music Electives

9

Business Studies Required Courses

18

Students may choose from one of the five Business Administration Minors

Senior Recital (Half) Required

Pass Piano Proficiency

MUA 100 Performance Lab= 8 semesters

Bachelor of Music (B.M.) with Elective Studies In Media Arts

The Eulene Holmes Murray Department of Music offers a concentration with elective studies in Business. The National Association of Recording Arts and Sciences has identified the Atlanta metropolitan area as the fastest growing center for music recording and related business. This degree program underscores the institutional commitment of providing interdisciplinary studies to prepare learners for a variety of opportunities in the music business arena

Courses

Total Credits

Required

55

General Education Curriculum

General Education Courses Required in the Major

MUS 105 Music Appreciation

MUS 321 Music History I (satisfies HIS 111 requirement)

MUS 322 Music History II (satisfies HIS 112 requirement)

Foreign Language/Multicultural Studies Requirement: Music majors must take MUS 325 World Music and one additional three credit course chosen from the list in the General Education Requirements of the catalog.

Music Studies Required Courses

48

MUS 124 Music Theory I

MUS 130 Fundamentals of Conducting

MUS 125 Music Theory II

MUS 214 Music Theory III

MUS 215 Music Theory IV

Applied Performance Major

10

Applied Performance Minor (Piano)

4

Performance Ensemble (each semester)

8

Music Electives

9

Media Arts Studies Required Courses

18

COM 202 Introduction to Mass Communication and Mass Media

COM 250 Fundamentals of Electronic Media Production I

COM 251 Fundamentals of Electronic Media Production II

COM 308 Digital Art I

COM 350 Introduction to Television and Film Studies

Senior Recital (Half) Required

Pass Piano Proficiency

MUA 100 Performance Lab = 8 semesters

Bachelor of Music (B.M.) in Sacred Music

The Eulene Holmes Murray Department of Music offers a concentration in Sacred Music. This degree program is consistent with Reinhardt's mission and focus as a faith based institution. The curriculum prepares learners for a variety of opportunities in the sacred music field

Courses

Total Credits

Required

55

General Education Curriculum

General Education Courses Required in the Major

MUS 105 Music Appreciation

MUS 321 Music History I (satisfies HIS 111 requirement)

MUS 322 Music History II (satisfies HIS 112 requirement)

Humanities Requirement: Must take REL 104 Introduction to Religion

Foreign Language/Multicultural Studies Requirement: Music majors must take MUS 325 World Music and one additional three credit course chosen from the list in the General Education Requirements of the catalog.

Supportive Courses in Music

28

MUS 124 Music Theory I

MUS 130 Fundamentals of Conducting

MUS 125 Music Theory II

MUS 214 Music Theory III

MUS 215 Music Theory IV

MUS 302 Advanced Conducting

Advanced Theory Course (2 hours)

Music Literature Course (2 hours)

Music Electives

Church Music Studies

41

Applied Performance Major

12

Applied Performance Minor (Piano)

6

Performance Ensemble (each semester)

8

MUS 430 Church Music Administration

MUS 431 Structure of Worship

MUS 432 Congregational Song

MUS 433 Internship

REL 300 History of Christianity

REL 390 Christian Service and Vocation

Senior Recital Required

Pass Piano Proficiency

MUA 100 Performance Lab = 8 semesters

Bachelor of Music Education (B.M.E.)

The Music Education degree is designed to prepare students for teaching positions in public education and leads to K-12 certification in Georgia. Students must be admitted to the Price School of Education, Teacher Education Program and meet all specific graduation requirements from the PSOE and the Eulene Holmes Murray Department of Music.

Courses

Total Credits Required

General Education Curriculum

55

General Education Courses Required in the Major

MUS 105 Music Appreciation

MUS 321 Music History I (satisfies HIS 111 requirement)

MUS 322 Music History II (satisfies HIS 112 requirement)

Foreign Language/Multicultural Studies Requirement

Music majors complete a two-course sequence, which includes SPA 101 Spanish I and MUS 325 World Music

PSY 101 Introduction to Psychology

Major Required Courses

28

MUS 124 Music Theory I

MUS 125 Music Theory II

MUS 130 Fundamentals of Conducting

MUS 214 Music Theory III

MUS 215 Music Theory IV

MUS 302 Conducting

A Music Literature Course

Ensemble Participation (seven semesters required; full-time students must enroll in a major ensemble each semester. Instrumental majors must include two semesters of chamber ensembles)

Advanced Theory

4

MUS 312 Form and Analysis

MUS 411 Orchestration and Arranging

Music Education Courses

25

MSE 323 Elementary Material and Methods

MSE 324 Secondary Instrumental Materials and Methods

MSE 325 Secondary Choral Materials and Methods

Instrumental Methods: MSE 351, 352, 353, 354, 355

MSE 220 Educational Media and Technology in Music

MSE 490 Candidate Teaching for Music Education

10

Applied Minor/Class Piano

4

Senior Recital Required

Piano Proficiency Exam Required

MUA 100 Performance Lab = 7 Semesters

Professional Education Required Courses

8

EDU 225 Lifestyle Development from a Multicultural Perspective

EDU 229 Basic Elements of Differentiated Instruction

EDU 329 Teaching in the Inclusion Classroom

Total Semester Hours Required for the Degree

134

Communication Arts and Music Minors

Courses

Total Credits

Required

Communication Minors

Communication Arts Minor	18
COM 201 Interpersonal Communication	
COM 202 Introduction to Mass Communication and Mass Media	
COM 360 Intercultural Communication	
COM 403 Theories of Media and Visual Culture	
Two electives with a 300 or 400 level COM prefix	
Public Relations and Advertising Minor	18
COM 202 Introduction to Mass Communication and Mass Media	
ART/COM 308 Digital Design Applications I	
ART/COM 309 Digital Design Applications II	
COM 311 Public Relations Practices	
COM 312 Advertising Principles	
COM 314 Strategies for the Public Relations/Advertising Campaign	
Writing for the Media Minor	18
COM 202 Introduction to Mass Communication and Mass Media	
COM 203 Professional Writing and Communication Skills	
Select COM 205 News Writing or COM 206 Feature Writing	
Select COM 311 Public Relations or COM 312 Advertising Principles	
Select two courses from the following:	
COM 205 Journalism: News Writing	
COM 206 Journalism: Feature Writing	
COM 207 Screenwriting Development and Protocols for Motion Media	
COM 210 Photojournalism	
COM 307 Broadcast Journalism	
COM 311 Public Relations Practices	
COM 312 Advertising Principles	
COM 320 Technical Writing	
COM 406 Special Project	
Visual Communication Minor	21
COM 250 Fundamentals of Electronic Media Production I	
COM 251 Fundamentals of Electronic Media Production II	
ART/COM 308 Digital Design Applications I	
COM 350 Introduction to Film and TV Studies	
Two electives with a 300 or 400 level COM prefix	
Media, Culture and Society Minor	18
COM 202 Introduction to Mass Communication/Media	
COM 360 Intercultural Communication	
COM 403 Theories of Media and Visual Culture OR SOC 370 Classical Social Theory	
SSC 320 Research Design and Analysis I OR SSC 321 Qualitative Research Methods	
SOC 200 Global Social Problems OR SOC 310 Social Inequality	
One COM elective (200-level or above)	

*Courses**Total Credits
Required***Music Minor****Total Credit Hours****24****General Education Course Required**

MUS 105 Music Appreciation

Minor Required Courses

MUS 124 Music Theory I

MUS 125 Music Theory II

MUS 322 Music History II

Select one 300 or 400 level music course

Primary applied instrument (one hour each for four semesters)

Secondary applied instrument (one hour each for two semesters)

Ensemble (four hours; one hour each semester)

Piano Proficiency for music minors required

- The student must achieve a passing score on the Music Theory Placement Exam or take MUS 099 (Fundamentals of Music) prior to taking MUS 110.
- Students not selecting piano as the major instrument must take piano as the secondary applied instrument until the Piano Proficiency Exam for Music Minors is passed.
- The Assistant Dean for Music must approve the program of studies for the minor in music.
- Ensemble participation is expected during each semester in which the student is enrolled in classes leading to the minor in music.
- Music minors must attend a total of 50% of the music events listed on the required concert list each semester as a requirement for receiving the minor in music.

Notes



SCHOOL OF MATHEMATICS AND SCIENCES

William J. DeAngelis, Dean

Telephone: 770-720-9102 Fax: 770-720-5602

E-mail: wjd@reinhardt.edu

Website: <http://www.reinhardt.edu/mathscience>

Mission

The School of Mathematics and Science endeavors to build an understanding and appreciation of classic and contemporary thought and research in the sciences. The School creates a framework to explore the highly dynamic and diverse areas of modern science. Biology, Mathematics, Sociology and Psychology are fields that require students to be skilled intellectually and creatively. Within a framework of social commitment and the liberal arts, students will become well versed in the theories and techniques that will be required to function in the dynamic society of the future.

Objectives

- To provide a School that examines the classic and contemporary theories and technologies of Biology, Mathematics, Psychology and Sociology
- To teach science within a context of social commitment and the liberal arts
- To prepare students for professional and graduate schools as well as for professional work experiences
- To examine the relationships that exist from the electronic level to the highest organismal levels and on to the universe as a whole
- To provide students with an opportunity for research experiences
- To build a framework to begin to answer the questions: Who are we? How did we get here? Where are we going?
- To provide support and service courses in the areas of Chemistry, Geology, Physics,

and Political Science to support Biology, Mathematics, Psychology and Sociology majors.

Degree Programs

The School of Mathematics and Science offers bachelor's degree programs (B.S.) in the following areas:

- Biology
- Mathematics
- Psychology
- Sociology (concentrations in: Criminology/Criminal Justice, Family Studies, Cultural Diversity)

An associate degree (A.S.) is offered in Pre-Nursing, Criminal Justice (North Fulton), and Fire Management (North Fulton).

Faculty

- William J. DeAngelis, Ph.D., J.D., *Dean*
- Andy M. Edwards, M.Ed.
- Zachary Felix, Ph.D.
- Donald G. Gregory, Ph.D., *Program Coordinator of Sociology*
- Robin C. McNally, M.S.
- G. David Moore, Ph.D.
- Eddie B. Robertson, Ph.D., *Program Coordinator of Biology and Pre-Nursing*
- Sylvia R. Robertson, M.S.W.
- S. Beth Russell, Ph.D.
- Irma Santoro, Ph.D.
- Danielle Satre, Ph.D.
- Elizabeth Smith, M.S., *Program Coordinator for Mathematics Education*

- Francesco Strazzullo, Ph.D.
- Richard D. Summers, Ph.D., *Program Coordinator of Mathematics*

Student Learning Outcomes

The School maintains the following student learning outcomes as its objectives:

- Students will participate in research projects
- Students will demonstrate an understanding of the roles of research and theory in science
- Students will demonstrate preparedness for professional work, professional schools, or graduate education.

Special Features and Activities

- Behavioral Sciences Club - a networking group for Psychology and Sociology majors.
- Internships are available to provide professional experiences
- Honorary Biology Society - student led organization providing campus activity in biology oriented areas
- Alpha Kappa Delta: National Honorary Society in Sociology
- Community outreach projects
- A large and biologically diverse campus that is available to students for field experiences
- Professors are involved in active research. Students are encouraged to participate in research activities.
- Student involvement in activities of the Georgia Academy of Science
- Field trips and outstanding outside speakers
- A faculty with a wide range of interests
- Pre-Nursing activities
- Convocation of Artists and Scholars

Biology Program

Mission

The Reinhardt College Biology Program works to link patterns of divergence and adaptation found in

nature to the evolutionary processes responsible for these patterns by making use of the broad research expertise of the faculty. The strong organismal component of the curriculum provides Reinhardt students with an understanding of patterns of nature, which are complemented by process oriented courses such as Genetics, Ecology and Evolutionary Biology. Due to the small class size at Reinhardt, we are able to cater instruction and provide a great deal of guidance to each student. This intimate classroom instruction and extensive extracurricular interaction of professors and students allows for an educational experience that is highly personal, while the rigorous assignments in each course challenge Reinhardt students to maximize their educational experience.

Assessment

Success in the Biology major will be measured in the following ways:

- Completion of each course in the major with a grade of C or better
- An exit interview with a faculty member
- Completion of the Major Field Test

Special Features and Activities

Biology students are offered the opportunity to participate in the following:

- BBB honorary society in Biology
- Field and laboratory experiences providing hands on education in developing techniques and technology
- Student research activities
- Guest lectures in current biological topics
- Individual and small group instruction
- Support for articles published in the Georgia Journal of Science

Biology Faculty

- Zachary Felix, Ph.D.
- Eddie B. Robertson, Ph.D. *Program Coordinator*
- Irma Santoro, Ph.D.
- Danielle Satre, Ph.D..

Mathematics Program

Mission

In an increasingly technological world, demand for mathematics has grown tremendously. The Bachelor of Science program in mathematics provides students with the mathematical background necessary for careers in a variety of fields, including operations research, finance, statistics, computer science, biotechnology, actuarial science, and mathematical modeling. It also prepares students for further study in mathematics.

The small class size at Reinhardt enables the program to cater instruction and extracurricular interaction of professors and students to provide a highly personal educational experience. The rigorous assignments in each course challenge Reinhardt students to maximize their educational experience.

Assessment

Success in the Mathematics major will be measured in the following ways:

- Completion of each course in the major with a C or better
- An exit interview with a faculty member
- Completion of the Major Field Test

Special Features and Activities

Mathematics students are offered the opportunity to participate in the following:

- Experiences with computer software packages to supplement classroom instruction
- Guest lectures in current mathematical topics
- Individual and small group instruction

Mathematics Faculty

- Robin C. McNally, M.S.
- Elizabeth Smith, M.S., *Program Coordinator of Mathematics Education*
- Francesco Strazzullo, Ph.D.
- Richard D. Summers, Ph.D., *Program Coordinator of Mathematics*

Psychology Program

Mission

Psychology is the scientific study of behavior. Students learn to apply scientific methods and data analysis techniques to a variety of human and non-human behaviors. Also, an emphasis is placed on developing students' proficiency in academic skills; for example, papers and oral presentations are part of many of the psychology courses. Students who have majored in psychology can enter a variety of careers or pursue graduate education in the behavioral sciences or the helping professions. The psychology major is not a professional degree program; students are not trained as therapists, counselors, or mental health technicians.

Assessment

Success in achieving the objectives in the Psychology major will be measured in the following ways:

- Completion of each course in the major with a grade of C or better
- Completion of the Senior Major Test

Special Features and Activities

Psychology students are offered the opportunity to participate in the following:

- Student research
- Internships
- SBS Club
- Social activities with other majors and faculty

Psychology Faculty

- William J. DeAngelis, Ph.D., J.D., Dean, *Program Coordinator of Psychology*
- S. Beth Russell, Ph.D.

Sociology Program

Mission

The Bachelor of Science degree in sociology prepares students to understand and deal with diversity, modernization and social change ranging from the local to global. The core competencies of its graduates prepare students to enter careers requiring technological facility, communication skills, data gathering and analysis, community awareness and involvement, problem-solving, critical thinking, an understanding of the structure and functioning of groups and organizations, greater awareness of their environment, critical self-reflection and interpersonal and intercultural skills.

With the applied focus of the Sociology major, students who graduate with a degree in sociology that is complemented by a knowledge of other social sciences would be prepared to work as urban planners, demographers and data analysts, public survey workers, social research assistants, affirmative action officers, employee specialists, cultural diversity trainers, criminologists in law enforcement and corrections and numerous other occupations. Post-graduate studies for which sociology majors would be especially well prepared include anthropology, geography, criminal justice, urban planning, law, social work, political science, public administration, family studies and communications. *Main Campus Only.*

Assessment

Success in achieving the objectives in the Sociology major will be measured in the following ways:

- Completion of each course in the major with a C or better
- Completion of the Major Field Test

Special Features and Activities

Sociology students are offered the opportunity to participate in the following:

- Internships are available
- Respected guest speakers
- Students are invited to attend conferences
- SBS club

- Service learning projects
- Social events with other majors and faculty

Sociology Faculty

- Donald G. Gregory, Ph.D., *Program Coordinator of Sociology*
- Virginia Merlini, Ph.D.

Associate of Science in Criminal Justice (A.S.)

The Associate of Science in Criminal Justice program is offered at the *North Fulton Center* and is structured as career training for those interested in careers in law enforcement, the legal system, local, state and federal government and homeland security. Students who wish to pursue a four-year degree after completing the AS degree are appropriately tracked into one of the College's Advantage degree completion programs.

<i>Courses</i>	<i>Total Credits Required</i>
General Education Curriculum	36
English—ENG 101 and 102	6
Fundamentals of Speech—COM 108	3
Mathematics—MAT 102	3
Natural Science	3
Social Science	6
Humanities	6
Computer Applications (BUS 150)	3
Core Curriculum Electives from the above areas	6
Free Electives	6
Major Required Courses	
CJR 201 Introduction to Criminal Justice	3
Any five of the following:	15
CRJ 202 Criminology for Law Enforcement	
CRJ 203 Juvenile Delinquency for Law Enforcement	
CRJ 204 Corrections for Law Enforcement	
CRJ 252 Criminal Justice Administration for Law Enforcement	
CRJ 253 Constitutional Law for Law Enforcement	
CRJ 275 Introduction to Criminal Justice for Law Enforcement	
CRJ 295 Survey of Criminal Justice Problems for Law Enforcement	
Total Semester Credits Required in Degree	60

Associate of Science in Fire Management (A.S.)

An Associate of Science in Fire Management is offered at the North Fulton Center and will prepare you to excel and advance in the career field of firefighting. There is a direct correlation between education and successful pursuit of a career path in firefighting. Course scheduling is designed to be flexible due to the uncertainty and time demands that many public safety professionals face in today's world.

Upon graduation, graduates may choose to apply their skills in all levels of structural firefighting, disaster planning and recovery, urban search and rescue, emergency medical services, or incident command.

Courses

Total Credits Required

General Education Curriculum

36

ENG 101 Composition
 ENG 102 Composition/Literature
 COM 108 Fundamentals of Speech
 BUS 300 Business Communication
 BIO 107 General Biology
 CHE 121 General Chemistry
 PSY 101 Introduction to Psychology
 SOC 105 Introduction to Sociology
 MAT 102 College Algebra
 BUS 150 Basic Computer Applications
 POL 101 American Government

Choose one Humanities Elective

Major Course Requirements

27

FMG 201 Fire Prevention
 FMG 202 Principles of Fire Fighter Safety & Survival
 FMG 203 Fire Protection Systems
 FMG 204 Fire Behavior & Combustion
 FMG 205 Principles of Emergency Services
 FMG 206 Building Construction for Fire Protection
 FMG 207 Fire Protection, Hydraulics & Water Supply
 FMG 208 Fire Strategy & Tactics
 FMG 209 Budget Management

Total Semester Credits Required in Degree

63

Associate of Science in Pre-Nursing (A.S.)

The pre-nursing degree is a two-year program offering the basic requirements for specialization in nursing and transfer to a baccalaureate nursing program.

Currently the program has an articulation agreement with Emory's Woodruff School of Nursing, which guarantees students that the Emory school of nursing will accept all course work completed at Reinhardt. The pre-nursing program at Reinhardt boasts all graduates of the program, who have transferred to Emory and other nursing schools in the state, have successfully completed their nursing degrees in the programs that accepted them.

Courses

Total Credits Required

General Education Curriculum

46

*Six hours of foreign language/multicultural studies and a third English course are not required.

General Education Courses Required in the Major:

MAT 102 College Algebra

BIO 107 General Biology I

BIO 111 Human Anatomy and Physiology I

BIO 112 Human Anatomy and Physiology II

Major

18

BIO 350 Introductory Microbiology

CHE 121 General Chemistry I

CHE 280 Survey of Organic Chemistry

PSY 200 Life-Span Developmental Psychology

MAT 200 Introduction to Statistics

Majors must also present evidence of successful completion of a course in CPR, cardiopulmonary resuscitation.

Total Semester Credits Required in Degree

64

Bachelor of Science in Biology (B.S.)

The Bachelor of Science program in biology prepares students for medical school, dental school, veterinary school, pharmacy school and a variety of graduate programs (both masters and doctoral programs) in the biological sciences. It also prepares students for a multitude of technical positions in government service, education, the military, private industry, or other areas in the private sector. In addition, the Division of Math and Science offers all courses required to prepare students to enter the following programs at the third year level: engineering, mathematics, respiratory therapy, x-ray technician, occupational therapy, physical therapy, physician assistant, medical technology, health information management, forestry and others.

General Biology (Concentration)

The general biology concentration allows individuals to customize their programs to reflect their passions.

<i>Courses</i>	<i>Total Credits Required</i>
General Education Curriculum	55
General Education Courses Required in the Major	
BIO 107 General Biology I and BIO 280, BIO 301, or BIO 350	
Major Required Courses	21
BIO 280 General Zoology	
BIO 300 Biology Seminar	
BIO 301 Introduction to Plant Biology	
BIO 320 Genetics	
BIO 350 Intro Microbiology	
BIO 360 Principles of Ecology	
Major Electives (select four)	14-16
BIO 304 Taxonomy of Vascular Plants	
BIO 305 Invertebrate Biology	
BIO 310 Vertebrate Zoology	
BIO 340 Cell Biology and Physiology	
BIO 350 Introductory Microbiology	
BIO 405 Evolutionary Biology	
BIO 410 Immunobiology	
BIO 425 Aquatic Zoology	
BIO 431 Limnology	
BIO 440 Biochemistry	
BIO 450 Thesis Project	
GEO 125 Physical Geology	
GEO 126 Historical Geology	
GEO 200 Earth and Atmospheric Sciences	
PCS 128 College Physics II	
MAT 222 Calculus II	
Associate Fields	27
CHE 121 General Chemistry I	

CHE 122 General Chemistry II
 CHE 340 Organic Chemistry I
 CHE 341 Organic Chemistry II
 MAT 200 Introduction to Statistics
 MAT 221 Calculus I
 PCS 127 College Physics I

General Electives 8

Total Semester Credits Required in Degree 125-127

Pre-Medical, Pre-Dental and Pre-Pharmacy (Concentration)

Preparation for medical, dental, and pharmacy schools is slanted toward molecular biology. Additional math (calculus II) and microeconomics are also useful.

Courses *Total Credits
Required*

General Education Courses Required in the Major 55

BIO 107 General Biology I and BIO 280, BIO 301, or BIO 350

Major Required Courses 21

BIO 280 General Zoology
 BIO 300 Biology Seminar
 BIO 301 Intro to Plant Biology
 BIO 320 Genetics
 BIO 350 Intro Microbiology
 BIO 360 Principles of Ecology

Major Electives (recommended) 15

BIO 340 Cell Biology
 BIO 410 Immunobiology
 BIO 450 Biochemistry
 PCS 128 General Physics II

Associate Fields 27

CHE 121 General Chemistry I
 CHE 122 General Chemistry II
 CHE 340 Organic Chemistry I
 CHE 341 Organic Chemistry II
 PCS 127 College Physics I
 MAT 200 Intro to Statistics
 MAT 221 Calculus I

General Electives 8

Total Semester Credits Required in Degree 126

Pre-Veterinary (Concentration)

Preparation for veterinary school is slanted toward molecular biology and biochemistry. Additional physics and math enhance candidate credentials.

Courses

*Total Credits
Required*

General Education Courses Required in the Major**55**

BIO 107 General Biology I and BIO 280, BIO 301, or BIO 350

Major Required Courses**21**

BIO 280 General Zoology
 BIO 300 Biology Seminar
 BIO 301 Intro to Plant Biology
 BIO 320 Genetics
 BIO 350 Intro Microbiology
 BIO 360 Principles of Ecology

Major Electives (recommended)**15**

BIO 305 Invertebrate Zoology
 BIO 310 Vertebrate Zoology
 BIO 340 Cell Biology
 BIO 450 Biochemistry

Associate Fields**27**

CHE 121 General Chemistry I
 CHE 122 General Chemistry II
 CHE 340 Organic Chemistry I
 CHE 341 Organic Chemistry II
 PCS 127 College Physics I
 MAT 200 Intro to Statistics
 MAT 221 Calculus I

General Electives**8****Total Semester Credits Required in Degree****126**

Pre-Physical Therapy (Concentration)

Preparation for graduate work in physical therapy includes a two unit sequence in Human Anatomy and Physiology and a second course in Physics in the major electives.

<i>Courses</i>	<i>Total Credits Required</i>
General Education Courses Required in the Major	55
BIO 107 General Biology I and BIO 280, BIO 301, or BIO 350	
Major Required Courses	21
BIO 280 General Zoology	
BIO 300 Biology Seminar	
BIO 301 Intro to Plant Biology	
BIO 320 Genetics	
BIO 350 Intro Microbiology	
BIO 360 Principles of Ecology	
Major Electives (recommended)	16
BIO 111 Anatomy and Physiology I	
BIO 112 Anatomy and Physiology II	
BIO 340 Cell Biology	
PCS 128 General Physics II	
Associate Fields	27
CHE 121 General Chemistry I	
CHE 122 General Chemistry II	
CHE 340 Organic Chemistry I	
CHE 341 Organic Chemistry II	
PCS 127 College Physics I	
MAT 200 Intro to Statistics	
MAT 221 Calculus I	
General Electives	8
Total Semester Credits Required in Degree	127

Pre-Field Biology (Concentration)

Preparation for graduate work in field biology includes field identification of plants and a basic understanding of geology.

<i>Courses</i>	<i>Total Credits Required</i>
General Education Courses Required in the Major	55
BIO 107 General Biology I and BIO 280, BIO 301, or BIO 350	
Major Required Courses	21
BIO 280 General Zoology	
BIO 300 Biology Seminar	
BIO 301 Intro to Plant Biology	
BIO 320 Genetics	
BIO 350 Intro Microbiology	
BIO 360 Principles of Ecology	
Major Electives (recommendations)	16
BIO 304 Taxonomy of Vascular Plants	
BIO 305 Invertebrate Zoology	
BIO 310 Vertebrate Zoology	
GEO 200 Earth and Atmospheric Science	
Associate Fields	27
CHE 121 General Chemistry I	
CHE 122 General Chemistry II	
CHE 340 Organic Chemistry I	
CHE 341 Organic Chemistry II	
PCS 127 College Physics I	
MAT 200 Intro to Statistics	
MAT 221 Calculus I	
General Electives	8
Total Semester Credits Required in Degree	127

Bachelor of Science in Mathematics (B.S.)

