



REINHARDT UNIVERSITY PUBLIC SAFETY INSTITUTE PRE-SERVICE CANDIDATE QUALIFICATION STANDARDS

MINIMUM QUALIFICATION STANDARDS

- Must be at least 18 years of age.
- Must be a citizen of the United States.
- Must have a high school diploma or its recognized equivalent.
- Be fingerprinted to determine the existence of any criminal record.
- Submit to a background investigation for the determination of good moral character in accordance with provisions established by Georgia P.O.S.T.
- Submit to an examination by a licensed physician or surgeon and be found free from any physical, emotional, or mental conditions which might adversely affect his or her exercising the powers or duties of a peace officer.
- Successfully complete a job related academy entrance examination.
- Possess a current and valid Class C Georgia driver's license.
- Successfully complete an oral interview with the academy director.
- Be accepted by Reinhardt University for admission into designated degree programming.
- Be approved by the Georgia Peace Officer Standards and Training Council to attend the Basic Law Enforcement Training Course at Reinhardt University through the issuance of a valid P-2.

I have read, understood and personally determined none of the **Minimum Qualification Standards** restrict me from continuing the application process.

Applicant's Name

Applicant's Signature

Date

AUTOMATIC DISQUALIFICATION LIST

These additional requirements are mandated by Reinhardt University and have been approved by the Reinhardt University Police Academy Advisory Board. The following lists will cause disqualification of the applicant:

CRIMINAL INVOLVEMENT DISQUALIFIERS *Applicants shall not have a record for any of the following:*

- ⇒ Any felony conviction. To include pleas under First Offender Act.
- ⇒ Any misdemeanor conviction which would be designated as an act of family violence under Georgia State law.
- ⇒ More than three (3) misdemeanor convictions (other than minor traffic violations) within a lifetime.
- ⇒ On probation or parole with any city, county, state or federal agency for any offense.
- ⇒ Currently under active investigation by Federal, State, or Local authorities, or under investigation by POST.
- ⇒ Current or previous membership in subversive organizations or criminal street gangs.
- ⇒ Being subject to a protection order which prohibits the possession of firearms or ammunition under state or federal laws.
- ⇒ Pending criminal charges.

SUBSTANCE ABUSE/ILLEGAL DRUG INVOLVEMENT DISQUALIFIERS *Applicants shall not have any of the following:*

- ⇒ Shall not have knowingly used, tried, tasted, or experimented with any illegal controlled substance that would constitute a misdemeanor violation of Georgia State Law within two (2) years prior to application whether detected or undetected.
- ⇒ Shall not have knowingly used marijuana or any other controlled substance in a context other than “experimentation.”
- ⇒ Shall not have knowingly used, tried, tasted, or experimented with a controlled substance contained within Schedules II-V that would constitute a felony violation of Georgia State Law, within five (5) years prior to application whether detected or undetected.
- ⇒ Shall not have knowingly used, tried, tasted, or experimented with a controlled substance contained within Schedule I that would constitute a felony violation of Georgia State Law, within ten (10) years prior to application whether detected or undetected.
- ⇒ Shall not have knowingly been involved in the illegal sale, trade, distribution, growth, transport or preparation of any substance or drug classified as a controlled substance or declared unlawful by the Criminal Code of Georgia in effect at the time of the act whether detected or undetected.
- ⇒ Shall not have a pattern of using illegally obtained prescription drugs or misusing prescription drugs.
- ⇒ Failure to pass a pre-acceptance drug screen designated by the Academy Director.

I have read, understood and personally determined none of the **CRIMINAL INVOLVEMENT DISQUALIFIERS** or **SUBSTANCE ABUSE/ILLEGAL DRUG INVOLVEMENT DISQUALIFIERS** restrict me from continuing the application process.

