

ASO Academic Records FERPA Release Form

The Family Education Rights and Privacy Act (FERPA) is a Federal Law designed to protect the privacy of a student's education records. The Law applies to all schools that receive funds under an applicable program of the US Department of Education. This act protects your personal information from being distributed to third parties outside of the university system. With limited exception, Reinhardt University must have a signed acknowledgement from you before personal information can be released to a third party (i.e. spouse, parent, employer, etc).

Please complete all items below and return this authorization form to ASO.

I _____ willingly give my consent to the following person:

Last Name

First Name

Relationship to Student

To obtain following information as needed:

- Attendance
- Academic Progress
- Grades
- Other/s: _____

Please Specify

I am granting permission for the _____ semester of the current year. I acknowledge by my signature that by giving this consent I willingly waiver my rights protected by the Family Education Rights and Privacy Act (FERPA). I also agree to hold Reinhardt University harmless of any damages resulting from the release of this information.

Student Signature

Date

Student ID number