The Bachelor of Science program in mathematics provides students with the mathematical background necessary for careers in a variety of fields, including operations research, finance, statistics, computer science, biotechnology, actuarial science, and mathematical modeling. It also prepares students for further study in mathematics..

<i>Courses</i>	<i>Total Credits</i>
General Education Curriculum	55
General Education Courses Required in the Major	
MAT 116 Pre-calculus	
PCS 127 Physics I	
PCS 128 Physics II	
Major Required Courses	39
MAT 221 Calculus I	
MAT 222 Calculus II	
MAT 200 Statistics	
MAT 230 Discrete Mathematics	
MAT 293 Calculus III	
MAT 300 College Geometry	
MAT 310 Abstract Algebra	
MAT 320 Linear Algebra	
MAT 410 Real Analysis	
MAT 420 Differential Equations	
MAT 430 Numerical Analysis	
MAT 450 Senior Seminar in Mathematics	
Associate Field Required Course	3
BUS 315 Computer Programming in Business	
General Electives	23
Total Semester Credits Required in Degree	120

Bachelor of Science in Psychology (B.S.)

The psychology major is a liberal arts baccalaureate degree program designed to help students prepare for a lifetime of continued learning, vocational achievement, and participation in communities. Students majoring in psychology can enter a variety of careers or pursue post-graduation education in the behavioral sciences of the helping professions. The psychology major is not a professional degree program; students are not trained as therapists, counselors, or mental health technicians.

Courses

Total Credits

Required

General Education Curriculum

55

General Education Courses Required in the Major

PSY 101 Introduction to Psychology*

**Students must make a C or better in PSY 101 in order to take a higher level PSY course.*

Major Required Courses

22

PSY 200 Life-span Developmental Psychology

PSY 210 Personality

PSY 310 Abnormal Psychology

PSY 330 Physiological Psychology

PSY 420 Senior Seminar in Psychology

PSY 320 Statistics for Psychologists

PSY 325 Experimental Methodology in Psychology

Major Electives (select three)

9

PSY 340 Cognition and Memory

PSY 350 Social Psychology

PSY 360 Behavior Analysis

PSY 498 Special Topics in Psychology

PSY 499 Independent Study in Psychology

SSC 470 Independent Research Project

SSC 490 Social Science Internship

General Electives

34

Total Semester Credits Required in Degree

120

Bachelor of Science in Sociology (B.S.)

Concentrations: Criminology/Criminal Justice - Family Studies - Cultural Diversity

The Bachelor of Science degree in sociology prepares students to understand and deal with diversity, modernization and social change ranging from the local to global. The core competencies of its graduates prepare students to enter careers requiring technological facility, communication skills, data gathering and analysis, community awareness and involvement, problem-solving, critical thinking, an understanding of the structure and functioning of groups and organizations, greater awareness of their environment, critical self-reflection and interpersonal and intercultural skills.

With the applied focus of the Sociology major, students who graduate with a degree in sociology that is complemented by a knowledge of other social sciences would be prepared to work as urban planners, demographers and data analysts, public survey workers, social research assistants, affirmative action officers, employee specialists, cultural diversity trainers, criminologists in law enforcement and corrections and numerous other occupations. Post-graduate studies for which sociology majors would be especially well prepared include anthropology, geography, criminal justice, urban planning, law, social work, political science, public administration, family studies and communications. Main Campus Day only.

Courses

Total Credits

Required

55

General Education Curriculum

General Education Courses Required in the Major

SOC 105 Introduction to Sociology*

**Students must make a C or better in SOC 105 in order to take a higher level SOC course.*

Major Required Courses

Sociology Core

23

Professional Development Courses:

SSC 320 Research Design and Analysis I

SSC 330 Research Design and Analysis II

Theoretical Foundations:

SOC 370 Classical Sociological Theory

SOC 371 Contemporary Sociological Theory

Content Courses:

SOC 200M Global Social Problems

SOC 240 Marriages and Families

SOC 310 Social Inequality: Class, Race and Gender

*Courses**Total Credits
Required*

Note: Select a minimum of one of the following three (3) concentrations to meet graduation requirements.

Concentration I: Criminology/Criminal Justice**12**

This concentration focuses on the criminal justice system, deviance and the law. This combination allows those wishing to pursue careers in law enforcement to gain an understanding of deviance, organizational behavior, administration, and grant writing.

SOC 250 Deviant Behavior and Social Control
 SOC 360 Intro to Criminal Justice and Criminology
 SOC 380 Family Violence
 POL 385 Constitutional Law

Concentration II: Family Studies and Social Services**12**

By offering a concentration in family studies, Reinhardt College will offer its students the ability to fine-tune their knowledge focusing on issues of families such as parenting skills, child development and families' relation to other institutions. Housed in the sociology major, this allows the graduate a wide range of post-graduate studies and a respected area of study within the business world. This concentration also allows those interested in pursuing advanced degrees in social work a solid undergraduate foundation.

SOC 330 Gender and Society
 SOC 345 Parenting Roles: Mothering and Fathering
 SOC 380 Family Violence
 PSY 200 Lifespan Development

Concentration III: Cultural Diversity Studies**12**

We live in an increasingly diverse world. Employers are demanding that their employees be trained in issues of multiculturalism and diversity. Students in this concentration will have in-depth exposure to the complexity of culture and society. Students will acquire a global perspective and the conceptual tools necessary to work in a variety of professional and academic positions.

SOC 320M Race and Ethnic Relations
 SOC 330 Gender and Society
 SSC 495M Diverse People
 COM 360 Intercultural Communication

General Electives**33****Total Semester Credits Required in Degree****120**

Mathematics and Sciences Minors

Courses

Total Credits

Required

Biology Minor

The biology minor is open to all students who complete BIO 107 and BIO 108 in the General Education courses and sixteen semester hours of upper division courses in biology.

Total Credit Hours

16

General Education Courses Requirement

BIO 107 General Biology I AND BIO 108 General Biology II

Minor Courses (select four)

BIO 280 General Zoology
 BIO 300 Biology Seminar
 BIO 301 Introduction to Plant Biology
 BIO 304 Taxonomy of Vascular Plants
 BIO 305 Invertebrate Biology
 BIO 310 Vertebrate Zoology
 BIO 340 Cell Biology and Physiology
 BIO 350 Introductory Microbiology
 BIO 405 Evolutionary Biology
 BIO 410 Immunobiology
 BIO 431 Limnology
 BIO 440 Biochemistry
 GEO 200 Earth and Atmospheric Sciences

Mathematics Minor

Total Credit Hours

17-18

General Education Courses Requirement

MAT 116 Precalculus

Minor Required Courses

MAT 221 Calculus I
 MAT 222 Calculus II

Minor Electives (select two)

MAT 200 Statistics
 MAT 220 Discrete Mathematics
 MAT 293 Calculus III
 MAT 300 College Geometry
 MAT 310 Abstract Algebra
 MAT 320 Linear Algebra
 MAT 410 Real Analysis
 MAT 420 Differential Equations
 MAT 430 Numerical Analysis
 MAT 450 Senior Seminar in Mathematics

Political Science/Pre-Law Minor

Political, social and economic processes are keys to understanding the human experience in a global community. The Political Science minor will assist students to explore issues emerging from the aforementioned structures and processes within both domestic and global contexts. The general objectives for reaching these goals will cover global understanding and appreciation of cultural diversity, critical thinking and problem solving skills, research and analytical skills and effective written and oral communication skills.

Total Credit Hours	16
General Education Course Requirements	
HIS 210M World Geography (<i>recommended</i>)	
PHI 104 Introduction to Philosophy (<i>recommended</i>)	
POL 101 American Government	
Minor Required Courses	
POL 311M Comparative Politics	
POL 368 Interest Groups and Public Policy	
POL 385 Constitutional Law	
POL 472 Media and Politics	
SSC 320 Research Design and Analysis I (<i>required unless satisfied in other major/minor</i>)	
Psychology Minor	
Total Credit Hours	19
General Education Course Requirement	
PSY 101 Introduction to Psychology	
Minor Required Courses	10
PSY 200 Life-Span Developmental Psychology	
PSY 210 Personality	
PSY 325 Experimental Methodology in Psychology	
Minor Electives (select three)	9
PSY 310 Abnormal Psychology	
PSY 330 Physiological Psychology	
PSY 340 Cognition and Memory	
PSY 350 Social Psychology	
PSY 360 Behavior Analysis	
PSY 498 Special Topics in Psychology	
PSY 499 Independent Study in Psychology	
Sociology Minor	
Total Credit Hours	16
General Education Course Requirement	
SOC 105 Introduction to Sociology	
Minor Required Courses	10
SOC 200 Global Social Problems	
SOC 240 Marriages and Families	
SOC 310 Social Inequality: Class, Race and Gender	
SOC 372 Sociological Theory	
SSC 320 Research Design and Analysis I (<i>required unless satisfied in other major/minor</i>)	
Social Science Research Minor	
Total Credit Hours	18
Minor Required Courses 10	
PSY 320 Statistics for Psychologists	
PSY 325 Experimental Methodology in Psychology	
SSC 320 Research Design and Analysis I	
SSC 330 Research Design and Analysis II	
SSC 321 Qualitative Research Methods	



COURSE DESCRIPTIONS

Curriculum Abbreviations

ART	Art
BIO	Biology
BUS	Business Administration
CHE	Chemistry
COM	Communications
CRJ	Criminal Justice
EDB	Secondary Biology Education
EDL	Secondary English Education
EDU	Education
ENG	English
FRE	French
GEO	Geology
HIS	History
LST	Liberal Studies
MAT	Mathematics
MSE	Music Education
MUA	Music Applied
MUE	Music Ensemble
MUS	Music
ORL	Organizational Leadership
PHI	Philosophy
PED	Physical Education
PCL	Professional Communications Leadership
PCS	Physics
POL	Political Science
PSL	Public Safety Leadership
PSY	Psychology
RHC	Orientation
REL	Religion
SOC	Sociology
SPA	Spanish
SSC	Social Science
THE	Theatre

Note: The letter "M" following a course number designates a Multicultural class.

ART- Art Courses

ART 100. Introduction to Drawing 3

This course will introduce the basic concepts, techniques and materials of drawing. Direct observation exercises using various drawing media will be used to develop the student's understanding of forms in space. The elements of pictorial composition will be introduced and developed as they relate to both traditional and contemporary aesthetic criteria.

ART 101. Advanced Drawing 3

This course will expand upon the concepts and skills developed in ART 100 with more advanced discussion and analysis of pictorial composition. Representational and abstract approaches to subject matter will be investigated. Various drawing media and drawing techniques will be introduced to encourage and develop a more individual drawing style and clearer visual understanding. Various conceptual, historical and aesthetic topics will be discussed as they relate to drawing. *Prerequisite: Art 100*

ART 105. Art Appreciation 3

This course covers an understanding of the arts built upon an exposure to painting, sculpture, architecture and other visual arts of contemporary and historical times.

ART 120. Two-Dimensional Design 3

This course introduces the basic concepts of visual design. Basic pictorial organization issues will be introduced as well as discussion and application of visual elements such as repetition, structure, gradation and texture. Basic color theory will be covered as it relates to specific visual concepts of pictorial space.

ART 121. Three-Dimensional Design 3

This course introduces the basic concepts of three-dimensional design. The basic units of three-dimensional construction (planes, serial planes, repetition, polyhedral structures and linear structures) will be used to discuss basic concepts of spatial organization. These concepts will be applied to various design exercises using various structural media.

ART 215. Art and Architecture from the Prehistoric to the Renaissance 3

This course chronologically surveys world art from prehistory to the Renaissance. It includes an analysis of the stylistic and symbolic developments of changing cultures as seen in sculpture, architecture, painting and the minor arts.

ART 216. Art and Architecture from the Renaissance through the Modern 3

This course chronologically surveys world art from the Renaissance period to the Modern. Also included is an analysis of the stylistic and symbolic developments of changing cultures as seen in sculpture, architecture, painting and the minor arts.

ART 220. Introduction to Painting in Water Media 3

This course covers color theory as it pertains to painting and introduces the student to water-based media. Emphasis will be on the illusion of three-dimensional aspects of form on a two-dimensional plane and other concepts of space on a plane. The techniques for painting with transparent watercolor and acrylics will be explored. Historical and contemporary examples of painting forms, i.e. still life, landscape, figure, portrait, fantasy and abstraction will enhance creative and aesthetic awareness.

ART 230: Introduction to Screen printing 3

This course is an introduction to the fundamentals of silkscreen (serigraph) and stencil techniques of printmaking as a method of developing personal imagery. Lectures, demonstrations and studio experience are included.

ART 240. Sculpture: Modeling and Mold Making 3

This course introduces basic sculptural techniques, materials and concepts. Emphasis will be placed on direct modeling in clay and plaster and an introduction to casting and mold making. Technical, conceptual, aesthetic and historical issues will be discussed as they relate to the sculptural process.

ART 250. Ceramics: Hand Building 3

This course introduces the student to the formal, technical and conceptual aspects of ceramics. Hand building techniques will be emphasized. In addition to basic construction methods, the student will develop a general understanding of clay as a medium [i.e. properties and limitations] and basic clay and glaze formulas. Technical, conceptual, aesthetic and historical issues will be discussed as they relate to the ceramic processes.

ART 260. Introduction to Black and White Photography 3

This course introduces the student to the fundamentals of black and white photography. The student will be introduced to basic darkroom techniques and will develop a working knowledge of the 35mm single lens reflex (SLR) camera. Basic compositional issues will be introduced and developed, as the student gains an understanding of the photographic process. The student will need a 35mm (SLR) camera that can be switched to a manual override.

ART 261. Introduction to Digital Photography 3

This course introduces digital imaging technology within the context of contemporary photographic practice. This study will include an in-depth study of photo-based software as well as a range of digital techniques: color correction, image archiving and restoration, scanning methods, and color correction.
Prerequisite: ART 260 or ART/COM 308

ART 265. Alternative Photography/Mixed Media 3

This course surveys traditional practices and alternative methods of photography, as well as the use of mixed media and new technologies. Polaroid instant-imaging, rephotography, non-camera

photography, xerography, electronic imaging and other photographic methods are explored with an emphasis on experimental concepts and presentations.

ART 298. Special Topics in Art 3

This course, which explores a topic of contemporary interest to the study of art, is offered as needed to students with sophomore standing.

ART 299. Independent Study in Art 3

This course, which involves supervised research on a selected topic, is offered as needed to students with sophomore standing.

ART 300/EDU 300. Creative and Mental Growth 3

This course reviews the theoretical and empirical literature related to developing creativity and critical thinking, describes practical and effective methods of measuring and encouraging these cognitive abilities in gifted and non-gifted students. This conceptually-based course emphasizes the nature of art, curriculum, developmental growth of children, methodology of teaching and the creative use of art processes and materials. It is designed to provide teacher education candidates with a basic understanding of the creative process through the development of the “language” of art. Teacher education candidates will be encouraged to apply this understanding and generate quality creative experiences for children.

ART 301/EDU 301. Creative Arts Curriculum and Methods 3

This course is designed to assist students in considering what art is, how art relates to other areas of the curriculum, why art is important in a learning program for children and how to most effectively teach art to children. Students will work directly with a variety of art materials to develop drawing, painting, constructing and designing skills. The elements, vocabulary and history of art will be studied to provide teacher education candidates with art-making and art-appreciating experiences in drawing, painting, design, printmaking, graphic arts and photography.

ART 308/COM 308. Digital Art I 3

This course is an introduction to the fundamentals of digital art and graphic design. This will include a survey of how to use the computer as an art medium and design tool. A variety of imaging applications will be explored through design problem solving and visual studio assignments. *Prerequisite: ART 120 or 100*

ART 309/COM 309. Digital Art II 3

This course will expand upon the concepts and skills developed in ART 308 with an emphasis on cross-application digital work and advanced presentation methods. Image sequencing and web application will be introduced to complement the burgeoning knowledge of digital art techniques. The class will also focus on the larger conceptual issues that underlie the student’s digital art and graphic design. *Prerequisite: ART/COM 308*

ART 310. Figure I 3

This course is an introduction into drawing the human figure. From observational study, students will learn the relevant anatomical structures needed to draw structurally sound figures. From this basic understanding, the student will be encouraged to develop an individual approach to the figure through various formal, compositional and aesthetic approaches. Historical and contemporary views of figurative art will be discussed.

ART 311. Figure II 3

This course is a continuation of Figure Drawing I with emphasis placed on the development of an individual approach to the human figure as subject matter. Students will be encouraged to experiment with various media and concepts. Historical and contemporary views of figurative art will be discussed.

ART 317. Survey of American Art 3

This course surveys American painting, sculpture and architecture from the colonial period to the present.

ART 318. Survey of Modern Art 3

This course surveys the painting, sculpture and architecture of the 20th century.

ART 319. Survey of Folk and Outsider Art 3

This course surveys works of folk and outsider artists, both historic and contemporary.

ART 320. Introduction to Painting in Oil Media 3

This course introduces the student to the techniques of oil and acrylic painting from both historical and contemporary points of view. Techniques of alla prima, underpainting and glazing will be experienced along with canvas preparation. To encourage experimental approaches to painting, the emphasis of the course is to teach styles and techniques of contemporary masters. *Prerequisite: ART 100*

ART 330. Survey of Printmaking Techniques 3

This course is an introduction to the fundamentals of monotype/monoprint, relief print, collagraph and intaglio techniques of printmaking as methods of developing personal imagery.

ART 340. Sculpture: Fabrication, Assemblage and Multimedia 3

This course introduces basic sculptural techniques, materials and concepts. Emphasis will be placed on metal fabrication, wood carving, wood fabrication, wood assemblage and various multimedia processes. Technical, conceptual, aesthetic and historical issues will be discussed as they relate to the sculptural process. *Prerequisite: ART 240 or 121*

ART 350. Ceramics: Wheel Throwing 3

This course introduces the student to the formal, technical and conceptual aspects of ceramics. Wheel-thrown techniques will be emphasized. In addition to basic wheel-throwing methods, the student will develop a general understanding of clay as a medium [i.e. properties and limitations] and basic clay and glaze formulas. Technical, conceptual, aesthetic and historical issues will be discussed as they relate to the ceramic processes. *Prerequisite: ART 250*

ART 480. Art Internship 1-6

This course is specific to student need. It is designed to afford the student access to off-campus professionals in their area of concentration. Documentation of internship and regular scheduled

meetings with a supervising faculty member will be required.

ART 490/491. Concentration Seminar 6

This two-semester course will allow the student to develop a strong body of work within his/her chosen concentration. The student will create a written proposal outlining work to be done over the coming year. This proposal should outline the conceptual and formal issues within which the student intends to work. At regular intervals throughout both semesters, the student will present works in progress before the entire art faculty for group critique. The student will be expected to develop a strong body of cohesive work upon which the Thesis Exhibition Portfolio will be based.

ART 492. Thesis Exhibition and Portfolio 6

In this course, the student will develop a written thesis in conjunction with an exhibition of work done over the past year and a half. The student will be given instruction on portfolio preparation, slide documentation of works and curatorial procedure. The student will be expected to present a written and oral defense of the final exhibition as well as slide documentation. Throughout the course, the student will meet with the entire faculty at scheduled intervals to discuss and analyze the thesis exhibition. *Prerequisite: Completion of all art core courses in chosen concentration, Art 490/491 Concentration Seminar and permission of supervising instructor*

ART 498. Special Topics in Art 3

This course, which explores a topic of contemporary interest to the study of art, is offered as needed to students with junior-senior standing.

ART 499. Independent Study 3

This course, which involves supervised research on a selected topic, is offered as needed to students with junior-senior standing.

BIO - Biology Courses**BIO 107. General Biology I 4**

This is the first part of a sequential two-semester introductory level general biology course designed to meet the needs of non-science majors and science

majors. It begins with life at the molecular level, provides a review of fundamental biological processes and ends with an overview of the global environment. The course includes both lecture and laboratory instruction.

BIO 108. General Biology II 4

This is the second part of a sequential two-semester introductory level general biology course designed to meet the needs of non-science and science majors. It reviews simple organisms, plants and complex animals. The focus of the end of the course is on the human body regulatory systems. The course includes both lecture and laboratory instruction. *Prerequisite: BIO 107*

BIO 111. Human Anatomy and Physiology I 4

This is the first part of a sequential two-semester course in the principles of human anatomy and physiology with an emphasis on cell and tissue organization and skeletal, muscular and nervous system structure and function. The course is designed to meet the needs of pre-nursing students, physical education majors and students preparing for careers in health sciences. The course includes both lecture and laboratory instruction. *Prerequisite: BIO 107*

BIO 112. Human Anatomy and Physiology II 4

This is the second part of a sequential two-semester course in the principles of human anatomy and physiology with an emphasis on endocrine, cardiovascular, lymphatic, digestive, excretory and reproductive systems; fluid and electrolyte balance; acid-base homeostasis; and development. The course includes both lecture and laboratory instruction. *Prerequisite: BIO 111*

BIO 280. General Zoology 4

This course investigates the morphology, natural history, basic physiology and evolution of the major invertebrate and vertebrate animal phyla. The course includes both lecture and laboratory instruction.

BIO 298. Special Topics in Biology 4

This course, which explores a topic of contemporary interest to the study of biology, is offered as needed to students with sophomore standing.

BIO 299. Independent Study in Biology 4

This course, which involves supervised research on a selected topic, is offered as needed to students with sophomore standing. *Prerequisite: Permission of instructor*

BIO 300. Biology Seminar 1

This course is a seminar experience that will address current and historical primary research with discussions of methods and conclusions. Students will locate, read and critically evaluate primary research articles for credit. It is offered to students with sophomore standing. BIO 107 and 108 (or permission of the instructor) are required prerequisites to BIO 300. This course is a required course for the Biology B.S. degree.

BIO 301. Introduction to Plant Biology 4

This course is a survey of the plant kingdom with an emphasis on the structure and function of angiosperms. The course requires active field work. The course includes both lecture and laboratory instruction. *Prerequisites: BIO 107*

BIO 304. Taxonomy of Vascular Plants 4

Plant taxonomy is a course in which the identification, classification and systematics of vascular plants are studied. Laboratory emphasis is on the local flora, plant family characteristics and modern systematic techniques. Extensive field time is normally required. The course includes both lecture and laboratory instruction. *Prerequisite: BIO 301*

BIO 305. Invertebrate Zoology 4

This course investigates the morphology, natural history, basic physiology and evolution of the major invertebrate animal taxa. These investigations will be accomplished through discussions of both textbooks and scientific literature. A major portion of this course will be centered on an independent research project designed and implemented by the student. This course includes both lecture and laboratory instruction. *Prerequisite: BIO 107 and BIO 108 or BIO 280 or permission.*

BIO 310. Vertebrate Zoology 4

This course examines anatomy, physiology, life history traits, identification and the

phylogeny/evolution of vertebrates. The course includes both lecture and laboratory instruction. *Prerequisites: BIO 107 and 108 or permission of instructor*

BIO 320. Genetics 4

This course considers the principles of inheritance as described by Mendelian and biochemical genetics. The course provides an integrated and comparative treatment that deals with genetic mechanisms in viruses, bacteria and eukaryotic cells. Topics include molecular genetics and gene action, transfer systems and mapping, cytological quantitative and population aspects and a brief treatment of ethical considerations. The course includes both lecture and laboratory instruction. *Prerequisites: BIO 107, 108 or permission of instructor*

BIO 340. Cell Biology and Physiology 4

This course is an integrated approach to the structure and function of cells. Topics include cell architecture, the cell cycle, nucleic acid and protein synthesis, membrane phenomena including membrane structure and permeability properties, energy transductions, catabolism and energy metabolism, introduction to photosynthesis and cellular control mechanisms. The course includes both lecture and laboratory instruction. *Prerequisites: BIO 107, 108 or permission of instructor*

BIO 350. Introductory Microbiology 4

This course is a survey of microorganisms with special emphasis on bacteria and their relationship to human beings. It covers eukaryotic and prokaryotic cell structure and function, microbial nutrition and growth, genetics and control of microorganisms. It includes basic biology of bacteria, fungi, algae, protozoa and viruses with particular emphasis on bacteriology. The course includes both lecture and laboratory instruction. *Prerequisites: BIO 107*

BIO 360. Principles of Ecology 4

This course provides a detailed analysis of the relationships between organisms and their abiotic and biotic environments. The information emphasizes structural and functional aspects of populations and selected environmental issues. This course requires active field work and off-campus field trips. The

course includes both lecture and laboratory instruction. *Prerequisites: BIO 107 and 108 or permission of instructor*

BIO 370. Floral and Faunal Reconnaissance and Analysis 4

This course investigates the physical features, flora and fauna of selected regions around the world. It is designed for use in courses that involve national and international travel. The course includes both lecture and laboratory instruction.

BIO 405. Evolutionary Biology 4

This course is a comprehensive treatment of the processes of evolution. Primary topics are population genetics, natural selection and adaptation, speciation and co-evolution, evolution at the molecular level, biosystematics and phylogeny, the fossil record and human evolution. The course includes both lecture and laboratory instruction. *Prerequisites: BIO 107, BIO 108 and BIO 320 or permission of instructor*

BIO 410. Immunobiology 4

This course is designed to be a comprehensive overview of the immune system and its functions within the context of cell to cell interaction and communication. The course covers basic concepts in immunology as well as the induction, measurement, and manipulation of the immune response. BIO 107 and 108 (or permission of the instructor) are required prerequisites to BIO 410. This course is a major elective for the Biology B.S. degree. This course includes both lecture and laboratory instruction.

BIO 425. Aquatic Zoology 4

This course examines ecological and evolutionary relationships of animals inhabiting aquatic environments (primarily of the southeastern United States) in both lecture and lab settings. Major morphological, physiological and life history characters of each major lineages examined is interpreted in an evolutionary framework. This course is a major elective for the Biology B.S. degree. This course includes both lecture and laboratory instruction.

BIO 431. Limnology 4

This course investigates the geomorphology and physical/chemical features of aquatic habitats. Major

aquatic ecosystems are compared (e.g. lotic, lentic, estuarine, riverine). Major ecological processes such as eutrophication, stratification, erosion and siltation are studied. The course includes both lecture and laboratory instruction. *Prerequisites: BIO 360 or permission of instructor*

BIO 450. Thesis Project 3

This course is an independent, semester-long project of substantial academic research and creative scholarship planned and designed by the student in consultation with a thesis project director approved by the student's major advisor and the Biology Coordinator.

BIO 498. Special Topics in Biology 4

This course, which explores a topic of contemporary interest to the study of biology, is offered as needed to students with junior-senior standing.

