

# HOW TO MAKE YOUR PAYMENT

Paying tuition with PayMyTuition is safe, fast, and convenient. Follow the simple steps below to complete your payment:

## 1 ACCESS THE PAYMYTUITION PORTAL

Log into your Reinhardt University student portal and proceed through the payment process. The **PayMyTuition** solution is integrated into your one-time payment process to allow for a seamless payment experience. Click on the International Payments link to be re-directed to the **PayMyTuition** portal.

## 2 SELECT PAYMENT METHOD

Review the payment options provided and select your preferred payment method. Payment options include bank transfers, debit/credit cards in your home currency, eWallet payments and other local options.

## 3 ENTER YOUR DETAILS

Enter some basic information including your student number. We will include this information with your payment for easy identification of your payment by the Reinhardt University team.

## 4 MAKE YOUR PAYMENT

Follow the instructions provided to send your funds to **PayMyTuition** via your selected payment method.

## 5 TRACK & CONFIRM

Track your payment by logging into your **PayMyTuition Dashboard** at any time. Receive SMS texts, email status updates, and confirmations of when your payment has been delivered.



Paymytuition  
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