BIO 499. Independent Study in Biology 4

This course, which involves supervised research on a selected topic, is offered as needed to students with junior-senior standing. *Prerequisite: Permission of instructor*

BUS - Business Administration Courses

BUS 101. Introduction to Business and Entrepreneurship 3

This course is an introduction to the broad spectrum of business enterprise for the beginning student with a minimum background in business. The course also covers the basic principles of operating a business in a free-enterprise system.

BUS 150. Basic Computer Applications 3

This course explores computer concepts and the use of basic business computer applications, beginning with an introduction to the Windows environment and including word-processing, spreadsheets, the Internet and E-mail.

BUS 201. Principles of Accounting I (Financial) 3

In this course you will learn the accounting principles used to prepare business financial statements and how to analyze and use those

statements to make fundamental investment and management decisions. *Prerequisite: MAT 102 or Permission of Instructor*

BUS 202. Principles of Accounting II (Managerial) 3

In this course you will learn how managers use accounting information to operate a business, identify and solve problems, and develop, evaluate and implement business plans. *Prerequisite: BUS 201*

BUS 205. Principles of Economics (Micro) 3

This course analyzes how economic units (individuals, households, firms and government units) make choices to allocate their resources. It includes a study of price and output determination under various market structures, income distribution, domestic policy issues and externalities such as pollution. *Prerequisite: College placement in or completion of MAT 102 or higher*

BUS 206. Principles of Economics (Macro) 3

This course analyses the overall performance of the present-day American economy, including unemployment, inflation, economic growth and development, forecasting techniques and the effects of monetary and fiscal policies. The course also surveys various macroeconomic models and paradigms. *Prerequisite: College placement in or completion of MAT 102 or higher*

BUS 290. Legal and Ethical Environment of Business 3

This course introduces the basic principles, theories, concepts and terminology of the legal environment as it relates to corporate or business decisions. Virtually all important topics in the legal, regulatory and business ethics areas are covered in this course, which provides a basic survey of business law needed to run a business.

BUS 298. Special Topics in Business Administration 3

This course, which explores a topic of contemporary interest to the study of business administration, is offered as needed to students with sophomore standing.

BUS 299. Independent Study in Business**Administration 3**

This course, which involves supervised research on a selected topic, is offered as needed to students with sophomore standing. *Prerequisite: Permission of instructor*

All 300/400 level BUSINESS courses require completion of ENG 101 and 102 with a "C" or better before enrolling in upper level courses.

BUS 300. Business Communication 3

This course is a study of written and oral business reporting, including letters, memos, proposals, feasibility studies, short reports, long reports, annual reports and formal analytical reports. Management concepts of business ethics and problem analysis are integrated with communication process and theory. *Prerequisite: COM 108 or Permission of instructor*

BUS 301. Principles of Management 3

This course explores the basic concepts and processes employed by management to operate an organization. The course also deals with the impact of social, legal, technological and political environments on organizations. General managerial topics include planning and decision-making, organizing, leading and controlling, both nationally and internationally.

BUS 302. Principles of Marketing 3

This course examines the market forces concerned with demand, consumer buying behavior, adaptation of products to markets, selection of channels for distribution, advertising and pricing. In addition, students study market measurement, marketing efficiency, international aspects of marketing and procedures for planning and controlling marketing operations. Also considered are the environmental impacts of economic, social and political forces.

BUS 303. Principles of Finance 3

This course introduces the basic principles, theories, concepts and terminology relative to financial management of a corporation or business. Topics include financial problem-solving techniques, present-worth concepts, capital budgeting, capital structure, analysis of risk and returns and long-term

and short-term financing alternatives. *Prerequisite: BUS 202*

BUS 305. Issues in Personal Financial Management 3

The focus of this course is on developing a personal business plan encompassing financial planning, managing taxes, budgeting and cash flow management, credit use and planned borrowing.

BUS 307. Organizational Behavior 3

This course explores the interpersonal and human relation theories for students to become successful entrepreneurs. Discussions include critical skills for the success or failure of an independent business.

BUS 310. Topics in Management Information Systems 3

This course introduces the student to the value and uses of information systems technology for business operations, management decision-making and strategic advantage. Students learn how to use and manage information to revitalize business processes, conduct electronic commerce, improve decision-making and gain competitive advantage. This course emphasizes the IS knowledge of a business end user: foundation concepts, business applications, development process, management challenges and information technology. *Prerequisite: BUS 301 or Permission of instructor*

BUS 312. Computerized Accounting Systems 3

In this course you will learn to use computerized accounting software to record business financial transactions and to prepare financial statements that report on business performance and financial position. *Prerequisite: BUS 150 and BUS 201*

BUS 315. Computer Programming in Business 3

This course introduces students to the basics of logically analyzing the steps needed to accomplish a task using a computer. Students learn a programming language and incorporate their analysis into a computer program that will accomplish this task. Possible programming languages taught in the class include, C, C++, Visual Basic and other advanced programming languages. *Prerequisite: BUS 150 or pass a proficiency exam and Junior standing*

BUS 316. System Analysis and Design 3

This course teaches the skills necessary for success as a systems analysis and design manager or a technical systems consultant. The course will provide the student with a broad coverage of the systems development life cycle as well as business information systems concepts. General systems analysis principles and methods such as data modeling, process modeling, interface design and Computer Assisted System Engineering (CASE) tools are used in the application of systems design for small, medium and large companies. *Prerequisite: BUS 150 or pass a proficiency exam and Junior standing*

BUS 330. Statistics for Business Problem-Solving 3

This course focuses on the development of effective problem-solving techniques for business. Descriptive statistics, statistical distributions, parameter estimation, tests of hypotheses and simple regression models are emphasized to help students solve problems and evaluate solutions. Current statistical software packages for microcomputers are used to assist in problem-solving in realistic business situations. *Prerequisite: MAT 102*

BUS 360/HIS 360. History of American Business 3

This course will examine changes over time to the ways in which Americans organized themselves for economic activities. The course focuses on historical developments resulting from and affecting transformations in American businesses. Major themes include the increasing consolidation of business activity in the modern firm, the effort to balance centralized managerial control with decentralized entrepreneurship, the effects of technological change on business activity and structure, the government's effects on the business environment, and the social response to the growing influence of business institutions.

BUS 370. Money and Banking 3

This course examines the state of current banking practices in the United States of America. Special attention is paid to the relationship between banking and commerce and to the implementation of monetary policy by the Board of Governors of the Federal Reserve System. *Prerequisites: BUS 206*

BUS 371. Financial Accounting I 3

The first of three courses offering an in-depth study of the recognition, measurement and reporting processes of financial accounting. This course covers accounting theory, the accounting information system and the financial statements used to report information to business stakeholders. *Prerequisite: BUS 202*

BUS 372. Financial Accounting II 3

This course covers the measurement and reporting of current assets; property, plant and equipment; intangible assets and current and long-term liabilities. *Prerequisite: BUS 371, BUS 303*

BUS 373. Financial Accounting III 3

This course covers the measurement and reporting of stockholders' equity, earnings per share, investments, revenue, income taxes, pensions and leases. *Prerequisite: BUS 372*

BUS 378. Accounting Information Systems 3

In this course you will learn the functions and internal controls of common business subsystems such as inventory, accounts payable, accounts receivable, payroll and general ledger and how these systems are integrated for both management and reporting purposes. *Prerequisites: BUS 371*

BUS 380. Guided Field Experience/Internship 3

Selected junior or senior students get practical work experience with a commercial firm or organization. Students will be given a written agreement specifying course credit hours and the grading system to be used. Requirements for this experience may not be met by regular, pre-existing full-time employment. BUS 299 or BUS 381 may be accomplished in conjunction with regular, pre-existing full time employment, by meeting the expectations of those courses. *Prerequisite: junior standing*

BUS 381. Business Practicum 3

The student will identify a clearly stated business problem to be investigated. An in-depth literature review of the problem will be researched and significant recommendations will be made. The outcome of this course will demonstrate the students'

in-depth knowledge of a current business problem and the student's ability to conduct research and report their findings/recommendations using the A.P.A. style manual. May be a substitute for BUS 380. *Prerequisite: junior standing*

BUS 400. Principles of eMarketing 3

eMarketing examines the importance of marketing through the Internet. The student will learn the fundamentals of marketing over the Internet and review E markets for Business to Business, (B2B) and Business to Customer, (B2C). *Prerequisites: BUS 205, BUS 302, or permission of instructor*

BUS 401. Seminar in Public Policy 3

This course applies economic and statistical techniques to the design and evaluation of public policy. It provides an overview of selected regulatory institutions and the effects of their policies on the economic incentives and actions of American citizens. *Prerequisites: BUS 205 or 206*

BUS 404. Creativity and Change 3

This course focuses on skills in analyzing and evaluating the process of managing technological innovation, formulating technology development strategies and understanding technical entrepreneurship and its relationship to innovation. *Prerequisite: Junior standing*

BUS 407M. International Business 3

This course covers fundamental concepts, principles and theories of marketing in an international setting. The material is presented from the point of view of global business managers. Cases and original studies are discussed. *Prerequisites: BUS 301 and BUS 302*

BUS 409. Project Management 3

This course explores both the behavioral and quantitative sides of project management. The course covers the tools and techniques used to plan, measure and control projects. The latest technology is used to develop and monitor the project plan. *Prerequisites: BUS 150 and BUS 301*

BUS 410. Database Analysis and Design 3

This course introduces future managers and entrepreneurs to the analysis, design and creation of a database to track transaction-processing data in a

specific business function area within a firm. Students have the opportunity to develop an integrated database system. *Prerequisite: BUS 150 or pass a proficiency exam or permission of instructor*

BUS 411. Principles of Web Design and Your Business 3

This course requires students to plan and develop well-designed web sites for business. Students are introduced to digital input technology, digital camera, video digitization, scanners and sound digitization. The course also allows students to find inexpensive resources on the www that could enhance their business ventures. The extent of learning the www is not limited to web-page design but can also include other resources such as bulletin boards, news services, chat rooms and general search tools. *Prerequisite: BUS 150 or pass a proficiency exam or permission of instructor*

BUS 415. Network Design and Management 3

This course is designed to provide students with the fundamentals of designing and managing a network in the information-systems environment. The course addresses major issues in network design and management such as: communication services, local- and wide-area networks, network performance, communication architectures and network management architectures. *Prerequisite: Junior standing or permission of instructor*

BUS 418. Advanced Web-Page Design 3

This course uses current Web-page design languages to advance the student's skills in solving electronic commerce problems in a business's search for ways to use the World-Wide Web effectively. Students will research the differences between advanced Web development languages and Web design software, for example, MS FrontPage. Possible design languages include Java, HTML and other advanced programming languages. *Prerequisite: BUS 411 or permission of instructor*

BUS 420. Work Team Design and Development 3

Provides a structured approach to better understand how teamwork contributes to organizations, the conditions that make interactions between people and groups highly effective and how to best put this

effectiveness to work. Topics include: stages of team development, effective team roles, interpersonal leader and member skills to develop high performance. *Prerequisite: BUS 301 or BUS 307*

BUS 422. Human Resource Management 3

An exploration of the Human Resource function and its strategic role in organizational success. Human Resource Management deals with the efficient use of human talent to accomplish organizational goals. Study topics include human resource planning, staffing, training and development, compensation, safety and health, legal environments, labor relations and HR strategy. *Prerequisite: BUS 301 or 307*

BUS 424. Managing the Family Business 3

Explores the unique personal, interpersonal issues and business issues associated with the family-owned and managed firm. Topics include competitive strengths and weaknesses of a family firm, the dynamics of family interactions and the family business culture, conflict resolution, estate planning; succession planning and the behaviors and strategies that have made entrepreneurs successful.

Prerequisite: BUS 307

BUS 430M. Managing the Global Workforce 3

Presents the phenomena of organizational behavior in a competitive global marketplace, with emphasis on the importance of a global mindset. The focus of the course will be to see culture as an organizing principle of human behavior that affects business relationships, job performance and the students' own effectiveness. Current trends in global management practices will be emphasized. *Prerequisite: BUS 301*

BUS 441. Business Logistics and Operations 3

The major thrust of this course is the conceptual background of managing the supply chain, supported by quantitative decision making algorithms and software to help students develop the analytical skills required in the field. Topics in the course include business logistics/physical distribution and supply chain strategy and management, customer service, transportation and location theory and modeling, inventory management procedures, forecasting procedures, and simulation procedures.

Prerequisites: BUS 301 and BUS 302

BUS 445. Sales Management 3

This course covers the development of concepts in salesmanship, sales management, personal selling and major promotional variables in the firm's marketing strategy, along with trends and developments in sales management. *Prerequisites: BUS 205, 206, 301 (or 307), and 302*

BUS 446. Personal Selling 3

This course familiarizes students with current strategies, techniques, and procedures employed by successful personal selling organizations and the professionals they employ. Emphasis is on honing the student's interpersonal and selling skills, while becoming familiar with modern sales techniques and technologies. *Prerequisites: BUS 205, BUS 206 and BUS 302*

BUS 447 Services Marketing 3

This course is especially designed for those students interested in working in service industries, and addresses the specific challenges and needs of these industries in the area of marketing. Service industries (e.g., theme parks, banks, law firms, hotels, hospitals, insurance companies, educational institutions, hair salons, transportation companies) dominate the world and U.S. economies; their special marketing approaches are studied in this course. *Prerequisite: BUS 302*

BUS 451. Marketing Management 3

Emphasis in this course is on management of marketing function. Marketing managers today must adapt to new environments, be change managers, and skillfully devise and implement strategy. Students in this course integrate learning in the entire marketing spectrum, including: market research information, demand management, market segmentation, product positioning, branding, and marketing strategy. *Prerequisites: BUS 205 or 206 and BUS 302*

BUS 452. Buyer Behavior 3

This course examines the influence of consumer and organizational buyer behavior processes on the development of marketing plans and strategies. Various internal and external influences on decision

making, as well as differences and similarities between consumer and organizational buying decision and choice processes are explored in the course. Concepts from behavioral science and economics will be presented to explain both purchase and consumption behaviors. *Prerequisite: BUS 302*

BUS 453. Marketing Research 3

This course examines the role of marketing research in marketing management decision making. Using the Internet as a source of information, and as a marketing tool, the course covers the following topics: marketing research process; use of secondary data analysis; primary data collection via questionnaire development, surveys, experiments, and observation methods; and how to use and interpret statistical data analysis. Students will conduct an actual marketing research project and present results in a written and oral presentation. *Prerequisites: BUS 302, BUS 330*

BUS 460. Strategic Management 3

An investigative, case intensive, approach to the study of the total enterprise from the executive management's point of view — the direction management intends to take, management's strategic plan and the tasks of implementing and then executing the chosen strategy. The material is designed to improve analytical, problem-solving and decision-making skills in situations dealing with the firm as a whole. Also emphasized are the strategies necessary for start-up companies to prosper and grow. *Prerequisite: Completion of Business Core Requirements; may be taken no earlier than one semester before graduation*

BUS 471. Cost Accounting

This course is a study of product cost determination, including activity-based costing and job- order, process and standard cost. It emphasizes inventory valuation, planning and control of production costs and the preparation of cost reports. *Prerequisite: BUS 202*

BUS 474. Income Tax Accounting for Individuals 3

In this course you will study the concepts and structure of the federal tax system for individuals and

learn how to prepare individual tax returns.

Prerequisites: BUS 150, BUS 371 or pass a proficiency exam

BUS 477. Auditing 3

In this course you will learn the objectives and standards of auditing, the rules governing the practice of auditing, and the procedures employed by auditors to assess and report on the internal controls of a business and the reliability of its financial information. *Prerequisite: BUS 373*

BUS 478. Advanced Accounting 3

A study of specialized topics in financial accounting, including consolidated reporting, foreign currency and hedging transactions, and governmental and non-profit accounting. *Prerequisite: BUS 373*

BUS 498. Special Topics in Business Administration 1-3

This course, which explores a topic of contemporary interest to the study of business administration, is offered as needed to students with junior-senior standing.

BUS 499. Independent Study in Business Administration 1-3

This course, which involves supervised research on a selected topic, is offered as needed to students with junior-senior standing. *Prerequisite: Permission of instructor*

CHE - Chemistry Courses

CHE 121. General Chemistry I 4

This course is an introduction to the nature of matter and its transformations. Atoms and compounds, qualitative and quantitative aspects of chemical reactions and the electronic and geometric structures of molecules are studied. The course includes both lecture and laboratory instruction. *Prerequisite: MAT 102*

CHE 122. General Chemistry II 4

This course is a continuation of CHE 121, with emphasis on gas laws, solutions, acid-base equilibria and molecular geometry. The course includes both lecture and laboratory instruction. *Prerequisite: CHE 121*

CHE 298. Special Topics in Chemistry 4

This course, which explores a topic of contemporary interest to the study of chemistry, is offered as needed to students with sophomore standing.

CHE 299. Independent Study in Chemistry 4

This course, which involves supervised research on a selected topic, is offered as needed to students with sophomore standing. *Prerequisite: Permission of instructor*

CHE 340. Organic Chemistry I 4

This course is the first in a two-part sequential series, which covers bonding, naming, functional groups and the physical and chemical properties of common carbon compounds. Organic reactions are emphasized in terms of modern theory. The course includes both lecture and laboratory instruction. *Prerequisites: CHE 121 and 122*

CHE 341. Organic Chemistry II 4

This course, the second part of a two-semester sequence, is a study of structure, synthesis and reactions of organic compounds using modern theories of organic chemistry. The course includes both lecture and laboratory instruction. *Prerequisite: CHE 340*

CHE 350. Biochemistry 3

This course is a classic and contemporary biochemistry course. Classic in the sense that the course will look at the traditional areas of biochemistry and how they were developed. Contemporary in that the course will include the most recent literature in the areas of biochemistry. This course will follow the basic content of similar biochemistry courses offered by many colleges and universities.

COM -Communications Courses

COM 100. Communication Colloquium 0

This course is designed to develop student knowledge about various issues in the professional Communication-related fields. The Colloquium Series provide students with exposure to a range of career options and the opportunity to establish relationships media professionals and to gain wisdom

from their personal and professional experiences and perspectives. Colloquiums are also important times in which the department comes together to share information about policies, procedures, and more.

COM 108. Fundamentals of Speech 3

This course provides students with integrated communication and critical thinking skills in oral communication, structuring arguments verbally and visually, listening/observation, writing, basic library research, and the use of basic presentation technology. Students learn and practice critical rhetorical principles and structures necessary for effective, informative, persuasive and special occasion speeches in a supportive environment.

COM 200. Reinhardt College Television (RCTV) Practicum 1

This course provides students with credit and accountability for their participation as active developers of the programming for the College's closed-circuit television state (RCTV). Students will be responsible for various aspects of pre-production (conceiving, writing, producing) production (directing, lighting, staging, acting, digital camerawork), and post-production (editing, exhibition, promotion) short digital video projects to be broadcast to the Reinhardt community. Projects may be in various genres and styles, both studio and field projects. Working in small teams, the students will be able to develop specialized skills in their particular areas of interest, while also learning how they can contribute to the overall group effort in the world of professional media.

COM 201. Interpersonal Communication 3

This course develops communication skills in a variety of relationships including professional, family and social interactions. It also focuses on verbal and nonverbal communication with particular emphasis on listening skills and conversational skills.

Prerequisite: Sophomore standing

COM 202. Introduction to Mass Communications and Mass Media 3

This course provides an introduction to the changing role and cultural impact of mass media in our society along with a critical understanding of our role as media consumers. This course is the gateway course for communication majors and a prerequisite for most

upper-level, media-related classes. *Prerequisite:* *Sophomore standing or permission of instructor*

COM 205. Journalism: News Writing 3

This course teaches the basics of news reporting, journalistic writing, interviewing skills and investigative and analytical coverage of public issues. *Prerequisite:* *ENG 101 and 102*

COM 206. Journalism: Feature Writing 3

This course teaches techniques of creative non-fiction writing and the development of human interest stories for a variety of media environments. Students also develop skills in research, interviewing, observation, description and constructive dialogue. *Prerequisites:* *ENG 101 and 102*

COM 207. Screenwriting Development and Protocols for Motion Media 4

This course examines the various roles that the script fulfills as the primary conceptualizing, defining and guiding document for the media production process. Through writing projects and exercises, the student learns the different styles and purposes for the script as it is used in motion media, especially television and motion pictures, and explores essential story elements such as narrative form, dramatic tension and conflict, character development, plot, point of view, dialogue and setting. The course also examines related legal and professional issues. *Prerequisite:* *ENG 101 and 102 and Sophomore status*

COM 210. Photojournalism 3

This course explores the challenges faced by modern professional photojournalists and the techniques used to address these challenges. The course also demonstrates the practical application of photographic theory and principle and develops the student's individual vision and writing skills. *Prerequisites:* *COM 202 (may be a co-requisite) and COM 205 or COM 206 or permission of instructor.*

COM 250. Fundamentals of Electronic Media Production I 4

This course teaches the primary concepts, guidelines and techniques used to create professional media

projects that employ moving images and dynamic sound, such as film and television. By learning and using TV production equipment in the studio and on location, the student will begin to master the basic production elements of developing an idea, writing a script, producing, directing, shooting and editing a project, and finding options for program distribution and exhibition. *Prerequisite:* *COM 202 (may be a co-requisite) and Sophomore standing, or permission of instructor*

COM 251 Fundamentals of Electronic Media Production II 4

This course provides guidelines and techniques useful for moving the student's media production abilities to a higher professional level, including the various elements of creating excellence in a media project's subject matter and in its technical quality. Serving on a production team, the student will create short TV projects through closely supervised, hands-on learning experiences. Students will develop advanced skills in lighting, camera work, sound recording, working with actors and artistic considerations. *Prerequisite:* *COM 250, or permission of instructor*

COM 298. Special Topics in Communication 3

This course, which explores a topic of contemporary interest to the study of communication, may be taken more than once for credit. *Prerequisite:* *Sophomore standing and COM 202 or permission of instructor.*

COM 299. Independent Study in Communication 3

This course is an independent course of research and/or creative scholarship in consultation with a supervising professor. *Prerequisite:* *Sophomore standing and COM 202 or permission of instructor.*

COM 305. Organizational Communication 3

This course provides students an overview of the relationships between organizational and communication theories, presents a model for examining communication processes, and suggests methods of diagnosing/managing organizational communication. *Prerequisite:* *Sophomore standing*

COM 307. Broadcast Journalism 3

This course applies journalistic writing principles to the broadcast arena and introduces the technology and applications necessary for broadcast production. *Prerequisites: COM 202 and either COM 205 or 206 or COM 340, or permission of instructor*

COM 308/ART 308. Digital Art I 3

This course is an introduction to the fundamentals of digital art and graphic design, using the computer as an art medium and design tool. A variety of imaging applications will be explored through design problem solving and visual studio assignments.

COM 309/ART 309. Digital Art II 3

This course will expand upon the concepts and skills developed in COM/ART 308 with an emphasis on cross-application digital work and advanced presentation methods. Image sequencing and web application will be introduced to compliment the burgeoning knowledge of digital art techniques. The class will also focus on the larger conceptual issues that underlie the student's digital art and graphic design.

COM 310. Editing and Post-Production of Motion Media 4

This course takes the student through an in-depth examination of the many conceptual and practical issues faced when editing motion-media productions, especially television programs, documentaries and dramatic films. Through intensive, hands-on work with digital non-linear editing systems, the student gains familiarity with professional editing practices and techniques. *Prerequisites: COM 250 or permission of instructor.*

COM 311. Public Relations Practices 3

This course examines effective public relations principles and techniques and provides students with the ability to plan and develop successful public relations campaigns for specific audiences. *Prerequisite: COM 202 and Junior standing*

COM 312. Advertising Principles 3

This course examines advertising principles and practices and provides students with the techniques for the development of effective advertising vehicles. *Prerequisite: COM 202 and Junior standing*

COM 313. Educations Public Relations 3

This advanced public relations course examines the skills necessary for communicating with internal and external publics in the educational environment and introduces the practical application of these skills for practitioners, teachers, administrators and staff members. *Prerequisite: COM 311 and Junior standing or permission of instructor*

COM 314. Strategies for Advertising and Public Relations Campaigns 3

This advanced course explores the cross-functional organization of integrated marketing communication with special emphasis on the areas of advertising, public relations and marketing. It underlines the influence of strategic decision-making necessary to coordinate communication effectiveness and results. The course offers hands-on experience along with the skills and techniques needed to influence and change the market through a comprehensive and well-organized plan. *Prerequisites: COM 311 and COM 312 and Junior standing*

COM 315. Producing and Directing for Motion Media 4

This course examines the roles and responsibilities of the producer and the director in creating a media project such as a TV program, motion picture, streaming video segment, or other moving-image production. The student learns how to guide media production teams efficiently and also explores the crucial values of personal initiative, dependability and follow-through. *Prerequisite: COM 250 and Junior standing*

COM 320. Technical Writing 3

This course addresses writing skills and practices needed for specialized corporate and technical arenas with applications such as training manuals and

procedural manuals. *Prerequisites:* *Sophomore standing and ENG 101*

COM 325: Web and Interactive Media Design 3

This course focuses on the design and development of web sites and interactive media that might include dynamically-driven Internet applications, video games, virtual online environments and ubiquitous computer applications. Students will learn critical skills; develop their visual aesthetics, interactive design, technical and analytical skills; and achieve an introductory understanding of industry-standard tools. *Prerequisites:* *Junior standing*

COM 340. Professional Writing and Communication Skills 3

This course focuses on developing effective upper-level writing and presentation skills for the academic environment and for professional communication careers. *Prerequisites:* *COM 108, ENG 101 & ENG 102; Junior standing or permission of instructor*

COM 350. Introduction to Television and Film Studies 4

This course provides students with interpretive skills for understanding and analyzing cinematic and television texts, both fiction and nonfiction (documentary), within a variety of stylistic, historical and cultural contexts. *Prerequisite:* *COM 202 or permission from instructor*

COM 351/ENG 351. Literature and Film 3

This course explores the relationship between literature and the cinema, emphasizing films that make creative use of literary works and traditions. *Prerequisite:* *ENG 102 or permission of instructor*

COM 360M. Intercultural Communications 3

This course emphasizes the importance of communication among culturally and ethnically diverse populations in an effort to create understanding and build a bridge between different cultures and ethnic groups. *Prerequisites:* *Junior standing and ENG 101 and ENG 102 or permission of instructor*

COM 370. Media Law & Ethics 3

This course introduces students to the study of legal and ethical issues in the field of communication, particularly those affecting the contemporary mass media industries. *Prerequisites:* *COM 202 and Junior standing or permission of instructor*

COM 398: Special Topics in Global/Intercultural Communication 3

This course explores global or international issues of contemporary interest to the study of communication or advanced issues in intercultural communication. It, may be taken more than once for credit. *Prerequisite:* *Junior standing and COM 202 or permission of instructor.*

COM 403. Theories of Media and Visual Culture 3

This course focuses on the contributions of various intellectual and theoretical traditions to the contemporary field of media studies, examining theories of media and culture at the level of production, textual analysis, and reception of media messages. The course places media and visual culture issues in the context of globalization and the rise of consumer culture. *Prerequisites:* *Senior standing and COM 202 or permission of instructor*

COM 406. Special Projects 3-6

This independent learning course provides students with the opportunity to develop special print or electronic media pieces for the College or local community organizations. May take one calendar year to complete course. *Prerequisites:* *Junior standing and completion of 18 hours of COM courses at the 200-level or above*

COM 407. Communication/English Internship 3-6

A supervised program of study for the communication/English major, this course is designed to provide practical, hands-on experience. The internship will cover areas such as marketing, editorial writing, human resources, public relations, TV production, news media, etc. May take one calendar year to complete course. *Prerequisite:* *Completion of 24 credit hours of COM (or ENG, for*

ENG majors) courses at the 200-level or above, plus a faculty member's recommendation.

COM 450. Thesis Project 3

This course is an independent, semester-long project of substantial academic research and creative scholarship planned and designed by the student in consultation with a thesis project director approved by the student's major advisor and by the School Dean.

COM 490. Capstone Seminar in Communication 3

This course will provide advanced Communication students with the opportunity to integrate all that they have learned in their major coursework and to take that understanding to a more advanced level in a collaborative seminar that exposes students to cutting-edge practices and ideas and encourages them to develop more advanced intellectual skills to become lifelong learners. The course will focus on a single cutting-edge topic and will apply that topic across a range of communication environments, such as journalism, advertising, film, television, publishing, as well as intercultural and interpersonal communication. The seminar will use a student-led pedagogical style in which students take greater responsibility for their own learning, and they will be engaging with current ideas and advanced publications in the discipline rather than textbooks. For each student, the course will culminate in a major project that allows him or her to produce advanced-level research or applied work related to his or her major field of interest and that will serve as a stepping stone to graduate school or the professional world. *Prerequisite: Senior standing or permission of instructor.*

COM 498. Special Topics in Communication 3

This senior-level seminar course explores a topic of contemporary interest to the study of communication. Students may take this course more than once for credit. *Prerequisites: Junior or Senior standing and COM 202 or permission of instructor.*

COM 499. Independent Study in Communication

This course is an independent course of advanced research and/or creative scholarship in consultation with a supervising professor. *Prerequisite: Junior/Senior standing and permission of instructor.*

CRJ – Criminal Justice Courses

CRJ 201. Introduction to Criminal Justice 3

AC survey of the system of American criminal justice, this course gives an overview of police, prosecution, courts and corrections. Highlighted are major concerns in contemporary administration of justice; functions of criminal law; assessments of crime, organized crime, narcotics and drug abuse; roles of the judiciary; and institutional and community corrections.

CRJ 202. Criminology 3

This is a basic course presenting the history of criminological thought, including traditional and contemporary schools of thought.

CRJ 203 Juvenile Justice 3

This course traces the development of the individual through childhood and adolescence as this development related to delinquency and crime. Emphasized are special characteristics of juvenile and youthful criminality, principles of juvenile delinquency and policies and practices for prevention and control.

CRJ 204. Corrections 3

This course surveys current correctional thought and practices in the United States, including the evolution of modern correction practices in this country and an overview of correctional treatment in different types of institutions and communities.

CRJ 205. Procedures in Law Enforcement 3

Topics include procedures involved in patrol and observation; crimes in progress; communications; vehicle pullovers; interviews and interrogation; hazardous materials; officer survival; arrest and booking report writing; courtroom demeanor and testimony; and terrorism.

CRJ 206. Investigative Services in Law Enforcement 3

Areas of investigation include fundamentals; crime scene processing; investigation of arson, burglary, motor vehicle theft, and robbery; crimes against children; juvenile offenders; surveillance; bombs and

explosives; organized crimes and gangs; controlled substances; death; and environmental crimes.

CRJ 252. Criminal Justice Administration 3

An overview of the foundations of management and administration that make the criminal justice system work, this course applies management concepts to police, courts and corrections with an emphasis on improving the operation of the criminal justice system.

CRJ 253. Constitutional Law 3

This course analyzes the constitutional limitations on the criminal justice system and its processes as well as the implications of federal constitutional protections with respect to police investigation, pre-trial procedures, trials, post-conviction processes and definition of offenses.

CRJ 275. Introduction to Criminal Law 3

A survey of the aspects of criminal law, this course acquaints students with various types of crimes, specific offenses and defenses and provides a basic understanding of criminal procedure.

CRJ 295. Survey of Criminal Justice Problems 3

Offered as needed, this course deals with realistic problems encountered in the criminal justice field in order to develop the student's use and appreciation of logical reasoning and the scientific method as applied in law and in the social sciences. The object is to enable the student to apply the scientific method to the analysis of problems in the administration of justice. *Prerequisites: CRJ 201 and 252.*

CRJ 298. Special Topics in Criminal Justice 3

This course, which explores a topic of contemporary interest to the study of criminal justice, is offered as needed to students with sophomore standing.

CRJ 299. Independent Study in Criminal Justice 3

This course, which involves supervised research on a selected topic, is offered as needed to students with sophomore standing. *Prerequisite: Permission of the instructor.*

EDB – Secondary Biology Education Courses

EDU 471. DATA: Biology Education 6

This DATA course includes an examination of curriculum and curriculum issues, learning theories, instructional strategies, and assessment techniques for teaching biology in the differentiated secondary. During the 7-week practicum conducted in the second half of the semester, BIO candidates will have opportunities to plan, implement, and evaluate inquiry-based, student-centered lesson plans that address differentiation of essential biology content, instructional practices, and student products. This course will focus heavily on teacher candidate proficiency development with scaffolded assistance from DATA instructors and should be taken during the semester before the candidate teaching experience. *Prerequisite: Stage II Admission to DATA Block*

EDU 495. Candidate Teaching and Seminar in Secondary Education: Biology 12

Candidate Teaching in Biology Education is an intensive, full-semester teaching experience in an assigned classroom under the direct supervision of a certified secondary Biology educator and a college supervisor. The candidate is expected to demonstrate the proficiencies of the conceptual framework of the PSOE with increasing expertise throughout the experience. The Secondary Biology Education Candidate Teacher is also expected to attend and actively participate in on-campus seminars as scheduled. *Prerequisite: Admission to Candidate Teaching*

EDL – Secondary English Education Courses

EDU 470. DATA: English Language Arts 6

This DATA course includes an examination of curriculum of ELA curriculum and curriculum issues, learning theories, instructional strategies, and assessment techniques for teaching English language arts in the differentiated secondary classroom. The course will emphasize literacy instruction that encompasses the use of print, oral, and visual

language and addresses six interrelated English language arts: reading, writing, speaking, listening, viewing, and visually representing. During the 7-week practicum conducted in the second half of the semester, candidates will have opportunities to plan, implement, and evaluate inquiry-based, student-centered lesson plans that address differentiation of essential ELA content, instructional practices, and student products. This course will focus heavily on teacher candidate proficiency development with scaffolded assistance from DATA instructors and should be taken during the semester before the candidate teaching experience. *Prerequisite: Stage II Admission to DATA Block*

EDU 494. Candidate Teaching and Seminar in Secondary Education: English 12

Candidate Teaching in English Education is an intensive, full-semester teaching experience in an assigned classroom under the direct supervision of a certified secondary English educator and a college supervisor. The candidate is expected to demonstrate the proficiencies of the conceptual framework of the PSOE with increasing expertise throughout the experience. The Secondary English Education Candidate Teacher is also expected to attend and actively participate in on-campus seminars as scheduled. *Prerequisite: Admission to Candidate Teaching*

EDU - Education Courses

EDU 205. Child Development 3

Offered as needed, this course examines the physical, social, emotional and intellectual development of the child from birth through adolescence. Application is stressed and direct observation is required.

Prerequisite: PSY 101

EDU 206. Practicum in Child Development 3

Offered as needed, this practicum includes directed observation and study of children in a natural setting. Individual evaluation of children is emphasized.

EDU 225. Lifespan Development from a Multicultural Perspective 3

This course focuses on lifespan development with emphasis on school age children and the impact of

culture and family on their development. Relevancy to the classroom and the support of students' diverse learning needs are addressed. *Prerequisite: PSY 101*

EDU 229. Basic Elements of Differentiated Instruction 2

This is the first education course in the professional sequence that all Reinhardt students must take if they plan to enter any of the preparation programs in the Price School of Education. During the course, education students will acquire a basic knowledge and understanding of the three basic tenets of differentiated instruction, the PSOE teacher candidate proficiencies realized through the DATA Model that describe differentiated approaches for teaching and assessment. Each student will also gain a basic knowledge and understanding of nine common elements of differentiated instruction that are reflected in the DATA Model and throughout each of his/her forthcoming teacher preparation courses. Field experience is required. *Prerequisite: PSY 101*

EDU 230. Common Elements of Differentiated Instruction 3

This is the first education course in the professional sequence that all Reinhardt students must take if they plan to enter any of the preparation programs in the Price School of Education. During the course, education students will acquire a basic knowledge and understanding of the three basic tenets of differentiated instruction, the PSOE teacher candidate proficiencies of the DATA Model and an understanding of the nine common elements of differentiated instruction that are reflected in the DATA Model. Field experience is required.

Prerequisite: PSY 101

EDU 298. Special Topics in Education 3

This course, which explores a topic of contemporary interest to the study of education, is offered as needed to students with sophomore standing.

EDU 299. Independent Study in Education 3

This course, which involves supervised research on a selected topic, is offered as needed to students with sophomore standing. *Prerequisite: permission of instructor*

EDU 300/ART 300. Creativity and Mental Growth 3

This course reviews the theoretical and empirical literature related to developing creativity and critical thinking and describes practical and effective methods for measuring and cultivating these cognitive abilities in gifted and non-gifted students. This conceptually based course emphasizes the nature of art, curriculum, the developmental growth of children, the methodology of teaching and the creative use of art processes and materials. It is designed to provide teacher education students with a basic understanding of the creative process through the development of the “language” of art. Teacher education students will be encouraged to apply this understanding and generate quality creative experiences for children. *Prerequisites: ENG 101 and ENG 102*

EDU 305. Preschool Curriculum and Instruction 3

This course examines the development and organization of early childhood curriculum with emphasis on preschool curriculum appropriate for children from birth to age five. Curriculum design and instructional development and implementation (goals, objectives, lesson and unit planning, and instructional methodologies) are emphasized within a multicultural context. Although several preschool curriculum models are explored, emphasis is on the developmentally appropriate curriculum and differentiation of instruction and assessment for programs addressing the needs of very young children.

EDU 306. Preschool Curriculum and Instruction Practicum 3

This practicum is a co-requisite with EDU305, Preschool Curriculum and Instruction, and is designed to extend the content of that course into a preschool with a structured curriculum. The student plans, implements, and assesses curriculum and instruction in this preschool program under the direction of a collaborating teacher in the preschool and the instructor of the practicum. The student is expected to demonstrate the proficiencies of the

preschool program with increasing expertise throughout the experience.

EDU 315. Classroom and Behavior Management. 3

This course is a study of various techniques for classroom and behavior management. Emphasis is on organizational skills and problem prevention.

EDU 318. Motivation and Learning for Diverse Students 3

This is an introductory course in how and why children learn. Components of this course include the biological, behavioral and cognitive theories of learning with an emphasis on the newest information on brain-based learning. The course will explore what makes children want to learn and what factors can keep a child from learning. *Prerequisite: PSY 101, EDU 225*

EDU 320. Literature for Children and Adolescents 3

This course is a survey of children’s books and other literacy materials for a variety of ages. Students will learn different methods of teaching contemporary and traditional works of literature.

EDU 325. Differentiated Curriculum and Instruction 3

This course will examine differentiated curriculum, instructional strategies and the planning of instruction to support the diverse learning needs of students and to maximize learning. Emphasis will be on the development of a nurturing environment of care and challenge that supports differentiated instruction.

Prerequisite: EDU 230 Common Elements of Differentiated Instruction

EDU 327. Differentiated Instruction and Assessment 3

This course will examine the use of systematic formal and informal assessment as an ongoing diagnostic activity to guide, differentiate and adjust instruction in the early childhood and middle grade classroom. Emphasis will be placed on adapting essential content, teaching practices and student products based on assessment data to support students’ diverse learning needs and to maximize learning. *Prerequisite: Initial Admission into PSOE*

and EDU 325 *Differentiated Curriculum and Instruction*

EDU 329. Teaching in the Inclusion

Classroom

3

This course, an introduction to special education, will examine the identification and accommodation of special needs students in the inclusion classroom. Defining inclusion as providing instruction and support for students with special needs in the context of the regular classroom setting, this course will address the inclusion classroom as a nurturing community of care and challenge that addresses the diverse needs of inclusion students, offering specific strategies that provide appropriate accommodations and modifications for equal access to all learning experiences. Other topics will include a review of both high and low incidence special needs populations, the benefits of collaborative teaching, as well as legal requirements and ethical issues of inclusion and what they mean to educators.

Prerequisites: Initial Admission into PSOE and EDU 318 Motivation and Learning for Diverse Students

EDU 330. Foundations for Teaching Diverse Students in the Inclusion Classroom

3

This course is an introductory course which builds upon the history, major legislation and current issues to establish a foundation for inclusion education. It will cover characteristics, etiology and diagnosis, laws, due process, the placement continuum and the educational history of the individuals with exceptional learning needs, all of which have set the stage for today's inclusion education. This course lays the groundwork for student educators to develop a philosophy of special education.

EDU 331. Strategies for Teaching Diverse Learners in the Inclusion Classroom

3

This methods course is designed to present best practices for teaching learners with special needs in the general education classroom. This course will focus on the value of all skills that learners inherently bring with them to the inclusion classroom. With an emphasis on providing daily success for every diverse learner, students will learn adaptations, modifications, and strategies that are necessary for the success of diverse learners in the inclusion

classroom. *Prerequisite: Initial admission into PSOE and EDU 330 Foundations for Teaching Diverse Students in the Inclusion Classroom.*

EDU 332. Assessment of Diverse Students in the Inclusion Classroom

3

This course is an overview of the assessment process for learners with special needs in which the special education teacher plays a significant role. It provides a foundation of basic measurement concepts as well as hands-on experience with assessment tools in the course and practicum. The focus of this class is the use of standardized, informal and curricular-based procedures for the diagnosis and program planning of learners with exceptional learner needs.

Prerequisite: Initial admission into PSOE and EDU 330 Foundations for Teaching Diverse Students in the Inclusion Classroom.

EDU 333. Best Practices of Collaborative Education in the Inclusion Classroom

3

This course is an overview of best practices for successful collaborative inclusion education. Inclusion education's essential key component is ongoing collaboration among all its stakeholders. This course will address the key elements needed for mutual respect for each stakeholder's unique skills and contributions, for salient communication skills needed, and most importantly the need for all stakeholders to have a *shared* vision for a successful inclusion education program. Emphasis will be placed on responding in a sensitive manner to culturally diverse families and to the uniqueness of the learner with exceptional needs. Skills needed for co-teaching, co-planning, and working cooperatively with team members will be stressed. *Prerequisite: Initial admission into PSOE and EDU 330 Foundations for Teaching Diverse Students in the Inclusion Classroom.*

EDU 344. Introduction to Reading

3

The goal of this course is to help teacher candidates not only become familiar with the developmental stages through which all children progress as they learn to read, but also learn to implement flexible strategies for helping students who are reading below grade level. Candidates will be introduced to

powerful reading strategies that can be used with large or small group instruction or with individual students. Additionally, candidates will examine a number of formal and informal assessment options. Candidates will also evaluate existing reading programs and learn to recognize reading programs that are balanced and based on best practice and the most recent research in reading instruction.

Prerequisite: PSOE Stage I Admission

EDU 350. Strategic Reading in the Secondary Classroom 3

This course will address general and specific guidelines for teaching reading to adolescents of diverse academic backgrounds. Through research, field application, and reflection, teacher candidates will explore literacy as it relates to the engagement, diversity, and special needs of the academically diverse adolescent. This course will examine how to integrate a balanced approach of literacy instruction that promotes differentiation on content, instructional practices, and assessment products while encouraging student choice and meeting individual student needs. This course provides instruction in reading theory and methodology and will provide an understanding of strategic reading instruction that can be used with large or small group instruction. Candidates will learn how to balance all components of reading instruction—assessment, word analysis (structural analysis, vocabulary), comprehension, and writing—to facilitate construction of meaning and academic success. *Prerequisites: Stage I Admission*

EDU 355. Diagnosis of Reading 3

Focusing on classroom-based reading assessment, this course has been developed for all ECE teacher candidates and MGE candidates who are pursuing a concentration area in reading. Candidates will learn to match assessment to instruction and to use assessment information to organize flexible reading groups for PK-8 students. Participants will develop expertise in the use of formal and informal assessments that measure a variety of literacy skills from emerging concepts of print and alphabet knowledge to word recognition, decoding, oral reading fluency and comprehension. *Prerequisites:*

Stage I Admission and EDU 344 Introduction to Reading

EDU 366. Literacy Instruction and ESOL 3

This course will address general and specific guidelines for teaching reading to students of diverse cultural and linguistic backgrounds. Varied instructional strategies and resources will be introduced to assist student candidates in enhancing the literacy learning of ESOL students or students with limited English proficiency in a differentiated classroom. Field experience is required.

Prerequisites: Stage I Admission and EDU 344 Introduction to Reading

EDU 371. Teaching of Social Studies in ECE & MG 3

Students learn methods, materials and organizational techniques for teaching all aspects of social studies in the early and middle grades. Special attention is paid to cultural diversity. Field experience is required.

EDU 372. Teaching of Science in ECE & MG 3

This course explores methods of teaching science in the early and middle grades. The emphasis of the course is on the process-oriented inquiry method of teaching science, various instructional materials and the use of technology. Field experience is required.

EDU 374. Teaching of Mathematics in ECE & MG 3

This course is a study of methods of teaching mathematics to early and middle grades. It emphasizes a variety of techniques and a developmentally appropriate curriculum. Field experience is required.

EDU 377. Reading Through Adolescent Literature 3

This course will assist middle grades candidates in gaining the experience and knowledge that will facilitate struggling middle grades readers. Three important and recurring themes within the course will be differentiated strategies, motivation and choice. Activities and readings will help candidates focus on the power of motivation and choice in helping struggling middle grades reader gain effective reading strategies that will improve their literacy

achievement. *Prerequisites:* Stage I Admission and EDU 344 Introduction to Reading

EDU 380. Integration of Creative Arts 3

Curriculum, methods, materials and instructional strategies for implementing integrated learning experiences in creative arts (art, music, drama, movement) in the early childhood classroom will be emphasized in this course. In addressing the needs of a diverse student population through differentiated instruction, candidates will learn to target the multiple intelligences through arts integration into the regular curriculum. Creation of arts projects, lesson plans and thematic units developmentally appropriate for children's learning and enhancing the Quality Core Curriculum, as well as the National Standards for Arts Education will be emphasized through the concept that children communicate ideas and feelings and develop sensitivity and perception through the creative arts. *Prerequisites:* Stage I Admission and EDU 325 Differentiated Curriculum and Instruction

EDU 384. Differentiation Through Technology 3

This course provides the rationale for differentiating classroom instruction through technology, providing a multitude of examples that can be used in the PK-12 classroom to differentiate essential content, instructional practices, and student products. Candidates will learn how to address student differences through technology-rich, inquiry-based learning experiences. They will also develop effective, efficient, and appealing technology-rich learning environments that differentiate teaching and learning to meet individual differences. Laboratory sessions will be devoted to equipment operation, software production for multimedia presentations, creation of a personal website and an electronic portfolio.

EDU 388. Practicum in Reading Instruction 3

This practicum serves as a culminating experience for middle grades candidates who have chosen reading as one of their concentration areas. Candidates will be placed in a middle grades reading classroom and will be required to use their acquired knowledge and skills in determining appropriate reading instructional strategies and assessment options to implement in the

classroom. Participatory action research methods will be used to help candidates study the link between theory and practice and make recommendations to other professionals for integrating current knowledge about reading to the classroom. This course will focus heavily on teacher candidate proficiency development with scaffolded assistance from instructors and should be taken during the semester before the DATA block. Extensive field experience is required. *Prerequisites:* Stage I Admission, EDU 344 Introduction to Reading, EDU 355 Reading Diagnosis.

EDU 399. Reading and Writing in the Content Areas for Diverse Learners 3

This course will address general and specific guidelines for teaching reading and writing to young adolescents of diverse cultural and linguistic backgrounds. Through reading, writing and field applications across middle grades subject areas, teacher candidates will explore content literacy as it relates to the engagement and special needs of the academically diverse young adolescent, particularly ESOL and limited English proficient students. This course will examine how to integrate a balanced approach to literacy instruction in the content areas that promote differentiation of content, instructional practices and assessment products while encouraging student choice and meeting individual student needs. This course should be taken during the semester before the candidate teaching experience.

Prerequisite: Stage II Admission to DATA Block

EDU 439. The Nurturing Classroom 2

This course will provide teacher candidates with the key principles that highlight effective management of a differentiated classroom. Candidates will investigate how to combine differentiated teaching and meaningful, challenging academic tasks with a caring environment where the spirit of each learner is nurtured, where a sense of community is promoted, and where students accept the challenge of academic rigor, work together, take responsibility for their learning and feel comfortable in taking the risks that allow them to learn. This course should be taken during the semester before the candidate teaching

experience. *Prerequisite: Stage II Admission to DATA Block*

EDU 440. Spirituality and the Nurturing Classroom Environment 3

Key principles highlighting effective management of a differentiated classroom that serve to support differentiated teaching of meaningful, challenging academic tasks with a caring environment are emphasized. Strategies serving to stimulate the spirit of each learner, where students accepting the challenge of academic rigor by working together, taking responsibility for their learning and feeling comfortable in taking thoughtful risks are promoted. This course should be taken during the semester before the candidate teaching experience. Extensive field experience is required. *Prerequisite: Stage II Admission to DATA Block*

EDU 450. DATA: Mathematics and Language Arts (ECE) 3

Assessment driven methods, materials and organizational techniques for integrating early childhood Mathematics and Language Arts in the differentiated classroom are stressed. In an extensive field experience, candidates will teach early grade learners. Candidates will develop and implement integrated lesson plans and units that reflect how reading, writing, listening, speaking and thinking are foundational to differentiated mathematics instruction. Assessment of candidate DATA proficiency development with scaffolded assistance from instructors is provided. This course is site based and taken in concurrence with other DATA courses. *Prerequisite: Stage II Admission to DATA Block*

EDU 451. DATA: Science and Language Arts (ECE) 3

Assessment driven methods, materials and organizational techniques for integrating early childhood Science and Language Arts in the differentiated classroom are stressed. In an extensive field experience, candidates will teach early grade learners. Candidates will develop and implement integrated lesson plans and units that reflect how reading, writing, listening, speaking and thinking are foundational to differentiated science instruction. Assessment of candidate DATA proficiency

development with scaffolded assistance from instructors is provided. This course is site based and taken in concurrence with other DATA courses.

Prerequisite: Stage II Admission to DATA Block

EDU 452. DATA: Social Studies and Language Arts (ECE) 3

Assessment driven methods, materials and organizational techniques for integrating early childhood language arts and Social Studies in the differentiated classroom are stressed. In an extensive field experience, candidates will teach early grade learners. Early grade candidates will develop and implement integrated lesson plans and units that reflect how reading, writing, listening, speaking and thinking are foundational to differentiated Social Studies instruction. Assessment of candidate DATA proficiency development with scaffolded assistance from instructors is provided. This course is mainly site based and taken in concurrence with other DATA courses. *Prerequisite: Stage II Admission to DATA Block*

EDU 460. DATA: Mathematics and Language Arts (MGE) 3

Assessment driven methods, materials and organizational techniques for integrating middle grade Mathematics and Language Arts in the differentiated classroom is stressed. In an extensive field experience, candidates will teach middle grade learners. Middle grade candidates will develop and implement integrated lesson plans and units that reflect how reading, writing, listening, speaking and thinking are foundational to differentiated mathematics instruction. Assessment of candidate DATA proficiency development with scaffolded assistance from instructors is provided. This course is mainly site based and taken in concurrence with other DATA courses. *Prerequisite: Stage II Admission to DATA Block*

EDU 461. DATA: Science and Language Arts (MGE) 3

Assessment driven methods, materials and organizational techniques for integrating middle grade Science and Language Arts in the differentiated classroom is stressed. In an extensive field experience, candidates will teach middle grade

learners. Middle grade candidates will develop and implement integrated lesson plans and units that reflect how reading, writing, listening, speaking and thinking are foundational to differentiated science instruction. Assessment of candidate DATA proficiency development with scaffolded assistance from instructors is provided. This course is mainly site based and taken in concurrence with other DATA courses. *Prerequisite: Stage II Admission to DATA Block*

EDU 462. DATA: Social Studies and Language Arts (MGE) 3

Assessment driven methods, materials and organizational techniques for integrating middle grades Social Studies and Language Arts in the differentiated classroom is stressed. In an extensive field experience, middle grade candidates will teach middle grade learners. Candidates will develop and implement integrated lesson plans and units that reflect how reading, writing, listening, speaking and thinking are foundational to differentiated social studies instruction. Assessment of candidate DATA proficiency development with scaffolded assistance from instructors is provided. This course is mainly site based and taken in concurrence with other DATA courses. *Prerequisite: Stage II Admission to DATA Block*

EDU 463. DATA: Language Arts and Reading (MGE) 3

Assessment driven methods, materials and organizational techniques for reading integration into the middle grades Language Arts classroom is stressed. In an extensive field experience, candidates will have opportunities to plan, implement and evaluate lesson plans that address differentiation of essential content, instructional practices and products based on student interest and learning profile. Scaffolded assistance from instructors is provided. This course is mainly site based and taken in concurrence with other DATA courses. *Prerequisite: Stage II Admission to DATA Block*

EDU 479. Candidate Teaching: Early Childhood Education 12

Candidate Teaching is an intensive, full-semester teaching experience in an assigned classroom under the direct supervision of a certified teacher and a college supervisor. The candidate is expected to demonstrate the proficiencies of the conceptual framework of the PSOE with increasing expertise throughout the experience. The candidate teacher is also expected to attend and actively participate in on-campus seminars as scheduled. *Prerequisite: Admission to Candidate Teaching*

EDU 480. Candidate Teaching and Seminar (ECE) 13

Candidate Teaching is an intensive, full-semester teaching experience in an assigned classroom under the direct supervision of a certified teacher and a college supervisor. The candidate is expected to demonstrate the proficiencies of the PSOE DATA model with increasing expertise throughout the experience. The candidate teacher is also expected to attend and actively participate in on-campus seminars as scheduled. *Prerequisite: Stage III Admission to Candidate Teaching*

EDU 484. Candidate Teaching: Middle Grades Education 12

Candidate Teaching is an intensive, full-semester teaching experience in an assigned classroom under the direct supervision of a certified teacher and a college supervisor. The candidate is expected to demonstrate the proficiencies of the conceptual framework of the PSOE with increasing expertise throughout the experience. The candidate teacher is also expected to attend and actively participate in on-campus seminars as scheduled. *Prerequisite: Admission to Candidate Teaching*

EDU 485. Candidate Teaching and Seminar (MGE) 13

Candidate Teaching is an intensive, full-semester teaching experience in an assigned classroom under the direct supervision of a certified teacher and a college supervisor. The candidate is expected to demonstrate the proficiencies of the PSOE DATA model with increasing expertise throughout the experience. The candidate teacher is also expected to attend and actively participate in on-campus seminars

as scheduled. *Prerequisite: Stage III Admission to Candidate Teaching*

EDU 487. Preschool Education Internship 12

The internship is the capstone experience in the Preschool Education program. Students must complete this intensive field experience, which includes teaching and administration, in a preschool program under the direction of a collaborating teacher and a college supervisor. The student is expected to demonstrate proficiencies of the preschool program with increasing expertise throughout the experience. All other required courses must be completed satisfactorily before the internship semester. This internship must be applied for through the Office of Field Experience as it includes a full time assignment for sixteen weeks and a weekly seminar.

ENG - English Courses

ENG 095. Critical Reading 3

This course emphasizes the tools needed for effective college-level reading, including comprehension, vocabulary, critical thinking, study skills and analysis. Grades received in developmental courses are valid for institutional credit only. Institutional credits do not count toward degree requirements at Reinhardt. Furthermore, grades of P and NP are not calculated into a grade point average. The hours are calculated for tuition, financial aid and housing purposes.

ENG 099. Basic Composition 3

This course is designed to prepare the student for successful completion of ENG 101. It concentrates on grammar, paragraph development, the expository essay and interpretive reading. Students placed in this class must pass it before taking ENG 101. Grades received in developmental courses are valid for institutional credit only. Institutional credits do not count toward degree requirements at Reinhardt. Furthermore, grades of P and NP are not calculated into a grade point average. The hours are calculated for tuition, financial aid and housing purposes.

ENG 101. Composition 3

This course introduces and develops analytical thinking and writing skills with emphasis on the organization and development of the short paper and on research techniques and the research-based essay. Nonfiction prose readings, designed to stimulate critical discussion and inquiry, provide a basis for writing and support intellectual growth; assignments are text-oriented. *Prerequisite: College placement in ENG 101 or a P in ENG 099*

ENG 102. Composition and Literature 3

This course introduces the short story, the novel, poetry and drama as the basis for analytical essays. Research skills, particularly borrowing and integrating ideas from secondary sources, support student thinking and writing. *Prerequisite: ENG 101 with a grade of C or better*

Prerequisite for all 200-level English courses, except ENG 280: ENG 102 with a grade of C or better

ENG 203. British Literature I 3

This course surveys major works, writers and genres from the Anglo-Saxon period through the Renaissance. *Prerequisite: ENG 102 with a grade of C or better*

ENG 204. British Literature II 3

This course surveys major works, writers and genres from the 18th century to the present. *Prerequisite: ENG 102 with a grade of C or better*

ENG 223. American Literature I 3

This course surveys American literature from the colonial period through the Civil War, emphasizing major writers, contexts and approaches to literature. *Prerequisite: ENG 102 with a grade of C or better*

ENG 224. American Literature II 3

This course surveys American literature from the Civil War to the present. *Prerequisite: ENG 102 with a grade of C or better*

ENG 260. Introduction to Theater 3

This course is an introduction to all aspects of the theatrical experience, emphasizing the role of the artist as well as the technician. Participation in the

production and performance of a play is expected.

Prerequisite: ENG 102 with a grade of C or better

ENG 271. World Literature I 3

This course surveys world literature from the earliest recorded texts of antiquity through the Renaissance, with special attention to the classics. *Prerequisite:* ENG 102 with a grade of C or better

ENG 272. World Literature II 3

This course surveys world literature from the 17th century to the present. *Prerequisite:* ENG 102 with a grade of C or better

ENG 280. Introduction to Creative Writing

This course introduces students to creative writing in several genres, including poetry, fiction and creative nonfiction. Students learn how identify structure, imagery, insight and tension in assigned readings and to use these elements in their own creative compositions. No prerequisite required.

ENG 298. Special Topics in English 3

This course, which explores a topic of contemporary interest to the study of English, is offered as needed to students with sophomore standing.

ENG 299. Independent Study in English 3

This course, which involves supervised research on a selected topic, is offered as needed to students with sophomore standing. *Prerequisite:* Permission of instructor

Prerequisite for all 300- and 400-level English courses, except the creative writing courses: ENG 101, 102 and one 200-level literature survey course (ENG 203, 204, 223, 224, 271, or 272) or permission of the program coordinator and instructor

ENG 303. Shakespeare 3

This course focuses on the plays of William Shakespeare and their enduring meaning. In the context of Renaissance drama, students read and study representative examples of Shakespeare's tragedies, histories and comedies.

ENG 304. Milton and the Seventeenth Century 3

This course concentrates on the life and work of John Milton and his contemporaries, with attention to

cultural, religious and intellectual backgrounds. The course might include other writers such as Donne, Herbert, Marvell and Vaughn. Although the course includes study of selected minor poems and prose of the period, the focus is on *Paradise Lost*.

ENG 306. The Romantic Age 3

This course examines the spirit and the age of Romanticism, especially the cultural forces that shaped such canonical writers as Goethe, Blake, Wordsworth, Coleridge, Keats, Byron and Shelley. Lesser-known Romantic writers such as Charlotte Bronte, Emily Bronte, Mary Shelley and Dorothy Wordsworth are also considered.

ENG 307. The Victorian Age 3

This course alternates close readings of Tennyson, Browning and Arnold with the study of a wide range of other Victorian works. It considers genres, the cultural contexts of the period and the interconnections among major authors.

ENG 308. Restoration and Eighteenth Century Literature 3

This course focuses on the literature of the Restoration and eighteenth century, including comedic, dramatic and satiric veins. Authors are chosen from Dryden, Swift, Pope, Addison, Steele, DeFoe, Congreve, Wycherly, Sheridan, Goldsmith and others.

ENG 312. British Novel 3

This course covers the British novel from its origins to the modern day. Novels that look toward the 20th and 21st centuries as well as those that exemplify modernist expression and the novel form are considered.

ENG 321. American Poetry 3

This course emphasizes the poetry of major and representative American writers from the colonial period to the present, including such figures as Bradstreet, Bryant, Dickinson, Frost, Eliot, Wilbur, Stevens, Moore, Roethke and Levertov.

ENG 323. Romanticism, Realism and Naturalism in American Literature 3

This course considers the figures who express the dominant literary modes of the 19th and early 20th

centuries in the United States, with attention to their influence on later authors. Included are such writers as Poe, Hawthorne, Melville, Twain, Bierce, Chopin, Howells, O'Neill, Dreiser, Wharton, James and Crane.

ENG 324. Modern American Novel 3

This course focuses on the novels of major and representative American authors from 1920 to the present, including such writers as Dreiser, Faulkner, Fitzgerald, Hemingway, Ellison, Morrison, Hamilton and Proulx.

ENG 326. Southern Literature 3

This course is a study in the literary achievement of the 20th century American South, with special attention to its fiction and emphasis on the Southern Renaissance. Writers studied include Faulkner, O'Connor, Porter, Welty, McCullers, Warren, Percy and Toole, as well as contemporary figures like Hood and Conroy.

ENG 335M. Multi-cultural American Literature 3

This course explores the lively diversities in American literature through readings of works by a variety of ethnic American writers. Novels, short fiction, poetry, and background information on authors are considered relevant as it relates to their works.

ENG 336M. African-American Literature 3

This course considers important African-American short fiction, novels, poetry and drama. Background information on authors is examined as it relates to their works.

ENG 341. Literary Genres and Critical Approaches 3

This course focuses on six approaches to literary interpretation: the traditional approach, the formalistic approach, the psychological approach, the mythological and archetypal approach, the feminist approach, and cultural studies.

ENG 351/COM 351. Literature and Film 3

This course explores the relationship between literature and the cinema, emphasizing films that make creative use of literary works and traditions.

ENG 360. Dramatic Literature 3

This course provides a comprehensive introduction to dramatic literature. Students explore characteristics of each genre from Greek tragedy to contemporary drama through in-depth play analysis, discussion and literary criticism.

ENG 371M. Global Literature in Translation II 3

This course will include the study of authors/works from the Mediterranean, Continental Europe, Africa, The Far East, Latin America, North America and Great Britain to provide students with a more comprehensive selection of World Literature.

ENG 372. Renaissance Literature 3

This course provides an overview of the literature of the European and British Renaissance. The course is heavily interdisciplinary, incorporating the art, music and philosophy of the era in order to increase students' understanding.

ENG 376. Modernism 3

This course is a study of Modernism in the great 20th century works of European, British and American literature. Students focus on the period from World War I to the present, with special attention to the Lost Generation that followed World War I; Surrealism and Dadaism; Existentialism; responses to the Holocaust, the bombing of Nagasaki and Hiroshima and the Cold War; the Beat Generation; and the outgrowth of Modernism called Post-Modernism.

ENG 377. Studies in Poetry 3

This course is a study in the genre of poetry. Students read a selection of great poetic works and learn to understand poetry and to analyze its formal aspects, such as meter, rhyme, stanza form and alliteration.

ENG 378. The Rise of the Woman Writer 3

This course focuses on great women writers of the Western tradition, emphasizing canonically acceptable authors, as well as those authors who were lesser known in the 20th century but who were extremely popular or influential in their own times.

ENG 380. Teaching Grammar in the Context of Writing 3

This course is a study of approaches in teaching grammar and writing. It explores current theories of

composition pedagogy and assessment, including numerous strategies for teaching writing. Attainment of grammatical competence in oral and written communication, the history of grammar instruction and research on grammar instruction are covered to promote sophistication in syntax and writing style.

ENG 381. Introduction to Language and Linguistics 3

This course analyzes the nature of human language. It will include an introduction to speech sounds, morphology, syntax, and semantics. The main emphasis will examine the social and pedagogical implications of modern linguistic theory, including issues such as language acquisition, dialect variation, historical linguistics and English as a Second Language.

ENG 386. Poetry Writing 3

This course introduces students to the techniques of writing poetry. Students will study the basic elements of poetry, including imagery, rhyme, meter, and stanza form. Students will read a variety of poems as models and will assemble their own portfolio of original work.

ENG 387. Creative Nonfiction 3

This course introduces students to the voices, styles, and structures of the creative non-fiction essay. Students will read and analyze creative non-fiction works such as the memoir, the meditation, the lyric essay, and the literary journalistic essay. They will then write essays that incorporate the narrative devices they have identified in the assigned works. A major focus will be attention to diction, syntax, and revision as elements of effective writing.

ENG 388. Scriptwriting 3

Students will learn the elements of scriptwriting with a focus on writing for stage and screen. Through writing practices, students will develop their skills in creating plot structure, conflict, character development, dialogue, setting, point of view, and motivation. In addition, students will learn script formats, the revision process, the art of adaptation, and the various writers' resources.

ENG 389. Fiction Writing 3

This course will include the study of fiction writing as well as the examination of effective critical evaluation methods. Emphasis will be placed on the elements of fiction characterization, point of view, setting, plot, narration, dialogue, and style. Publication avenues and revision will also be discussed.

ENG 450. Senior Thesis 3

The Senior Thesis may be taken by English majors in place of one 300-400 level English course (3 credit hours) and consists of a 30-50 page research paper or a 30-page creative manuscript accompanied by a 10-page analytic essay. Students must choose a senior thesis advisor and gain approval for their senior thesis topic in the semester before the thesis is to be written. *Prerequisite: Senior standing*

ENG/COM 407. Communication Internship 3-6

A supervised program of study for the communication/English major. This course is designed to provide practical hands-on experience. Skills learned in the classroom can be applied to the workplace environment. *Prerequisite: Senior standing*

ENG 498. Special Topics in English 3

This course, which explores a topic of contemporary interest to the study of English, is offered as needed to students with junior-senior standing.

ENG 499. Independent Study in English 3

This, which involves supervised research on a selected topic, is offered as needed to students with junior-senior standing. *Prerequisite: Permission of instructor*

FMG – Fire Management Courses

FMG 201. Fire Prevention 3

This course provides fundamental information regarding the history and philosophy of fire prevention, organization and operation of a fire prevention bureau, use of fire codes, identification and correction of fire hazards, and the relationships of fire prevention with built-in fire protection

systems, fire investigation, and fire and life-safety education.

FMG 202. Principles of Fire and Emergency Services Safety and Survival 3

This course introduces the basic principles and history related to the national firefighter life safety initiatives, focusing on the need for cultural and behavior change throughout the emergency services.

FMG 203. Fire Protection Systems 3

This course provides information relating to the features of design and operation of fire alarm systems, water-based fire suppression systems, special hazard fire suppression systems, water supply for fire protection and portable fire extinguishers.

FMG 204. Fire Behavior and Combustion 3

This course explores the theories and fundamentals of how and why fires start, spread, and how they are controlled.

FMG 205. Principles of Emergency Services 3

This course provides an overview to fire protection; career opportunities in fire protection and related fields; philosophy and history of fire protection/service; fire loss analysis; organization and function of public and private fire protection services; fire departments as part of local government; laws and regulations affecting the fire service; fire service nomenclature; specific fire protection functions; basic fire chemistry and physics; introduction to fire protection systems; introduction to fire strategy and tactics.

FMG 206. Building Construction for Fire Protection 3

This course provides the components of building construction that relate to fire and life safety. The focus of this course is on firefighter safety. The elements of construction and design of structures are shown to be key factors when inspecting buildings, preplanning fire operations, and operating at emergencies.

FMG 207. Fire Protection Hydraulics and Water Supply 3

This course provides a foundation of theoretical knowledge in order to understand the principles of

the use of water in fire protection and to apply hydraulic principles to analyze and to solve water supply problems.

FMG 208. Fire Strategy and Tactics 3

This course provides an in-depth analysis of the principles of fire control through utilization of personnel, equipment, and extinguishing agents on the fire ground.

FMG 209. Budget Management 3

This course states laws relating to public agency budgeting. Topics include formulating a mission statement, goals and objectives and determining the funds necessary to operate a fire department for a fiscal year; the analysis of the productivity of a fire department through a cost/benefit analysis; role playing presenting a fire department budget to a public hearing, city council, or a district board. Policies and practices that can be used to control and report on a budget throughout the fiscal year will be examined.

FRE - French Courses

FRE 101. Elementary French I 3

This course covers the basics of speaking, listening, reading and writing. Students learn correct French pronunciation, engage in basic conversations and read texts within a limited vocabulary range. Oral and written practice and emphasis on sentence patterns and the fundamental principles of grammar structure are also important components of the course.

FRE 102. Elementary French II 3

This course is a continuation of FRE 101, with emphasis on strengthening the reading, writing, speaking and listening skills of the beginning student.
Prerequisite: FRE 101 or permission of instructor

FRE 205. Intermediate French I 3

This course covers more advanced linguistic patterns and grammatical structures, with increased emphasis on communicating in French. The study of French civilization, culture and readings selected from works of outstanding literary merit are also major course components. *Prerequisite: FRE 102 or equivalent*

FRE 206. Intermediate French II 3

This course is a continuation of FRE 205. It stresses fluency, vocabulary and enhanced reading, writing and listening skills. *Prerequisite: FRE 205 or equivalent*

FRE 210. French for Business 3

This course introduces oral and written skills needed for business and trade transactions, with an overview of the economic and political role of France.

FRE 298. Special Topics in French 3

This course, which explores a topic of contemporary interest to the study of French, is offered as needed to students with sophomore standing.

FRE 299. Independent Study in French 3

This course, which involves supervised research on a selected topic, is offered as needed to students with sophomore standing. *Prerequisite: Permission of instructor*

FRE 325. Contemporary French Civilization and Culture 3

This course surveys the recent history, languages, popular culture, society, politics, and religions of contemporary France. The course will be conducted in French. Most or all of the readings will be in French. All assignments will be presented in French.

GEO - Geology Courses**GEO 125. Physical Geology 4**

This course is a study of the fundamentals of physical geology. This is the first part of a two-semester sequential science course. Topics studied in physical geology include the characteristics and origin of minerals; the mechanisms and processes of volcanism, plutonism, metamorphism, weathering, erosion, sedimentation and lithification; and the evolution of land forms. In addition, the course examines the tectonic processes of continental drift, seafloor spreading and plate tectonics.

GEO 126. Historical Geology 4

This course, the second part of a two-semester science sequence, explores the concepts by which the history of the earth is interpreted. Topics include the geologic time scale; the interactions of physical,

chemical and biological processes through time; and the origins of life. The evolution and distribution of plants and animals are explored and the geologic history of North America is emphasized. Local field trips illustrate geological phenomena. *Prerequisite: GEO 125*

GEO 200. Earth and Atmospheric Science 4

This course is a study of the primary processes of geology, oceanography and meteorology. It focuses on how earth and atmospheric science relate to human experience. It is intended for middle school education majors. The course includes both lecture and laboratory instruction. *Prerequisites: BIO 107 and BIO 108*

GEO 298. Special Topics in Geology 4

This course, which explores a topic of contemporary interest to the study of geology, is offered as needed to students with sophomore standing.

GEO 299. Independent Study in Geology 4

This course, which involves supervised research on a selected topic, is offered as needed to students with sophomore standing. *Prerequisite: Permission of instructor*

HIS- History Courses**HIS 111. Western Civilization to 1650 3**

This course is a survey of the Western world within the context of world civilization from ancient times to 1650. Emphasis is placed on the developments that have contributed to Western civilization today. Major topics include the following: the rise and fall of ancient civilizations; Greek and Roman culture; Judaism at the birth of Jesus; the rise of Christianity and Islam; the Middle Ages; exploration, conquest and colonization; the Renaissance; humanism; the Reformation; and the Puritan Revolution.

HIS 112. Western Civilization Since 1650 3

A survey of Western civilization within the context of world history from 1650 to present, this course emphasizes the historical process. Major topics include the Age of Absolutism; the Scientific Revolution; the Enlightenment; the era of revolutions; the modern state system and nationalism;

the Industrial Revolution; imperialism, colonialism and racism; European/American dominance of the world; World War I, World War II and the Cold War; the twentieth-century revolutions; the Third World; the dissolution of the Soviet Union; and the role of ideas, the arts and literature.

HIS 210. World Geography 3

This course is a survey of world geography and an intensive study of the relationship of human beings to their natural environment. Climate, topography and natural resources in various regions of the world are examined for their effect on the culture, economy and welfare of populations.

HIS 235. Conflict in the Twentieth Century 3

This course examines the impact of armed conflict in various geographic regions as presented in historical films, scholarly books, and academic articles. The course meets the multi-cultural classification (M) because it addresses various armed conflicts (British-Irish Relations/Irish Civil War, Empires Collide in Europe/World War I, The Pacific Theater/Borneo/World War II, Europe/Poland/The Holocaust, Southeast Asia/Indonesia/Sukharno, Southeast Asia/Cambodia/Khmer Rouge, South Africa/Apartheid, Africa/Rwandan Genocide).

HIS 251. American History to 1865 3

This course is a survey of American history through the Civil War, with emphasis on the role of the state of Georgia in relation to American history. Major topics include colonial life and society, the impact of European contact upon American Indians, American religion from the Puritans to the evangelical reform movements of the nineteenth century, the causes and results of the American Revolution, the role of women, the development of sectional rivalries, slavery in America and the causes and course of the Civil War.

HIS 252. American History Since 1865 3

A survey of United States history from 1866 to the present within the global context, this course emphasizes the factors influencing the emergence of the U.S. as an industrialized power, as well as the historical development of problems that confront Georgia, the U.S. and the global society today. Major

topics include the historical process; the South during Reconstruction and after; the West and the closing of the frontier; the industrialization of America; urbanization, populism and progressivism; the Great Depression and the New Deal; wars and the move toward world-power status; the Cold War era; changes in the nation's social fabric; the nationalization of American government and society; and the development of the global society.

HIS 298. Special Topics in History 3

This course, which explores a topic of contemporary interest to the study of history, is offered as needed to students with sophomore standing.

HIS 299. Independent Study in History 3

This course, which involves supervised research on a specified topic, is available as needed to students with sophomore standing. *Prerequisite: Permission of instructor*

Prerequisites for all 300-level history courses is ENG 101 and ENG 102

HIS 300/REL 300. History of Christianity 3

This course examines the history of Christian thought and practice from its post-biblical formation to the 20th century. The course focuses on selected thinkers such as Augustine, Anselm, Aquinas, Luther, Calvin, Schleiermacher and Wesley. In addition, the course covers selected topics such as Christianity in the Roman Empire, the theological significance of the ecumenical councils, the split between Roman Catholicism and Eastern Orthodoxy, the interactions with Judaism and Islam, the medieval church-state relations, the backgrounds of the Reformation and the Counter-Reformation, the Enlightenment's impact on religious thinking and the beginnings of pietism.

HIS 302. Ancient Civilizations 3

This course studies the political, social and cultural history of the civilizations of ancient Mesopotamia, Egypt, Greece and Rome, concentrating especially on the latter two and their contributions to subsequent European history.

HIS 304. Medieval Europe 3

This course surveys aspects of the history of Europe from the collapse of the Western Roman Empire to

the problems in the fourteenth century of famine, plague and war, from which a new Europe arose. Themes include the persistence of Roman traditions, conversion to Christianity, the rise of national monarchies, the expansion of medieval frontiers, the rise of the university, the evolution of the Church, and changes in medieval art and architecture, in order to examine the rich complexity of life in the Middle Ages.

HIS 306. Renaissance and Reformation 3

This course is an intensive study of the intellectual and religious ferment that characterized the thirteenth through the sixteenth centuries. Topics include the roots of the Renaissance and the Reformation; the rise of humanism and its relationship to the literary, artistic, scientific, political, economic and social developments in Western Europe; the major aspects of the Italian, Northern European, English and Spanish phases of the Renaissance; the pre-reformers, the relation of the Reformation to humanism; the lives and theology of the leaders of the Reformation's major movements and the impact of the Renaissance and the Reformation on history and society since the 16th century.

HIS 307. Military History of the Modern World 3

This course will survey selected aspects of the military history of Europe from the early fourteenth century through the wars of the twentieth century. The course will examine the developments in technology that changed the nature of warfare and will focus on the individuals who made a significant impact on the practice of war. The course will look especially at the relationship between politics and warfare, including the manner in which the makeup of armies influences who participates in the political process, the role of warfare in creating and enhancing the modern nation-state and the moral and material costs of war.

HIS 312M/REL312M. Religion and History of Judaism and Islam 3

This course is a study of the political, economic, social and cultural history of Judaism and Islam and the texts of these beliefs. In addition, this course develops an understanding of the historical

similarities and dissimilarities in Judaism and Islam and their relevance for modern America.

HIS 320. Nineteenth Century Europe 3

This course covers European history from the French Revolution to the beginnings of World War I. Social, political, economic and intellectual dimensions of this period are examined.

HIS 324. Europe in the Twentieth Century: 1914 to Present 3

This course analyzes the social, economic, political and military upheavals that dominated the 20th century, with special emphasis on the causes and effects of major wars, the development of totalitarianism, the Cold War, the fall of the Soviet Union and the move toward European unity.

HIS 328. History of Germany 3

This course surveys the history and complexity of the German territories before 1871, noting the close relationship between the Holy Roman Emperor and the Catholic Church and the profound and dividing impact of the Protestant Reformation. Other topics of importance are the revolution of 1848, Bismarck's unification, German imperialist expansion, the German role in World War I, Weimar culture, the effect of the Great Depression, the rise of National Socialism, World War II, the Holocaust, postwar recovery, separate East and West German development and the positive and negative ramifications of German reunification.

HIS 334M. History of Eastern Europe 3

This course begins by examining tribal migrations and settlements in Eastern Europe during the early medieval period. Attention is given to the religions that coexisted and at times competed, in this region: paganism, Roman Catholicism, Orthodox Christianity and Islam, with emphasis on the long-lasting legacy of the Holy Roman Empire (the First Reich). Students also study the fate of diverse ethnic and religious groups under the control of many traditional empires, the Third Reich and the Soviet Empire. The course concludes by surveying Eastern European revolutions and attempts at ethnic cleansing in the late twentieth century.

HIS 336M. History of the Holocaust 3

This course will examine German history and European anti-Semitism prior to the Holocaust; the rise of Hitler and the nature of National Socialism; the implementation of the concentration camp system and the Holocaust; the varied experiences of camp inmates, survivors, resisters, perpetrators, bystanders, rescuers; emigration efforts and difficulties; the nature of resistance, both on an individual and a group basis; Holocaust literature and its purposes; and review post World War II discussion of the Holocaust. We will approach these topics from three major perspectives: history, literature, and religion/philosophy. We will also examine art, architecture, and the sociology of ethics, as they relate to the Holocaust.

HIS 338. History of Science 3

This course surveys scientific developments beginning with the Greek Natural Philosophers and concluding with 20th century breakthroughs. Although dealing primarily with the Western tradition, the course also examines non-Western scientific progress during the medieval period.

HIS 340M/REL 340M. History and Religion of South Asia 3

This course focuses on the historical development of Hinduism in South Asia. It covers Hinduism's relationship with wider aspects of South Asian society as well as the relationship of Hinduism to other religions such as Buddhism, Jainism, Sikhism and Islam. Hinduism's confrontations with modernity are also considered.

HIS 342M. History of East Asia 3

This course considers the political, economic, cultural and social history of East Asia from prehistory to the present day, focusing on its two most influential civilizations, those of China and Japan. Special attention is paid to these societies' interactions with the West, a theme of particular relevance for the twenty-first century.

HIS 346M. History of Africa 3

This course surveys continental African development beginning with the earliest-known tribes and empires. Attention is given to the geographical and

climatological zones that figure so importantly in African development. Other major topics include the influence of the Arab Empire and the Islamic religion, both the black- and white-controlled slave trades, trade and interaction with India, the causes and consequences of European colonial rule and the emerging independent African states. Students also examine South Africa and the system of apartheid.

HIS 347M. Colonial Latin America 3

This survey of colonial Latin America and the Caribbean explores the problems and issues related to the conquest and rule of the Americas and how these changed throughout the colonial period.

HIS 348M. Modern Latin America 3

This survey of post-colonial Latin America and the Caribbean will investigate cultural, political, social and economic changes by focusing on broad patterns of continuity and change.

HIS 350. Colonial and Revolutionary America 3

This course examines the origins and development of the North American colonies, the colonists' struggle for independence and the emerging political formulations, including the Articles of Confederation, the Constitution and the Federalist Papers. In addition, various social, economic and intellectual themes are treated.

HIS 354. The Civil War and Reconstruction 3

This course considers the background of the Civil War and analyzes the war itself and its impact on the American people of both North and South, with a special emphasis on Reconstruction and the South.

HIS 356. America from 1900 to 1945 3

This course covers political, cultural and economic events and trends in the United States from 1900 to 1945. Topics include, but are not limited to, the impact of modernism on American culture, progressivism, American diplomacy, World War I, the Great Depression, the New Deal and economic recovery, isolationism and World War II in the European and Pacific theaters.

HIS 358. America Since 1945 3

This course covers political, cultural and economic events and trends in the United States since 1945.

Topics include, but are not limited to, the political, social and economic consequences of World War II; the evolving Cold War; the NATO Alliance and Warsaw Pact; technological and social change; the Korean War; the civil rights movement; Vietnam; Watergate; Americans and their leaders and the Middle East conflict.

HIS 360/BUS 360. History of American Business 3

This course will examine changes over time to the ways in which Americans have organized themselves for economic activities. The course focuses on historical developments resulting from and affecting transformations in American businesses. Major themes include the increasing consolidation of business activity in the modern firm, the effort to balance centralized managerial control with decentralized entrepreneurship, the effects of technological change on business activity and structure, the government's effects on the business environment, and the social response to the growing influence of business institutions.

HIS 362. Public History 3

This course surveys the practice of history as it connects to the public through government agencies, museums, historical societies, archives, businesses, and professional organizations. The course will give students a broad survey of both theory and practice of public history and the tools to conduct public history.

HIS 370M. The History of Native Americans 3

This course covers the history of North American Indians from pre-Columbian times to the present with an emphasis on the interaction between Indian and Anglo-American cultures from the seventeenth century to the present.

HIS 372. The American South 3

This course focuses on the social, economic, political and cultural development of the American South. Special emphasis is placed on the issues of Southern race relations, religion and the roots of the contemporary South.

HIS 374. History of Georgia 3

This course is designed to survey the state's history and culture and give the student a critical, comprehensive view of Georgia's past. The course

focuses on those developments crucial to understanding the evolution of modern Georgia.

HIS 380/REL 380. Religion in America 3

This course surveys the history of religion in America. While examining the wide variety of religions in the U.S., this course focuses primarily upon various forms of Christianity and their relationships to the surrounding society and culture.

HIS 390M. Topics in Women's History 3

This course provides both a broad introduction to issues in women's history as well as a more narrow focus on women's lives within specific historical periods. The course focuses on the significant roles that women have played within the dominant patriarchal culture and seeks new perspectives on familiar historical ground. Lectures and readings highlight exceptional women, but also expand students' understanding of the daily lives of ordinary women both in Europe and in the colonial world.

Prerequisites: HIS 111 and HIS 112

HIS 392. Children and Childhood 3

The primary purpose of this course is to provide students with a broad overview of children and childhood throughout history. Special attention will be given to the debates over the construction of childhood as found in the works of Philippe Aries, Lawrence Stone, Linda Pollock and Steven Ozment. We will also examine childrearing techniques and look at the experiences of illegitimate and abandoned children. This course will examine the lives of children in late antiquity, the Middle Ages, Reformation Germany and colonial North America.

Prerequisites: HIS 111 and HIS 112

HIS 498. Special Topics in History 3

This course, which explores a topic of contemporary interest to the study of history, is offered as needed to students with junior-senior standing.

HIS 499. Independent Study in History 3

This course, which involves supervised research on a specified topic, is offered as needed to students with junior-senior standing. *Prerequisite: Permission of instructor*

HON – Honors Courses

HON 301. Honors Special Topics 1

Open to juniors and seniors in the Reinhardt College Honors Program, this course focuses on discussion and analysis of one significant book. Because the topic changes with each class, students in the Honors Program may repeat the course. *Prerequisite: admission in the Honors Program and junior-level standing (or permission of the Director of the Honors Program).*

LST – Liberal Studies Courses

LST 301. Interdisciplinary Application 3

This is a course in which a topic or theme is studied in depth with a view toward its illustrating the confluence of liberal arts disciplines in addressing a single concern. Topics may include good and evil, birth and death, individualism and community, conformity and rebellion, war and peace, poverty and wealth, utopia and dystopia and, hope and despair. This course may be retaken for credit, provided the content varies. *Prerequisite: Junior-level standing or permission of the instructor.*

LST 450. Senior Thesis 3

The LST 450 semester-long independent study on a particular topic culminating in a major paper (25 - 40 pages). Students select an instructor in their major concentration with whom they spend a semester reading about a selected topic, discussing it and writing on it. An oral presentation of the project is required at the end of the semester. Before registering for the LST 450, a student must make arrangements with the faculty member who will supervise the thesis and that faculty name must be on the student's registration form.

LST 490. Practicum/Internship 3

In this course, students are given the opportunity to use skills and insights gained in the classroom in actual work environments under the supervision of professionals or in problem-oriented experiences on specific academic issues relating to the program of study.

MAT - Mathematics Courses

MAT 098. Pre-Algebra 3

This course prepares a student with little or no background in algebra for successful completion of MAT 099. Topics covered include fundamentals of arithmetic, number systems, exponents, linear equations and inequalities, percents, decimals, fractions, verbal problems, basics of the rectangular coordinate system and multiplication of binomials. Grades received in developmental courses are valid for institutional credit only. Institutional credits do not count toward degree requirements at Reinhardt. Furthermore, grades of P and NP are not calculated into a grade point average. The hours are calculated for tuition, financial aid and housing purposes.

MAT 099. Basic Algebra 3

This course strengthens understanding of mathematics fundamentals and serves as preparation for higher-level mathematics courses. Topics include percents, ratios, the real number system, absolute value, the arithmetic of the rational numbers, linear equations and inequalities, absolute value equations and inequalities, systems of equations and inequalities in two variables, graphs, polynomials and factoring, rational expressions and equations and exponents. Grades received in developmental courses are valid for institutional credit only. Institutional credits do not count toward degree requirements at Reinhardt. Furthermore, grades of P and NP are not calculated into a grade point average. The hours are calculated for tuition, financial aid and housing purposes. *Prerequisite: College placement in or a P in MAT 098*

MAT 102. College Algebra 3

This course is designed to show the student the application of mathematical modeling in their life. Practice is provided in manipulative skills, and a number of applications of these skills are presented. Topics include loans and investments, linear models and systems, functions, relations, exponential functions, power functions, logarithmic functions, quadratic functions, polynomial functions, matrices and systems of linear equations. *Prerequisite: College placement in or a P in MAT 099*

MAT 116. Precalculus Mathematics 3

This course is designed for students planning to major in mathematics or science. It is designed as a preparation for calculus. Topics include rational functions, nonlinear inequalities, right triangle trigonometry, trigonometric identities, trigonometric equations, law of sines, law of cosines, vectors, trigonometric form of a complex number, conic sections, and parametric equations.. *Prerequisite: College placement or grade of C or better in MAT 102*

MAT 200. Introduction to Statistics 3

This course is an introduction to elementary descriptive and inferential statistics. Topics include frequency distributions, measures of central tendency and variation, elementary probability theory, binomial and normal distributions, hypothesis testing, tests on two means, sample estimation of parameters, confidence intervals, coefficient of correlation and linear regression. *Prerequisite: Grade of C or better in MAT 102 or MAT 116*

MAT 210. Mathematics Concepts/Connections I 3

The Concepts and Connections courses will focus on understanding the underlying principles of mathematics and appreciation for the interconnectedness of mathematical ideas. Course I will emphasize algebra, probability and data analysis. The fundamental algebra concepts of variables, functions and equations will be explored through a variety of representations with an emphasis on modeling. The study of probability will be approached as an attempt to provide predictability in random events and will make extensive use of the algebraic and graphic representations developed previously. Finally, the ideas of algebra and probability will be employed to analyze data and draw conclusions from it. The Concepts and Connections courses are appropriate for liberal arts students, prospective elementary or middle school education students and business or social science students. *Prerequisite: MAT 102*

MAT 211. Mathematics Concepts/Connection II 3

The Concepts and Connections courses will focus on understanding the underlying principles of mathematics and appreciation for the

interconnectedness of mathematical ideas. Course II will emphasize geometry and number sense. It will begin with the basic elements of geometry (points, lines, planes, angles). A brief discussion of the nature and value of logic and proof will prepare students to make and prove conjectures throughout the course. Students will investigate properties of figures in two and three dimensions, using synthetic and coordinate representations and using transformations. The course will conclude with exploration of characteristics and patterns of numbers. The Concepts and Connections courses are appropriate for liberal arts students, prospective elementary or middle school education students and business or social science students. *Prerequisite: MAT 210*

MAT 221. Calculus I 4

This course is an introduction to both differential and integral calculus. Topics include limits; continuity; differentiation of algebraic and trigonometric functions; derivatives; product and quotient rules; chain rule; implicit differentiation; related rates; maxima and minima; concavity; antiderivatives; the definite integral; numerical integration; the natural logarithm and inverse trigonometric functions. *Prerequisite: College placement in or grade of C or better in MAT 116*

MAT 222. Calculus II 4

This course continues the development in Calculus I. Topics include first order differential equations; area between two curves; volume; arc length; center of mass; fluid pressure; integration by parts; trigonometric substitution; partial fractions; L'Hopital's rule; improper integrals; infinite series including convergence tests; power series; parametric equations and polar coordinates. *Prerequisite: Grade of C or better in MAT 221*

MAT 230. Discrete Mathematics 3

This course focuses on the creation and application of mathematical models involving discrete quantities. Topics include combinatorics, mathematical induction, matrices and coding, and graph theory. *Prerequisite: Grade of C or better in MAT 102*

MAT 293. Calculus III 4

A course in multivariable calculus. Topics include vectors; lines and planes in space; cylindrical and spherical coordinates; vector-valued functions; velocity and acceleration; curvature; functions of several variables; partial derivatives; directional derivatives and gradients; tangent planes and normal lines; extrema; Lagrange multipliers; double integrals; triple integrals; vector fields and Green's theorem. *Prerequisite: Grade of C or better in MAT 222*

MAT 298. Special Topics in Mathematics 3

This course, which explores a topic of contemporary interest to the study of mathematics, is offered as needed to students with sophomore standing.

MAT 299. Independent Study in Mathematics 3

This course, which involves supervised research on a selected topic, is offered as needed to students with sophomore standing. *Prerequisite: Permission of instructor*

MAT 300. College Geometry 3

This course extends the knowledge of geometry covered in the usual high school geometry course. Topics include Euclidean geometry, axiomatic systems, special points of a triangle, circles, analytic geometry, constructions, transformation geometry and non-Euclidean geometry. *Prerequisite: Grade of B or better in MAT 102*

MAT 310. Abstract Algebra 3

This course begins with a brief introduction to number theory, followed by examination of fundamental algebraic structures (groups, rings, and fields) and exploration of how these structures relate to the algebra studied at the precollege level. *Prerequisite: Grade of C or better in MAT 102*

MAT 320. Linear Algebra 3

Topics in this course include systems of linear equations, matrices, determinants, vector spaces, inner product spaces, linear transformations, eigenvalues and eigenvectors. *Prerequisite: MAT 116*

MAT 410. Real Analysis 3

This course begins with an exploration of mathematical logic and proof, in order to prepare the

student for an in-depth investigation of functions of real numbers. Topics include sequences and series, continuity, limits, differentiation, and integration. The course will focus on logical foundations and relationships rather than on application. *Prerequisite: MAT 293*

MAT 420. Differential Equations 3

This course is concerned with the solution and applications of first and second order ordinary differential equations. Most of the course involves the use of analytical methods, although a brief exploration of numerical methods is included. *Prerequisite: MAT 293*

MAT 430. Numerical Analysis 3

An introduction to methods of finding or approximating numerical solutions to problems, especially those for which analytical solutions do not exist or are not readily obtainable. Topics include solving nonlinear equations, solving systems of linear equations, polynomial interpolation, numerical integration, and solving differential equations. The course will include the solution of applied problems using mathematics software. *Prerequisite: MAT 293, BUS 315*

MAT 450. Senior Seminar in Mathematics 3

The Senior Seminar in Mathematics is a capstone course for mathematics majors and secondary mathematics education majors. It may also be open to mathematics minors with permission of the instructor. The course integrates topics from a variety of areas of mathematics, emphasizing problem solving and effective presentation of mathematical reasoning and application. *Prerequisites: Senior status, MAT 222, and at least one other MAT course numbered 200 or above*

MSE – Music Education Courses

MSE 220. Educational Media and Technology in Music 2

This course emphasizes knowledge of hardware and software designed specifically for use in the music classroom. Musical Instrument Digital Interface

(MIDI) applications for notation, basic sequencing and computer-assisted instruction are special focuses. The course also covers administrative software for the music program and instruction-related use of the Internet. Students will develop practical skills on selected MIDI, administrative software programs, and music notation software Finale and Sibelius.

MSE 323. Differentiated Curriculum, Instruction and Assessment for Music in the Elementary Grades 2

A study of the philosophy, techniques and materials which are incorporated in music instruction (instrumental, choral and general) at the elementary level. The differentiated approach to music instruction will be the foundational concept for this course of study. Students may interpret this to mean all instruction, classroom and individual, will focus on the needs of the individual learner utilizing appropriate materials and methodologies. A significant aspect of this course of study will be the Practicum. Students will spend a minimum of 20 hours during the semester observing in local schools under the supervision of certified personnel. An observation journal along with copies of all material used by the student in this experience will be maintained. Open to junior music majors who are admitted to the Price School of Education teacher education program.

MUS 324. Differentiated Curriculum, Instruction and Assessment for Instrumental Music in the Secondary Grades 2

A study of the philosophy, techniques and materials which are incorporated in instrumental music instruction at the secondary level. The differentiated approach to music instruction will be the foundational concept for this course of study. Students may interpret this to mean all instruction, classroom and individual, will focus on the needs of the individual learner utilizing appropriate materials and methodologies. A significant aspect of this course of study will be the Practicum. Students will spend a minimum of 10 hours during the semester observing in local schools under the supervision of

certified personnel. An observation journal along with copies of all material used by the student in this experience will be maintained. Open to junior music majors who are admitted to the Price School of Education teacher education program.

MSE 325. Differentiated Curriculum, Instruction, and Assessment for Choral Music in the Secondary Grades 2

A study of the philosophy, techniques and materials which are incorporated in choral music instruction at the secondary level. The differentiated approach to music instruction will be the foundational concept for this course of study. Students may interpret this to mean all instruction, classroom and individual, will focus on the needs of the individual learner utilizing appropriate materials and methodologies. A significant aspect of this course of study will be the Practicum. Students will spend a minimum of 10 hours during the semester observing in local schools under the supervision of certified personnel. An observation journal along with copies of all material used by the student in this experience will be maintained. Open to junior music majors who are admitted to the Price School of Education teacher education program.

MSE 351. Woodwind Methods and Materials 1

This course emphasizes learning methods of tone production and developing basic performance competencies on woodwind instruments. The course also surveys beginning, intermediate and advanced method books. In addition, it examines the mechanical characteristics of woodwind instruments and teaches emergency repair techniques.

MSE 352. Brass Methods and Materials 1

This course emphasizes learning methods of tone production and developing basic performance competencies on brass instruments. The course also surveys beginning, intermediate and advanced method books. In addition, it examines the mechanical characteristics of brass instruments and teaches emergency repair techniques.

MSE 353. Percussion Methods and Materials 1

This course emphasizes learning methods of tone production and developing basic performance

competencies on percussion instruments. The course also surveys beginning, intermediate and advanced method books. In addition, it examines the mechanical characteristics of percussion instruments and teaches emergency repair techniques.

MSE 354. String Methods and Materials 1

This course emphasizes learning methods of tone production and developing basic performance competencies on orchestral stringed instruments. The course also surveys beginning, intermediate and advanced method books. In addition, it examines the mechanical characteristics of stringed instruments and teaches emergency repair techniques.

MSE 355. Vocal Techniques and Materials 1

This course emphasizes the development of basic competencies in vocal production, performance and pedagogy. The basic materials for teaching voice to beginning students will be researched. The student will develop an understanding of the processes required for correct vocal production, the anatomy of the vocal mechanism, and through a practicum, basic abilities for teaching vocal methods to students in grades K-12. The course is designed for instrumental music education majors.

MSE 490. Candidate Teaching in Music Education 12

Music Education Candidate Teaching is an intensive, full-semester teaching experience in an assigned classroom under the direct supervision of a certified Music educator and a college supervisor. The candidate is expected to demonstrate the proficiencies of the conceptual framework of the PSOE with increasing expertise throughout the experience. The Music Education Candidate Teacher is also expected to attend and actively participate in on-campus seminars as scheduled. *Prerequisite: Admission to Candidate Teaching*

MUA - Applied Music Courses

Private lessons in one or more applied areas are part of the curriculum for music majors and are given credit per semester on the following basis: one half

hour of private instruction equals one hour of credit (a minimum of one hour of daily practice is required); one hour of private instruction equals two hours of credit (a minimum of two hours of daily practice required). Class piano is required of music majors until the student has passed all elements of the piano proficiency exam as described in The Music Major Handbook. Non-music majors may also receive college credit for private lessons depending on the level of proficiency. Fees for private lessons are not included in tuition. College instructors will advise students as to the level of study and length of lessons. Students enrolled for credit in a primary applied area must perform for a faculty panel in a recital at the end of each semester unless an alternate method of assessing progress is agreed upon by the private instructor.

MUA 113. Class Piano I 1

MUA 114. Class Piano II 1

MUA 130 Bass Guitar 1-2

MUA 131 Bassoon 1-2

MUA 132 Cello 1-2

MUA 133 Clarinet 1-2

MUA 135 Flute 1-2

MUA 136 French Horn 1-2

MUA 137 Classical Guitar 1-2

MUA 138 Harpsichord 1-2

MUA 139 Oboe 1-2

MUA 140 Organ 1-2

MUA 141 Percussion 1-2

MUA 142 Piano 1-2

MUA 143 Saxophone 1-2

MUA 144 Trombone 1-2

MUA 145 Trumpet 1-2

MUA 146 Viola 1-2

MUA 147 Violin 1-2

MUA 148 Voice 1-2

MUA 149 Tuba	1-2
MUA 150 String Bass	1-2
MUA 151 Euphonium	1-2
MUA 160. Class Guitar	1-2
MUA 213. Class Piano III	1
MUA 214. Class Piano IV	1
MUA 410. Composition	1-2

MUE - Music Ensemble Courses

MUE 100. Concert Choir **1**

This course emphasizes appropriate vocal production, diction and foreign language pronunciation, choral techniques, proper breathing and performance presence. It is designed to assist in the development of rehearsal and performance skills in choral music. Sacred and secular musical styles representative of the breadth of existing choral literature are studied for performance. The ensemble performs for various college-related events and presents several off-campus performances each semester. Music is provided by the college. Students may be required to purchase concert and/or travel attire at minimal cost. Ensemble scholarships for course tuition are available through audition. Participation in the course is by audition and/or permission of director.

MUE 102. Contemporary Ensemble **1**

This course emphasizes proper breathing, vocal production, diction, audience communication, stage presence and sense of space and stage movement/choreography. Literature performed includes madrigals, Broadway show tunes and Christian contemporary music. This performance group, which meets once a week, is open to music majors and non-music majors; both vocal and instrumental positions are available. Members are accepted by audition each September for the entire academic year. Students may be required to purchase concert and/or travel attire at minimal cost.

Prerequisite: Membership in one other ensemble at the time of participation in Daybreak

MUE 103. Reinhardt College Winds **1**

This course is designed to assist in the development of performance and rehearsal skills in applied instrumental music and to provide students with a survey of band literature, both sacred and secular, in a concert-band format. This group, which meets twice a week and requires one to two performances per semester, is open to music majors, non-music majors and community members. Musicians are responsible for providing their own instruments and may be required to purchase concert attire at a minimal cost. Music is provided by the College. Ensemble scholarships for course tuition are available through audition. *Prerequisite: Audition and permission of the director.*

MUE 104. Mixed Instrumental Chamber Ensemble **1**

MUE 105 Orchestra **1**

MUE 106. Woodwind Chamber Ensemble **1**

MUE 107. String Chamber Ensemble **1**

MUE 108. Brass Chamber Ensemble **1**

MUE 109. Guitar Chamber Ensemble **1**

MUE 112. Keyboard Ensemble **1**

MUE 113. Percussion Ensemble **1**

Chamber ensembles are small groups of instrumentalists and/or vocalists admitted by audition/approval of the director. While designed primarily as ancillary experiences, chamber ensembles may count toward the major ensemble requirement if approved by the coordinator of the music program. Students may be required to purchase concert attire at a minimal cost. Ensemble scholarships for course tuition are available through audition.

MUS – Music Courses

MUS 099. Fundamentals of Music **2**

In this course, students gain conceptual knowledge and the ability to perform and aurally recognize elements of musical notation, rhythm, scales, intervals and triads. Open to music majors and non-

majors, this course does not count toward graduation requirements in music. A music major can exempt this course by passing a proficiency test. *If a music major is unable to pass the proficiency test, this course is required and is the prerequisite to MUS 124. This class includes lab, and meets three hours a week.*

MUS 105. Music Appreciation 3

This course is designed to develop or improve a student's listening skills through exposure to all styles of music and musical exploration including cultural perspectives and cultural events, with the goal of illuminating and enhancing the uses and effects of music in any setting.

MUS 124. Music Theory I 4

This course includes the study of conventional procedures in four-part vocal writing, analysis of chord progressions and smaller forms, sight-singing, keyboard harmony and tonal dictation. The class, which meets four times a week, includes a lab. *Prerequisite: MUS 099 or theory placement test*

MUS 125. Music Theory II 4

A continuation of MUS 124, this course introduces non-harmonic tones, expanded vocabulary of chord progressions, dominant and supertonic seventh chords, secondary dominant functions and modulations. The class, which meets four times per week, includes a lab. *Prerequisite: MUS 124 or theory proficiency test*

MUS 130. Fundamentals of Conducting 1

An introduction to the art of conducting, this course will lead students to develop an understanding of the vocabulary, gestures and interpretation necessary for conducting music ensembles. *Prerequisite: MUS 124*

MUS 214. Music Theory III 4

A continuation of MUS 125, this course introduces chromaticism, secondary dominant and leading tone functions, modulation to foreign keys, binary and ternary forms, augmented 6th chords, neopolitan chords, and diatonic seventh chords. The class, which meets four times a week, includes a lab. *Prerequisite: MUS 125 or theory proficiency test*

MUS 215. Music Theory IV 4

A continuation of MUS 214, this course introduces non-dominant altered chords, chords of the ninth, eleventh and thirteenth, Impressionism, and 20th century music. The class, which meets four times a week, includes a lab. *Prerequisite: MUS 214*

MUS 299. Independent Study in Music 3

This course, which involves supervised research on a selected topic, is offered as needed to students with sophomore standing. *Prerequisite: Permission of instructor*

MUS 300. Functional Keyboard Musicianship 1

This course will present practical training in sight reading, transposition, modulation, harmonization, playing by ear, open score reading, ensemble playing, improvisation, extemporaneous composition and working with a conductor.

MUS 302. Conducting 2

This course introduces the philosophies of conducting and the basic principles of group dynamics. It requires knowledge of the fundamentals of conducting instrumental and choral ensembles and provides special emphasis on the development of competencies in score reading and baton techniques. *Prerequisite: MUS 130*

MUS 310. Counterpoint 2

This course will explore the principles of governing contrapuntal techniques in polyphonic compositions of the Renaissance and Baroque periods. Discussion of 20th Century serial technique will be included. *Prerequisites: MUS 215, MUS 322*

MUS 312. Form and Analysis 2

A study of the structural analysis of music with emphasis given to large and multi-movement forms. Students will discover the structural content of music forms from the smallest motives to complete movements.

MUS 321. Music History I 3

This course is a survey of music history of the Medieval, Renaissance and Baroque periods. It improves identification skills and aural recognition of stylistic characteristics. It also assists in the student's authentic performance of music from these periods.

MUS 322. Music History II 3

This course is a survey of music history of the Classical, Romantic and Contemporary periods. It improves identification skills and aural recognition of stylistic characteristics. It also assists in the student's authentic performance of music from these periods.

MUS 325M. World Music 3

This course will enhance understanding of western music by emphasizing the contributions of other cultures. The study of the music of the borderlands of western cultures...southeastern Europe, Asiatic Russia, the near East and parts of Latin America will be related, along with music of Africa and other cultures.

MUS 360. Diction for Singers I 2

This course will encompass the fundamentals of the singer's pronunciation of Italian and English and will include the utilization of the International Phonetic Alphabet.

MUS 361. Diction for Singers II 2

This course will encompass the fundamentals of the singer's pronunciation of French and German and will include the utilization of the International Phonetic Alphabet.

MUS 370. Stringed Keyboard Lit. I (Baroque/Classical) 2

This course will be a chronological survey of works for harpsichord, clavichord, fortepiano and pianoforte -- the instruments, composers, forms and styles and significance in music and society. Instruction will be given in the protocol of solo performance.

MUS 372. Stringed Keyboard Lit. II (Romantic/Contemporary) 2

This course will be a chronological survey of works for pianoforte -- the instruments, composers, forms and styles and significance in music and society. Instruction will be given in the protocol of solo performance.

MUS 380. Organ Literature 2

This course encompasses a survey of the history of the organ and its literature from the 15th Century through the Baroque Period. Instruction will be given in the protocol of solo performance.

MUS 411. Orchestration and Arranging 2

This course will develop the techniques of writing for various combinations of instruments beginning with small groups and developing into full ensembles. Cross-cultural awareness will be enhanced through reference to idiomatic practices of German, Italian and French composers. *Prerequisite: MUS 215*

MUS 430. Church Music Administration 2

This course explores procedures for developing and managing a church music program, including materials, techniques and supervision of choral, instrumental and graded programs. It develops strategies related to budget planning, public relations, personnel/staff and other aspects of administration.

MUS 431. Structure of Worship 2

This course examines the historical development and present structuring of liturgical and free church forms of Judeo-Christian worship. Innovative worship planning is undertaken from historical and contemporary perspectives.

MUS 432. Congregational Song 2

This course is a survey of Christian Hymnody and related forms including recent hymns, collections and their utilization in worship.

MUS 433. Internship 2

Supervised practical field work in Church Music.

MUS 460. Vocal Literature 2

This course will survey the practical repertoire for the voice from a variety of musical styles and periods including early Italian through contemporary song literature. Instruction will be given in the protocol of solo performance.

MUS 465. Vocal Pedagogy 2

This course will study vocal instrument, its technique, physiology and principals of production an instruction.

MUS 467. Music Theater Workshop 1

This course includes the study and performance of selections of music designed for the stage, including musical theater, opera and operetta. Each student will work to develop in the protocol of concert/stage performance.

MUS 470. Accompanying 2

This course will present practical training in accompanying, including stylistic and interpretive characteristics of vocal and instrumental literature of the Baroque, Classical, Romantic and Contemporary periods.

MUS 473. Piano Pedagogy I 1

This course will explore all aspects of organizing, teaching and evaluating class (group) piano instruction at the elementary through intermediate level.

MUS 474. Piano Pedagogy II 1

This course is a continuation of MUS 473. Observation and supervised teaching experiences will be required. *Prerequisite: MUS 473*

MUS 475. Group Piano Pedagogy I 1

This course will survey various published methods for teaching studio (individual) piano and will explore all aspects of teaching the beginning, intermediate and moderately advanced private student, including recommended repertoire.

MUS 476. Group Piano Pedagogy II 1

This course is a continuation of MUS 475. Observation and supervised teaching experiences will be required. *Prerequisite: MUS 475*

MUS 482. Service Playing 1

A study of the practical problems of the church organist. Hymn playing, accompanying, transposition, sight reading, modulation, and improvisation are covered.

MUS 483. Choral Literature 2

Surveys choral music representing historical forms, era, and styles. Emphasis on literature appropriate for choirs in grades 5-12. Consideration given for balance in programming. *Prerequisites: MUS 321 and MUS 322*

MUS 485. Organ Pedagogy 2

This course will study the methods and techniques involved in teaching the organ to beginning, intermediate and moderately advanced organ students, as well as the fundamentals of adapting the

organ to professional performance. Observation and supervised teaching experiences will be required.

MUS 491. Solo Instrumental Literature Seminar 2

This course is a survey of available and appropriate solo performance literature for wind, brass, string and percussion performance majors. All music periods, composers and performance protocols will be studied.

MUS 494. Instrumental Chamber Music Literature 2

This course will study the styles and periods of chamber ensemble music literature appropriate for a variety of ensembles. Instruction will be given in the protocol of chamber music performance.

MUS 495. Large Instrumental Ensemble Music Literature 2

This course will study the styles and periods of music literature appropriate for large instrumental ensembles. Instruction will be given in the protocol of solo performance with large instrumental music ensembles.

ORL/PCL/PSL - Organizational Management & Leadership (OML)/Business (BML)/ Professional Communications Leadership (PCL)/Public Safety Leadership (PSL)

BML 440 Special Topics in Business Management & Leadership 6

This course will explore emerging issues associated with managing and leading business organizations in a dynamic and global environment. Topics to be discussed include: customer service relationships, forecasting demand for organization's products and services, leadership issues in the budgeting and financial management, diversity as a strategic initiative, leading cultural change in 21st century organizations, global economic issues from a top management leadership perspective, and future trends in global managerial leadership practices.

OML 300. Applied Research Methods for the Social Sciences 6

This course focuses on the development of effective research based problem-solving techniques for organizational management and leadership. The course will cover an introduction to research methodology and data analysis. Descriptive and inferential statistics, statistical distributions, parameter estimations, tests of hypotheses and simple regression models are emphasized to help students solve problems and evaluate solutions. Current statistical software packages are evaluated to assist in problem solving in realistic organizational situations. The directed study component of the course will consist of the actual use of the software packages to design and implement solution strategies to solve model problems and sample case studies. This will consist of both on-line and off-line computer activities to complete this portion of the course.

OML 310. Foundations of Leadership 6

This course gives students a theoretical and practical understanding of organization theory, organizational behavior and leadership styles and effectiveness.

OML 320. Managing Communication and Cultural Change in Organizations 6

This course provides both practical and theoretical knowledge needed by management for communicating in an environment of cultural change in a diverse and evolving organization marketplace. The course is designed to build communication competence and foster dialogue across personality and cultural conflicts. Finally, the course provides students with a firm knowledge of principles of communication theory, method and application especially as they are relevant to Organization Leadership. The course focuses on issues of intercultural business communication and provides students with the skills needed to successfully manage/lead change and conflict within the diverse workplace. Emphases include ethnocentrism, stereotyping, prejudice and discrimination, group identity, variations in cultural values and a cross-cultural appreciation of diverse styles of managing and leading in an international context.

OML 330. Human Resource Management & Leadership 6

This course examines the human relations practices which are common to most public safety agencies. Included among these topics are recruitment, training, interpersonal skills, retention, motivation and evaluation of personnel. This course also examines issues that are unique to different public safety agencies and explores ways to effectively integrate these differences into a more efficient system. To minimize the potential conflict that might arise from the integration of differing systems, the course will also focus on the nature of organizational conflict, the development of strategies to minimize conflict and identifying solutions to disputes that are satisfactory to the parties involved.

OML 400 Non-Profit Organization Management & Leadership 6

The course will address the fundamental principles of non-profit managerial leadership as well as the roles and functions of a non-profit board of directors and the executive management team. Topics to be studied and discussed include: non-profit management and governance, basic budgeting and financial terms, public relations and service marketing functions, how to maximize fundraising opportunities, human resource planning and volunteer recruitment and management.

OML 410. Leadership Issues in Public & Community Relations 6

Focus will be on the philosophies, values, missions, development and evaluation of the delivery of public safety services in the community, and the impact on these services of policy, public opinion, and constituent dynamics.

OML 430 Ethics Values and the Law 6

The course "Ethics, Values and the Law" focuses upon changing organizations. As organizations change, organizations are impacted by numerous ethical and legal considerations. The course will provide an over view which involves attention to the broader context of the changing organizations, the various traditional modes of ethical reasoning, the

relevant legal terminology and considerations and appropriate responses to the selected issues in changing organizations. The course will culminate in an application of these factors to specific organizations.

ORL 330. Strategic Marketing Management 6

This course is designed to explore the processes management uses to operate an organization. The course also explores the impact of social, legal and governmental environments on organizations. Related to the strategic marketing management process is a detailed discussion of the markets within which business must operate and the processes a organization must undertake to analyze its markets. This includes discussions of market analysis, market selection criteria and an introduction to strategic market planning and decision- making. The course provides the student with the knowledge and to prepare a strategic marketing plan for a for profit or non-profit organization.

ORL 340. Diversity and Social Change 6

This course examines conceptualizations of diversity including gender, race, ethnicity, class, religious, family structure and sexuality and how those identities impact organizations as they function to navigate a changing social landscape through developments in technology, politics and beliefs.

ORL 420 Economics, Budgeting and Forecasting 6

This course analyzes, first, the resource allocation process, focusing on the affect of supply and demand's impact on market price and the importance of marginal revenue and marginal cost to price and output determination. Secondly, the course analyses the value of macroeconomic variables and the firm's use of such information. Lastly, the course conveys the understanding to the student of why firms need budget and forecasts and how these concepts enable a manager/leader to effectively manage and lead the firm. The course will describe various budgeting and forecasting techniques that firms use today and will enable students to develop their own forecasts using this information.

ORL 430. Corporate Accounting and Finance 6

This course analyzes, first, basic journal entries required in the course of corporate accounting, such as entries for billing and bill payment, as well as, equity and bond transactions. Secondly, the course analyzes the compilation of financial statements resulting from the transactions and the related basic concepts of corporate finance, such as financial statement analysis and the time value of money. Lastly, students are introduced to the financial concept of value creation, where a senior financial manager undertakes certain methods to increase shareholder value. These methods are critically analyzed.

PCL 425 Writing and Reporting for the Print and Electronic Media 6

This course will provide an understanding of important communication principles and develop effective writing skills for the academic environment and the professional setting. As such, the course explores the craft of business writing plus the principles of news and feature writing for the print and electronics media in the corporate setting. Students will learn editing and other skills for excellence in writing for the corporate environment, plus the skills, applications and practices of journalism. Students will develop the use of clear and concise language vital for effective communication and will examine how materials are gathered and presented.. Students will also discover the symbiotic relationship between PR and the print and electronic media. This course will have a substantial online component, and students are expected to do much of their work independently outside of the classroom.

PCL 436 Principles of Advertising and Public Relations 6

This course explores the cross-functional organization of integrated communication with special emphasis on the areas of advertising and public relations. It underlines the influence of strategic decision-making that is necessary to coordinate communication effectiveness and results. Finally, this course offers hands-on experience and the skills and techniques needed to influence and

change the market through a comprehensive and well-organized plan. This course will have a substantial online component, and students are expected to do much of their work independently outside of the classroom.

PSL 440. Special Topics in Public Safety Leadership 6

A variable content course in which students pursue topics of current relevance and interest in public safety leadership. Content will have a strategic management/leadership focus. A specific description will be published online for the term (eight week session) in which the course is offered. A focal point of this course will be the discussion and preparation of position papers on the issues relevant to the successful management and leadership integration of public safety systems.

PHI - Philosophy Courses

PHI 104. Introduction to Philosophy 3

This course surveys various concepts involved in the construction of a philosophy and briefly introduces students to some of the systems of ideas that have developed over time, arising out of the human search for the meaning of existence in the world. Major topics include religion and the meaning of life; science, the mind and nature; thinking and knowing; the dilemmas of person-hood; living a good life; justice and responsibility.

PHI 298. Special Topics in Philosophy 3

This course, which explores a topic of contemporary interest to the study of philosophy, is offered as needed to students with sophomore standing.

PHI 299. Independent Study in Philosophy 3

This course, which involves supervised research on a selected topic, is offered as needed to students with sophomore standing. *Prerequisite: Permission of instructor*

Before enrolling in 300/400 level Philosophy courses, completion of ENG 101 and 102 with a grade of "C" or better is required.

PHI 300. History of Philosophy 3

This course covers selected aspects of the history of Western philosophy from the ancient period through the Middle Ages. Figures such as the pre-Socratics, Socrates, Plato, Aristotle, the Stoics and Aquinas are examined.

PHI 304. History of Modern Philosophy 3

This course covers selected aspects of the history of Western philosophy from the Middle Ages to the twentieth century. Figures such as Descartes, Berkeley, Hume, Locke and Kant are examined.

PHI 306/POL 306. Classical Political Thought 3

This course surveys the political thought of Plato, Aristotle, Cicero, St. Augustine, St. Thomas and Machiavelli.

PHI 308/POL 308. Modern Political Thought 3

A survey of the political thought of Hobbes, Locke, Rousseau, Burke, Hume, Hegel, Mill, Marx and Rawls, the course emphasizes the aspects of their ideas most relevant to the development of Western political institutions.

PHI 310. Twentieth-Century Philosophy 3

This course examines the major philosophers of the 20th century, including such figures as Husserl, Heidegger, Sartre, Wittgenstein and others.

PHI 364/EDU 364. Values, Character and Leadership Development 3

This course considers how values and character develop across the human life span and how they may be promoted by character education through an examination of the changes that occur during childhood, adolescence and adulthood. The course introduces the research of both classical and contemporary scholars as well as other critics that point toward expanded conceptions of moral development. In addition, moral leadership development and service leadership are discussed in terms of building community, promoting human growth and new levels of professionalism.

PHI 498. Special Topics in Philosophy 3

This course, which explores a topic of contemporary interest to the study of history, is offered as needed to students with junior-senior standing.

PHI 499. Independent Study in Philosophy 3

This course, which involves supervised research on a specified topic, is offered as needed to students with junior-senior standing. *Prerequisite: Permission of instructor*

PED - Physical Education Courses

PED 100. Fitness for College and Life 2

This course emphasizes the components of health-related fitness (cardio respiratory endurance, muscular strength and endurance, flexibility and body composition) through a holistic approach that also addresses alcohol/tobacco/other drugs, nutrition and stress management. Lecture and laboratory format. Required course for all traditional students.

PED 101. Aerobics 1

Activity based course emphasizing aerobic fitness through various activities. Course also addresses equipment, etiquette, rules, safety and terminology.

PED 103. Archery 1

Activity based course emphasizing beginning level archery skills. Course also addresses equipment, etiquette, rules, safety and terminology.

PED 105. Basketball 1

Activity based course emphasizing beginning level basketball skills. Course also addresses equipment, etiquette, rules, safety and terminology.

PED 107. Bowling 1

Activity based course emphasizing beginning and intermediate level bowling skills. Course also addresses equipment, etiquette, rules, safety and terminology.

PED 109. Golf 1

Activity based course emphasizing beginning and intermediate level golf skills. Course also addresses equipment, etiquette, rules, safety and terminology. Requires travel to local golf course.

PED 111. Racquetball 1

Activity based course emphasizing beginning and intermediate level racquetball skills. Course also addresses equipment, etiquette, rules, safety and terminology.

PED 113. Soccer 1

Activity based course emphasizing beginning level soccer skills. Course also addresses equipment, etiquette, rules, safety and terminology.

PED 114. Camping 1

Activity based course emphasizing beginning level camping skills. Course also addresses equipment, etiquette, rules, safety and terminology.

PED 115. Softball 1

Activity based course emphasizing beginning and intermediate level softball skills. Course also addresses equipment, etiquette, rules, safety and terminology.

PED 116. Line Dance 1

Activity based course emphasizing beginning level line dancing skills. Course also addresses equipment, etiquette, safety and terminology.

PED 117. Tennis 1

Activity based course emphasizing beginning and intermediate level tennis skills. Course also addresses equipment, etiquette, rules, safety and terminology.

PED 118. Karate 1

Activity based course emphasizing beginning level karate skills. Course also addresses equipment, etiquette, rules, safety, and terminology.

PED 119. Volleyball 1

Activity based course emphasizing beginning level volleyball skills. Course also addresses equipment, etiquette, rules, safety and terminology.

PED 121. Walk/Jog 1

Activity based course emphasizing cardio respiratory fitness through an individualized walk/jog program.

PED 123. Weight Training 1

Activity based course emphasizing weight training exercises and spotting techniques. Course also addresses equipment, etiquette, safety and terminology.

PED 127. Social Dance 1

Activity based course emphasizing beginning social dance skills. Course also addresses equipment, etiquette, rules, safety and terminology.

PED 190. Varsity Basketball 2**PED 191. Varsity Cheerleading 2****PED 192. Varsity Cross Country 2****PED 193. Varsity Golf 2****PED 194. Varsity Soccer 2****PED 195. Varsity Tennis 2****PED 196. Varsity Baseball 2****PED 197. Varsity Softball 2****PED 198. Varsity Volleyball 2**

Students can earn a maximum of two credits of physical education credit through varsity sports.

PED 200. Adult Fitness and Wellness 4

This course addresses health and fitness issues from a holistic approach that focuses on life-style choices and the impact of those choices. Course requires an extensive out-of-class exercise regimen (20 hours). Lecture, laboratory and seminar format. This course is open to nontraditional students only and completes the Health/Wellness requirement of the General Education Curriculum for those students.

PED 220. Skillful Movement I: Fitness Activities 2

Skill acquisition and analysis, teaching methods and strategies, in weight training and aerobic activities. Required for all Physical Education majors.

PED 221. Skillful Movement II: Individual and Dual Activities 2

Skill acquisition and analysis, teaching methods and strategies in badminton, golf and tennis.

PED 222. Skillful Movement III: Team Sports B 2

Skill acquisition and analysis, teaching methods and strategies in flag football, soccer and volleyball.

PED 223. Skillful Movement IV: Team Sports B 2

Skill acquisition and analysis, teaching methods and strategies in basketball, field/floor hockey and softball.

PED 224. Skillful Movement V: Educational Dance/Gymnastics/Recreational Games 2

Skill acquisition and analysis, teaching methods and strategies in educational dance, gymnastics and cooperative recreational games.

PED 230. Health and Physical Activity for Education Majors 3

This course emphasizes content knowledge for health instruction in Grades P-5 and appropriate teaching content and practices for movement activities. Required course for all Education majors (Early Childhood, Middle Grades, Physical Education).

PED 250. History of Sport 3

This course examines historical aspects of sport from ancient times to the present with an emphasis on 19th and 20th century America. The course also introduces potential career paths within the sport industry and the study of sport as an academic discipline.

PED 298. Special Topics in Health and Physical Education 1-3

This course, which explores a topic of contemporary interest to the study of health and physical education, is offered as needed to students with sophomore standing.

PED 299. Independent Study in Health and Physical Education 1-3

This course, which involves supervised research on a selected topic, is offered as needed to students with sophomore standing. *Prerequisite: Permission of instructor*

PED 310. Contemporary Health Issues 3

This course is an examination of the following contemporary health issues: substance use and abuse (including alcohol), communicable and non-communicable disease (including HIV-AIDS and other sexually transmitted diseases), stress and stress management, aging and death, human sexuality (including teen pregnancy and parenting) and environmental and consumer health topics. This course is designed to be flexible in addressing emerging health concerns. While PED 310 is a content course, effort will be made to link content to classroom uses for the P-12 health instructor. No pre-requisite.

PED 315. Emergency Care and Athletic Injury Prevention 3

This course addresses basic principles for the prevention, recognition, and care of athletic injuries.

PED 320. Tests and Measurements 3

This course is designed to provide students with an understanding of measurement and evaluation techniques in Health and Physical Education and fitness/sport related fields. Class format will consist of lecture, labs and field experience and requires an extensive cooperative project with a fellow student.

PED 330. Sport in Contemporary Society 3

This course analyzes contemporary issues in sport, with particular emphasis on social theories of sport and topics such as gender, media, politics, race, and religion.

PED 340. Coaching Principles 3

This course introduces students to the coaching profession. Emphasis is placed on high school and intercollegiate levels, but attention is also given to youth, recreational, and serious club/travel level competition. No prerequisite although interest in coaching at one of the above levels, or a solid grounding in sport or athletics is beneficial.

PED 350. Sport Administration 3

This course emphasizes principles of leadership and administration for sport, athletic, and physical education related programs and organizations. Experiential learning and class trips (none overnight) are integral aspects of the course. Required course in the Sport Studies Program (recommended for junior level Sport Studies majors). No prerequisite.

PED 380. Sport Studies Practicum 3

This course is designed to provide Sport Studies majors with supervised work experience in a sport-related setting geared to the individual student's career goals. Students will accumulate 150 hours of work experience during the semester. Applications for this practicum experience should be submitted to and approved by the Physical Education Program Coordinator during the semester prior to actual enrollment in PED 380.

PED 420. Kinesiology 3

This course emphasizes the analysis and application of mechanical principles of human movement with emphasis on safe instructional and performance practices. *Prerequisite: BIO 111*

PED 430. Exercise Physiology 3

This course examines physiological responses to exercise and adaptations to training. The course emphasizes the influence of physical activity on health, design of conditioning programs, physical activity in select populations and conditions. *Prerequisite: BIO 111*

PED 480. Sport Studies Internship 12

This course is an extensive internship for senior level Sport Studies majors that requires 600 hours of work experience in a sport-related setting geared to the individual student's career goals. Applications for the internship should be submitted to and approved by the Physical Education Program Coordinator during the semester prior to actual enrollment in PED 480.

PED 498. Special Topics in Health and Physical Education 1-3

This course, which explores a topic of contemporary interest to the study of health and physical education, is offered as needed to students with junior-senior standing.

PED 499. Independent Study in Health and Physical Education 1-3

This course, which involves supervised research on a selected topic, is offered as needed to students with junior-senior standing. *Prerequisite: Permission of instructor*

PCS - Physics Courses**PCS 107. Astronomy I: Solar Astronomy 4**

This course covers the astronomy of our own solar system. The course is designed for the non-science major and incorporates laboratory exercises and field trips to observatories/planetariums. Topics include Newton's laws; astronomical instruments; radiation and spectra; earth and the earth-like planets; the Jupiter-like planets; moons, comets and asteroids; and the origin of the solar system and the sun.

Laboratory work may involve exercises demonstrating Newton's laws, the construction of astronomical instruments, the analysis of spectra, orbit analysis and tides. No mathematical background is assumed.

PCS 108. Astronomy II: Stellar Astronomy 4

This course covers the astronomy of the stars and galaxies. The course is designed for the non-science major and incorporates laboratory exercises and field trips to observatories. Topics include radiation and spectra, astronomical instruments, analysis and classification of stars, birth and death of stars, relativity theory, black holes, galaxies, quasars, interstellar matter and the big bang theory. Laboratory exercises may involve spectra analysis, construction of optical instruments, star classification, star chart analysis and radio astronomy. No mathematical background is assumed.

PCS 127. College Physics I 4

This course begins with mechanics, including linear kinematics, Newton's laws, statistics, work, power, conservation of energy, collisions, conservation of momentum, uniform circular motion and rotational dynamics. Mechanical properties of matter in the solid, liquid and gaseous states are introduced. The study of wave motion includes transverse and longitudinal waves, sound and the Doppler effect. The course concludes with a study of heat, including kinetic theory, thermal properties of matter and the first and second laws of thermodynamics. Laboratory exercises reinforce the concepts studied in class.

Prerequisite: MAT 102 or placement

PCS 128. College Physics II 4

This course is a continuation of College Physics I. It covers electricity and magnetism, optics and modern physics. The introduction to electricity and magnetism includes the Coulomb force, electric fields, electric potential, direct current circuits, the magnetic field and the magnetic force, ammeters and voltmeters, DC electric motors, electromagnetic induction, AC generators and transformers. The optics material begins with electromagnetic waves and proceeds through reflection, refraction, optical instruments, interference and diffraction. As time permits, special relativity and quantum physics are

discussed. Laboratory exercises reinforce the concepts studied in class. *Prerequisite: PCS 127*

PCS 200. Physics for life 4

This course covers mechanics, wave motion, sound, electricity, magnetism, light, astronomy and relativity for middle school education major. Topics are chosen to meet the state educational requirements for science. *Prerequisite: MAT 102*

PCS 201. Physics with Calculus I 4

This course begins with mechanics, including linear kinematics, Newton's laws, statistics, work, power, conservation of energy, collisions, conservation of momentum, uniform circular motion and rotational dynamics. Mechanical properties of matter in the solid, liquid and gaseous states are introduced. The study of wave motion includes transverse and longitudinal waves, sound and the Doppler effect. The course concludes with a study of heat, including kinetic theory, thermal properties of matter and the first and second laws of thermodynamics. Laboratory exercises reinforce the concepts studied in class. Problems will often use calculus. *Prerequisite: MAT 191. Corequisite: MAT 192*

PCS 202. Physics with Calculus II 4

This course, which assumes knowledge of differential and integral calculus, covers electricity and magnetism, optics and modern physics. The introduction to electricity and magnetism includes the Coulomb force, electric fields, electric potential, direct current circuits, the magnetic field and the magnetic force, ammeters and voltmeters, DC electric motors, electromagnetic induction, AC generators and transformers. The optics material begins with electromagnetic waves and proceeds through reflection, refraction and optical instruments with a focus on the Lorentz transformations, the Bohr model of the hydrogen atom and atomic energy levels. Laboratory exercises reinforce the concepts studied in class. *Prerequisites: MAT 192 and PCS 201. Corequisite: MAT 293*

PCS 298. Special Topics in Physics 4

This course, which explores a topic of contemporary interest to the study of physics, is offered to students with sophomore standing.

PCS 299. Independent Study in Physics 4

This course, which involves supervised research on a selected topic, is offered as needed to students with sophomore standing. *Prerequisite: Permission of instructor*

POL - Political Science Courses

POL 101. American Government 3

This course is an introductory survey of the essential principles of American government, including the organization and functions of the institutions of the American political system at the national, state and local levels, with special emphasis on Georgia's government. Particular attention is given to constitutional evolution, the nature of power, federalism, civil rights and civil liberties, the roles of compromise and persuasion and the democratization of the system.

POL 298. Special Topics in Political Science 3

This course, which explores a topic of contemporary interest to the study of political science and/or government, is offered to students with sophomore standing.

POL 299. Independent Study in Political Science 3

This course, which involves supervised research on a selected topic, is offered as needed to students with sophomore standing. *Prerequisite: Permission of instructor*

POL 301. International Politics 3

This course introduces some of the major concepts, issues and trends in modern international relations. Specific topics include interdependence, international law and organizations, foreign policy and foreign aid, diplomacy, development and international security. The examination of post-Cold War international politics enables students to better comprehend the forces of conflict and cooperation that characterize their world. *Prerequisites: ENG 101 and ENG 102 with a grade of C or better in these prerequisites or Permission of Instructor*

POL 306/PHI 306. Classical Political Thought 3

This course surveys the political thought of Plato, Aristotle, Cicero, St. Augustine, St. Thomas and Machiavelli. *Prerequisites: ENG 101 and ENG 102 with a grade of C or better in these prerequisites or Permission of Instructor*

POL 308/PHI 308. Modern Political Thought 3

A survey of the political thought of Hobbes, Locke, Rousseau, Burke, Hume, Hegel, Mill, Marx and Rawls, this course emphasizes the aspects of their ideas most relevant to the development of Western political institutions. *Prerequisites: ENG 101 and ENG 102 with a grade of C or better in these prerequisites or Permission of Instructor*

POL 311M. Comparative Politics 3

This course is an introduction to the comparative study of government and politics. Students examine a sampling of nations from the world's major regions, including Europe, Latin America, Asia, Africa, the Middle East and the former Soviet Union. They learn to identify common problems that governments face and to analyze the various institutions and methods developed to cope with these problems. To promote a deeper understanding of political and economic development, discussion topics to include historical background, political culture, geography, economics, ideology and leadership.

POL 368. Interest Groups and Public Policy 3

The major purpose of this course is to assist the student in obtaining an understanding of the impact of interest groups on American politics and public policy and vice versa. This course will thus focus on the historical events and institutional developments of organized interest groups; their role and functions in politics - including the policy making process, interpretation, socialization, communication, persuasion and agenda setting; the assessment of the process of information dissemination for the American public; the impact of interest groups on the modern presidency, the bureaucracy, the courts and the Congress and why. We shall also explore many of the social, political and economic controversies that dominate the local, national and international scenes today. *Prerequisite: POL 101 with a grade of C or better or Permission of Instructor*

POL 385. Constitutional Law 3

This course examines the U.S. Constitution and what it means. It covers some broad categories including the Bill of Rights, the decisions of the Supreme Court of the United States and how those decisions have shaped civil rights and liberties over the past 200.

Specifically, the course will focus on: the interrelationships of national governmental institutions with particular reference to the operation of the Supreme Court; the circumstances giving rise to civil liberties cases and political and social environment in which the Court decides them; the principal modes of legal interpretation the Court has used to structure its analysis of the issues which come before it; the principles and values which underlie the Court's decisions in the area of civil liberties; the importance of non- and extra-legal influences on Supreme Court decision making; and the impact of the Court's civil liberties decisions on the other institutions of government and on the society as a whole. *Prerequisites: ENG 101, ENG 102 and POL 101 with a grade of C or better in these prerequisites or Permission of Instructor*

POL 472. Media and Politics 3

The major purpose of this course is to assist the student in obtaining an understanding of the impact of mass media on American politics. This course will focus on the historical events and institutional developments of the media; the functions of the mass media in politics news making, interpretation, socialization, persuasion and agenda setting; and assess the process of information dissemination. The impact of the media on legislation and the modern presidency will be examined as well as how individual presidents do their job and why. We shall also explore many of the social, political and economic controversies that dominate the local, national and international scenes today. *Prerequisite: POL 101 with a grade of C or better or Permission of Instructor*

POL 498. Special Topics in Political Science 3

This course, which explores a topic of contemporary interest to the study of political science, is offered as needed to students with junior-senior standing.

POL 499. Independent Study in Political Science 3

This course, which involves supervised research on a selected topic, is offered as needed to students with junior-senior standing. *Prerequisite: Permission of instructor*

PSY- Psychology Courses**PSY 101. Introduction to Psychology 3**

This course is a beginning survey of the field of psychology. Special emphasis is placed on the use of scientific methodology to address questions about human behavior. Topics include social interactions, intelligence, development, memory, the physiological bases of behavior and abnormal behavior.

PSY 200. Life-span Developmental Psychology 3

This course examines human development from conception to death, with an emphasis on how physical, cognitive and social/emotional factors interact during development. Scientific approaches for studying development across the life-span will also be addressed, along with applications of theories of human development to real world problems.

Prerequisites: PSY 101 with a grade of C or better or Permission of Instructor

PSY 210. Personality 3

This course is a critical survey of various theoretical paradigms in personality research, including psychoanalysis, trait theories, humanistic approaches and the cognitive/behavioral tradition. *Prerequisites: PSY 101 with a grade of C or better or Permission of Instructor*

PSY 310. Abnormal Psychology 3

This course is a survey of the various emotional and behavioral disorders, including etiology and treatment. *Prerequisite: PSY 101 with a grade of C or better or permission of instructor*

PSY 320. Statistics for Psychologists 3

The course is designed to train students in a critical area of scientific methodology-analyzing data. Topics include: frequency distributions; central tendency and variability; independent, matched, and repeated measures sample comparisons; simple, factorial, and repeated measures analysis of variance; correlation

and regression; nonparametric and binomial analysis; and, analysis of ordinal data. *Prerequisites: PSY 101 with a grade of "C" or better or permission of instructor; MAT 102 or higher.*

PSY 325. Experimental Methodology in Psychology 4

The purpose of this course is to train students in the experimental methodology used to gather data in psychology. Topics include random selection and assignment of research participants; presentation of treatments and appropriate control conditions; conducting experiments; application of statistical analysis to results; ethical considerations; and quasi-experimental/single participant designs.

Prerequisites: PSY 101 with a grade of "C" or better; PSY 320 with a grade of "C" or better.

PSY 330. Physiological Psychology 3

This course is a survey of the neural structures and physiological processes underlying human behavior. Topics include the structure and function of the nervous system and the physiological basis of cognition, emotion and selected psychopathologies. Includes lecture and laboratory instruction.

Prerequisite: PSY 101 with a grade of C or better or Permission of Instructor

PSY 340. Cognition and Memory 3

This course is a survey of the research methods, findings and theories of human thought processes and memory. Information processing from sensation to encoding in long-term memory will be a focus. Other topics will include normal memory distortion and memory loss. Abnormal processes that occur with brain damage will also be discussed. *Prerequisites: PSY 101 with a grade of C or permission of Instructor*

PSY 350. Social Psychology 3

This course examines major theories and research traditions in social psychology. Topics include attitude formation and change, conformity, aggression, interpersonal attraction and group dynamics. *Prerequisites: PSY 101 with a grade of C or better or permission of Instructor*

PSY 360. Behavior Analysis 3

The principles of behavior analysis and learning will be applied to problems in shaping and managing human behavior. The techniques covered will include: operant and classical conditioning, reinforcement of successive approximations, schedules of reinforcement, operant and classical extinction, reinforcement of competing responses, counter conditioning, negative reinforcement and stimulus control. These procedures will be related to a range of practical settings and applications.

Prerequisites: PSY 101 with a grade of C or better or permission of Instructor

PSY 420. Senior Seminar in Psychology 3

The seminar is a capstone course in the major. The students will be responsible for individual presentations in a seminar setting that will cover a variety of topics within the sub-fields of psychology. Also, the students will focus on *the Ethical Principles of Psychologists and Code of Conduct (APA 2002)* and its application to specific professional situations.

Prerequisites: PSY 101, PSY 320, and PSY 325 with a grade of C or better in these prerequisites or permission of Instructor

PSY 498. Special Topics in Psychology 3

This course, which explores a topic of contemporary interest to the study of psychology, is offered as needed. *Prerequisite: Completion of junior year or Permission of Instructor*

PSY 499. Independent Study in Psychology 3

This course is offered as needed to students. *Prerequisites: Completion of PSY 101, PSY 320, and PSY 325 with a grade of C or better and Proposal approved by Instructor*

RHC - Orientation Course

RHC 100. Reinhardt College Orientation 1

This course provides a group experience that helps new students meet and establish friendships with faculty members, other new students and upper class students. This course reviews the purpose, personnel and resources of the College and teaches academic regulations, course selection procedures and other

skills for academic success. *Saturday session for non-traditional students only.*

REL- Religion Courses

REL 104. Introduction to Religion 3

This course introduces the critical study of religion. Students examine the cognitive, performative and social characteristics of religion. The course includes cross-cultural studies of religious beliefs and practices.

REL 204. Survey of the Old Testament 3

A panoramic view of the content, main characteristics and message(s) of the books of the Old Testament in the light of their social context and as literary expressions of the faith, life and history of Ancient Israel.

REL 205. Survey of the New Testament 3

A panoramic view of the content, main characteristics and message(s) of the books of the New Testament in light of their social context and as literary expressions of the faith, life and history of the first followers of Jesus and the faith communities they created.

REL 298. Special Topics in Religion 3

This course, which explores a topic of contemporary interest to the study of religion, is offered as needed to students with sophomore standing.

REL 299. Independent Study in Religion 3

This course, which involves supervised research on a selected topic, is offered to students with sophomore standing. *Prerequisite: Permission of instructor*

REL 300/HIS 300. History of Christianity 3

This course examines the history of Christian thought and practice from its post-biblical formation to the 20th century. The course focuses on selected thinkers such as Augustine, Anselm, Aquinas, Luther, Calvin, Schleiermacher and Wesley. In addition, the course covers selected topics such as Christianity in the Roman Empire, the theological significance of the ecumenical councils, the split between Roman Catholicism and Eastern Orthodoxy, the interactions with Judaism and Islam, the medieval church-state relations, the backgrounds of the Reformation and the

Counter-Reformation, the Enlightenment's impact on religious thinking and the beginnings of pietism.

Prerequisites: ENG 101, 102

REL 308M. World Christianity 3

This course explores different versions of Christianity around the world. The course also examines the social context, the arts and the ethical and theological writings of various figures of Christianity in Africa, Asia, Latin and South America and the Pacific region. *Prerequisites: ENG 101, 102*

REL 310. Recent Christian Thought 3

This course concentrates on developments within Christian theology and practice during the 20th century. The course covers liberalism and the reaction of neo-orthodoxy. More recent theologians and theological movements such as liberation, feminist, charismatic and evangelical theology are also examined. *Prerequisites: ENG 101, 102*

REL 312M/HIS 312M. Religion and History of Judaism and Islam 3

This course is a study of the political, economic, social and cultural history of Judaism and Islam and the texts of these beliefs. In addition, this course develops an understanding of the historical similarities and dissimilarities in Judaism and Islam and their relevance for modern America.

Prerequisites: ENG 101, 102

REL 317. Christian Ethics 3

This course explores selected aspects of the history of Christian ethics. The course also examines ethical issues in the areas of sex, medicine, politics, economics and the environment. *Prerequisite: ENG 101, 102*

REL 320. Studies in the Pentateuch 3

A descriptive and critical analysis of the books of Genesis, Exodus, Leviticus, Numbers and Deuteronomy (i.e. "The Pentateuch" or "Tora") as literary expressions of the theological, historical and cultural views and values of Ancient Israel.

Prerequisites: ENG 101, 102

REL 330. Studies in the Synoptic Gospels 3

This course covers selected stories of Jesus' birth, public ministry, death and resurrection in Matthew,

Mark and Luke and introduces students to the interpretation of these gospel traditions from a critical standpoint. *Prerequisites: ENG 101, 102*

REL 334. Life and Letters of Paul 3

This course studies the conversion, calling and ministry of the apostle Paul, with special emphasis on his literary activity and the social roles he played on behalf of the Gentile faith communities.

Prerequisites: ENG 101, 102

REL 338. Studies in Johannine Literature 3

This course explores the Gospel of John and the three epistles of John. Distinctive historical, literary and theological features of the Johannine literature are considered. *Prerequisites: ENG 101, 102*

REL 340M/HIS 340M. History and Religion in South Asia 3

This course focuses on the historical development of Hinduism in South Asia. It also covers Hinduism's relationship with wider aspects of South Asian society as well as the relationship of Hinduism to other religions such as Buddhism, Jainism, Sikhism and Islam. Hinduism's confrontations with modernity are also considered. *Prerequisites: ENG 101, 102*

REL 380/HIS 380. Religion in America 3

This course surveys the history of religion in America. While examining the wide variety of religions in the U.S., this course focuses primarily upon various forms of Christianity and their relationships to the surrounding society and culture.

Prerequisites: ENG 101, 102

REL 390. Christian Vocation and Service 3

A holistic analysis of main sociological variables expressing and contributing to a person's strong sense of calling and mission in life such as vision, passion, gifts, skills, talents, current social needs and challenges and professional opportunities of service in the church and related ministries in a global society.

REL 450. Senior Thesis 3

A research paper on a religious topic of the student's choice in consultation with his or her advisor. Though optional, the thesis is recommended for students who plan to go to graduate school.

REL 460. Internship 3

A supervised practical experience in a setting that will help students refine their religious vocation, explore options of service, integrate skills and insights learned in class and prepare them for a career in the church, the community, or the field of religion. This internship is required for students in the Christian Vocation tracks.

REL 498. Special Topics in Religion 3

This course, which explores a topic of contemporary interest to the study of religion, is offered as needed to students with junior-senior standing.

REL 499. Independent Study in Religion 3

This course, which involves supervised research on a selected topic, is offered as needed to students with junior-senior standing. *Prerequisite: Permission of instructor*

SOC - Sociology Courses

SOC 105. Introduction to Sociology 3

This course surveys modern social organization and the factors that influence the social order. Students begin with the formation of groups and the creation of culture and proceed to an examination of the impact of group association through theoretical and experiential approaches. Topics include the family; group membership; social interaction; stratification; racial, ethnic and minority relations; sex-role differences; social control and deviance from social norms; and social institutions.

SOC 200M. Global Social Problems 3

This course examines the distinction between individual problems and social problems such as crime, health, drugs, family problems, race and ethnic relations, sexuality, employment and work, urbanization, science and technology and environmental and population issues in a global context. Recommended: SOC 105

SOC 240. Marriages and Families 3

This course examines the institution of family including issues such as marriage, birth, child rearing, divorce, love, mate-selection, family

violence and its relation to other institutions.

Recommended: SOC 105

SOC 250 Deviant Behavior and Social Control 3

This course examines social definitions of deviance, deviant behavior and contemporary explanations for such behavior. Various methods of social control ranging from internal control to criminal justice systems will be examined. Recommended: SOC 105

SOC 298. Special Topics in Sociology 3

This course, which explores a topic of contemporary interest to the study of sociology, is offered as needed to students with sophomore standing.

SOC 299. Independent Study in Sociology 3

This course, which involves supervised research on a selected topic, is offered as needed to students with sophomore standing. *Prerequisite: Permission of instructor*

SOC 310M. Social Inequality: Class, Race and Gender 3

This course explores the interconnection of inequality and oppression examining classical and contemporary theories of inequality throughout society and within institutions. Included in the course are accounts of inequality from various social positions. *Prerequisite: SOC 105 with a grade of C or Permission of Instructor*

SOC 320. Race and Ethnic Relations 3

This course examines the construction and transformation of race and ethnicity and the conflicts based upon them specifically in the United States with additional applications to various ethnic relations in a global context. *Prerequisite: SOC 105 with a grade of C or better or Permission of Instructor*

SOC 330. Gender and Society 3

This course examines the construction, transformation, socialization and maintenance of gender and its use as a means of defining roles and power. *Prerequisite: SOC 105 with a grade of C or better or Permission of Instructor*

SOC 345. Parenting Roles: Mothering and Fathering 3

This course offers an in-depth examination of mothering and fathering roles and their effects on children. Examination of family forms, social change and theoretical and methodological debates surrounding mothering and fathering are also covered. *Prerequisite: SOC 105 with a grade of C or better or Permission of Instructor*

SOC 360. Introduction to Criminal Justice and Criminology 3

This introductory course focuses on the scientific study of crime and its measures. The criminal justice system, from policing, public policy, organizational behavior and the judicial systems are examined as they relate to criminal behavior. *Prerequisite: SOC 105 with a grade of C or better or Permission of Instructor*

SOC 370. Classical Sociological Theory 3

This course examines the development of social theory from Durkheim, Marx, Spencer, Weber and Parsons among others. Emphasis is placed upon social theories prior to the 1930's. *Prerequisite: SOC 105 with a grade of C or better or Permission of Instructor*

SOC 371. Contemporary Sociological Theory 3

This course deals with social theories of the 20th century including Symbolic Interaction, Phenomenology, Post-modernism, Post-structuralism, Critical Theory, Feminists Theory and Rational Choice Theory. *Prerequisite: SOC 370 with a grade of C or better or Permission of Instructor*

SOC 380. Family Violence 3

This is an in-depth examination of violence, such as child abuse, domestic violence and elder violence, surrounding the institution of family. Explored in this course are theories of family violence, prevention programs and the interaction of various institutions with family violence such as the justice system and education. *Prerequisite: SOC 105 with a grade of C or better or Permission of Instructor*

SOC 498. Special Topics in Sociology 3

This course, which explores a topic of contemporary interest to the study of sociology, is offered periodically to students with junior or senior standing. *Prerequisite: SOC 105 with a grade of C or better or Permission of Instructor*

SPA - Spanish Courses

SPA 101. Elementary Spanish I 3

This course teaches the basics of speaking, listening, reading and writing. It emphasizes correct Spanish pronunciation, basic conversation skills and reading texts within a limited vocabulary range. Oral practice, emphasis on sentence patterns and attention to the fundamental principles of language structure are important course components. Not open to native speakers of Spanish

SPA 102. Elementary Spanish II 3

This course is a continuation of SPA 101, with emphasis on strengthening the reading, writing, speaking and listening skills of the beginning student. Not open to native speakers of Spanish. *Prerequisite: One year of high school Spanish or SPA 101 or equivalent*

SPA 205. Intermediate Spanish I 3

This course covers more advanced linguistic patterns and grammatical structures as well as the study of Hispanic civilizations and culture. Continued improvement of speaking skills is also expected. *Prerequisite: Two years of high school Spanish or SPA 102 or equivalent*

SPA 206. Intermediate Spanish II 3

This course is a continuation of SPA 205. It stresses fluency, vocabulary and enhanced reading, writing and listening skills. *Prerequisite: Three years of high school Spanish or SPA 205 or equivalent*

SPA 298. Special Topics in Spanish 3

This course, which explores a topic of contemporary interest to the study of Spanish, is offered as needed. *Prerequisite: SPA 206 or equivalent and permission of the instructor*

SPA 299. Independent Study in Spanish 3

This course, which involves supervised research on a selected topic, is offered as needed. *Prerequisite: SPA 206 or the equivalent or permission of instructor*

SPA 301. Practical Conversation 3

This course offers the undergraduate Spanish student the skills to enhance conversational skills through creative use of the Spanish language in realistic settings and common situations. *Prerequisites: SPA 206 or equivalent*

SPA 302. Spanish Composition 3

Review of grammar and improvement of writing skills in Spanish. *Prerequisites: SPA 206 or equivalent*

SPA 310. Spanish for Business 3

This course introduces oral and written skills needed for business and trade transactions with Spanish-speaking countries. *Prerequisite: SPA 206 or equivalent*

SPA 315. Survey of Spanish Linguistics 3

This course surveys Spanish phonology, morphology, syntax, semantics, language history, dialectology, and sociolinguistics. The course will be conducted in Spanish. Most or all of the readings will be in Spanish. All assignments will be presented in Spanish. *Prerequisite: SPA 206 or equivalent*

SPA 320. Survey of Spanish Peninsular Literature 3

This course surveys Spanish literature from the Middle Ages to the present day with attention to historical and cultural contexts. The course will be conducted in Spanish. Most or all of the readings will be in Spanish. All assignments will be presented in Spanish. *Prerequisite: SPA 206 or equivalent*

SPA 321. Survey of Spanish-American Literature 3

This course surveys Spanish-American literature from the discovery of the Americas to the present day with attention to historical and cultural contexts. The course will be conducted in Spanish. Most or all of the readings will be in Spanish. All assignments will be presented in Spanish. *Prerequisite: SPA 206 or equivalent*

SPA 325. Spanish Civilization and Culture 3

This course will survey the history, fine arts, popular culture, philosophy, politics, and religion of Spain. The course will be conducted in Spanish. Most or all of the readings will be in Spanish. All assignments will be presented in Spanish. *Prerequisite: SPA 206 or equivalent*

SPA 326. Spanish-American Civilization and Culture 3

This course will survey the history, fine arts, popular culture, philosophy, politics, and religion of Spanish America. The course will be conducted in Spanish. Most or all of the readings will be in Spanish. All assignments will be presented in Spanish. *Prerequisite: SPA 206 or equivalent*

SPA 490. Senior Capstone 3

For this course, the student will present a portfolio of representative work from the cultural praxis and all upper-level classes required for the major (with one research project substantially revised and enlarged to fifteen to twenty pages of double-spaced text) and an original reflective essay. The student will undergo a senior exit interview conducted primarily in Spanish but also for a time in French. Topics for the interview may include the student's coursework, cultural praxis, portfolio, and career plans. The interview will be conducted by the instructor of record and one other faculty member. *Prerequisite: SPA 206 or equivalent*

SPA 498. Special Topics in Spanish 3

This course, which explores a topic of contemporary interest to the study of Spanish, is offered as needed to students with junior-senior standing. The course will be conducted in Spanish. Most or all of the readings will be in Spanish. All assignments will be presented in Spanish. *Prerequisite: SPA 206 or equivalent*

SPA 499. Independent Study in Spanish 3

This course, which explores a topic of contemporary interest to the study of Spanish, is offered as needed to students with junior-senior standing. The course will be conducted in Spanish. Most or all of the readings will be in Spanish. All assignments will be

presented in Spanish. *Prerequisite: SPA 206 or equivalent*

SSC - Social Science Courses**SSC 298. Special Topics in Social Science 3**

This course, which explores a topic of contemporary interest to the study of social sciences, is offered as needed.

SSC 320M. Research Design and Analysis I 4

This course, the first of a two-part sequence, is an introduction to research methodology and data analysis, intended for students pursuing a major or minor in the behavioral sciences. A computer lab is required as part of this course. Students will learn and use a statistical software package to analyze data and write reports. Topics include correlation and experimental research methods as well as hypothesis testing. *Recommended MAT 200. Prerequisites: PSY 101 or SOC 105 with a grade of C or better in these prerequisites or Permission of Instructor*

SSC 321. Qualitative Research Methods 3

In this course, students learn both the theoretical rationale and the practical application of research methods such as participant observation in naturalistic settings, in-depth interviewing, document analysis and focus group studies. Preparation of field notes and interview data, thematic data analysis strategies and their uses in case studies, program evaluation and interpretive sociology are explored.

SSC 330. Research Design and Analysis II 4

This course is a continuation of SSC 320. *Prerequisite: SSC 320 with a grade of C or Permission of Instructor*

SSC 470. Independent Research Project 3

This practicum is designed to give the student faculty guidance in conducting a research project dealing with a topic in the social sciences. *Prerequisites: Completion of junior year and proposal approved by instructor*

SSC 490. Social Science Internship 3

A supervised program of study for majors in the Behavioral Sciences requiring hands-on experience in

criminal justice, government, clinical, political, or nonprofit organizations. *Prerequisites: Completion of the junior year and availability of placement approved by instructor*

SSC 495M. Diverse People 3

This is a special topics course that examines particular cultures or societies in an attempt to illustrate the differences between the American dominant culture and others either as subcultures within the borders of the United States or cultures outside. The people studied may change for each particular course.

SSC 498. Special Topics in Social Science 3

This course, which explores a topic of contemporary interest to the study of social science, is offered as needed. *Prerequisite: Completion of junior year or Permission of Instructor*

THE - Theatre Courses

THE 105. Theatre Appreciation 3

This course explores the art, history, organization, and artifacts of theater, and develops the student's knowledge and appreciation of theatre arts through the study of the historic and contemporary elements of drama.

THE 205. Play in Performance Workshop 2

This course is for students participating in a theatre production as a performer.

THE 206. Production in Performance Workshop 3

This course is for students participating in a theatre production as a production staff member

*N*OTES



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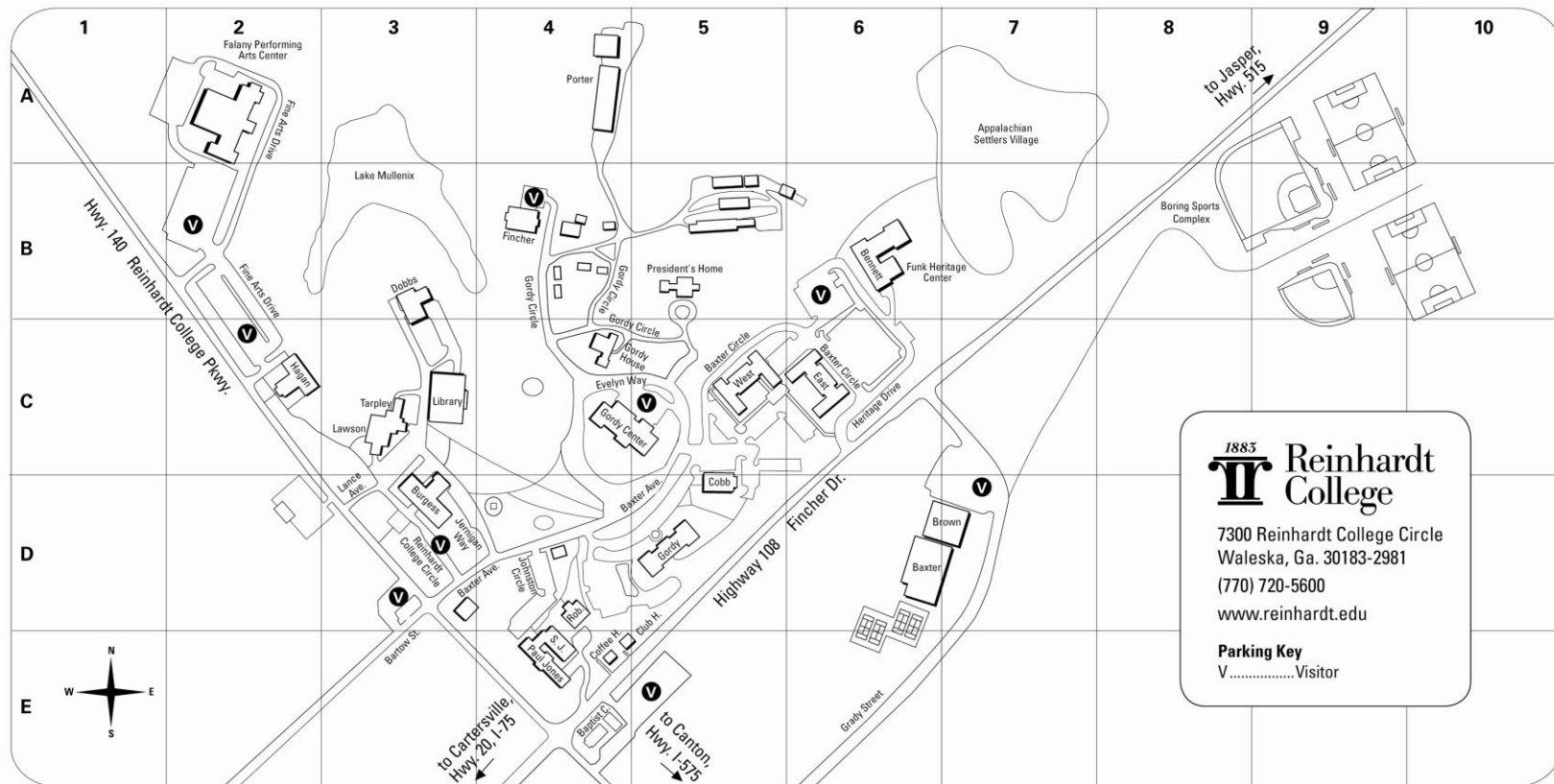
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 Falany Performing Arts Center, Floyd A. & Fay W. **A2**
 Fincher Visual Arts Center, William W. Fincher Jr. & Eunice L. **B4**

Gordy Hospitality House, Evelyn **C4**
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 Hill Freeman Library and Spruill Learning Center **C3**
 Johnston Hall, Smith L. **E4**
 Jones Hall, Paul W. **E4**
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Rollins Wellness Complex, John (Athletic Facilities)
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