Applicant's Name

Applicant's Signature

Date

TRAFFIC HISTORY DISQUALIFIERS Applicants shall not have a record for any of the following:

- ⇒ Any conviction of more than four (4) moving violations during the past five (5) years at the time of application.
- ⇒ Shall not have any conviction or plea of nolo contendere for reckless driving or racing within a (2) year period prior to the application date as defined by Georgia law or other similar state laws regardless of law titles.
- ⇒ A driver's license that is currently suspended, revoked or expired
- ⇒ Any driver's license suspension within the past twelve (12) months (with the exception of suspensions resulting from verifiable administrative errors)
- ⇒ Shall not have more than one conviction or plea of nolo contendere for driving under the influence within a candidate's lifetime. The conviction shall not have occurred within a three (3) year period prior to the submission of an application.
- ⇒ Shall not have any lifetime conviction or plea of nolo contendere for the traffic offenses of hit and run, attempting to elude/evade or habitual violator as defined by Georgia law or other similar state laws regardless of law titles.
- ⇒ Pending traffic charges

MEDICAL/PSYCHOLOGICAL DISQUALIFIERS Applicants shall not have any of the following:

- ⇒ Presence of mental, physical, or emotional conditions that might adversely affect an individual's ability to perform the duties of a peace officer or take part in training programs relative to law enforcement.
- ⇒ Refusal or failure to submit to a battery of psychological tests administered by a licensed doctoral-level psychologist selected by Reinhardt University.
- ⇒ Failure to obtain recommendation of psychological suitability from a licensed psychologist selected by Reinhardt University.

OTHER DISQUALIFIERS Applicants shall not have a record for any of the following:

- ⇒ Failure to answer truthfully and fully all questions asked. Any misrepresentation or omission of any material fact on the application; during the background investigation; or in any phase of the selection process shall disqualify the applicant. If an investigation discloses a willful misrepresentation, omission, misstatement, or falsification, the application will be rejected and the applicant may be permanently disqualified from applying in the future.
- ⇒ Any Dishonorable, Bad Conduct or Other than Honorable Discharge from any branch of the Armed Forces.
- ⇒ Refusal to sign agreement indicating acceptance and willingness to comply with police academy regulations.
- ⇒ Previous dismissal from any P.O.S.T. certified police academy in Georgia or any other state for academic dishonesty or cheating.
- ⇒ Previous decertification by Georgia P.O.S.T. or other state's equivalent.
- ⇒ Tattoos or brands above the collarbone which are visible when wearing open collar clothing.
- ⇒ Tattoos or brands on the face.
- ⇒ Refusal to submit to drug and alcohol screening.
- ⇒ Refusal to submit to a pre-employment polygraph examination when requested.
- ⇒ Failure to complete a pre-employment polygraph examination.

I have read, understood and personally determined none of the **TRAFFIC HISTORY DISQUALIFIERS** or **MEDICAL/PSYCHOLOGICAL DISQUALIFIERS** or **OTHER DISQUALIFIERS** restrict me from continuing the application process.

Applicant's Name

Applicant's Signature

Date

POTENTIAL DISQUALIFIERS The following may cause disqualification of the applicant on a case by case basis at the discretion of the Director:

- ⇒ Failure to pass a pre-employment polygraph examination.
- ⇒ Currently on probation with P.O.S.T. or on probation upon rehire.
- ⇒ Having previously been the subject of a protective order which prohibits the possession of a firearm or ammunition.
- ⇒ Any misdemeanor conviction (other than minor traffic violations) within the past five (5) years. Nolo contendere
- ⇒ Terminated for cause from another public safety agency.
- ⇒ Previous dismissal from any P.O.S.T. certified police academy in Georgia or any other state as a result of
- ⇒ Release from a public safety agency during probationary period.
- ⇒ Driving record that indicates a pattern of unsafe driving.
- ⇒ Conviction for misdemeanor grade Homicide by Vehicle.
- ⇒ History indicating a pattern of negative work performance at past employers.
- ⇒ Pattern of tardiness or absenteeism with previous employers.
- ⇒ Any misdemeanor arrest, irrespective of disposition, within two (2) years of application.
- ⇒ Any felony arrest, irrespective of disposition, within four (4) years of application.
- ⇒ General Discharge (under honorable conditions) from any branch of the Armed Forces dependent upon
- ⇒ Uncharacterized Discharge from any branch of the Armed Forces dependent upon circumstances involved.
- ⇒ Arrests for any of the following offenses: obstructing/hindering a law enforcement officer, escape, attempting to
- ⇒ Indicator(s) of unsuitability pertaining to moral character as identified in POST Manual for Background
- ⇒ Indicator(s) of unsuitability pertaining to handling stress and adversity as identified in POST Manual for
- ⇒ Indicator(s) of unsuitability pertaining to work habits as identified in POST Manual for Background Investigators
- ⇒ Indicator(s) of unsuitability pertaining to interaction with others as identified in POST Manual for Background
- ⇒ Indicator(s) of unsuitability pertaining to learning ability and communication skills as identified in POST Manual for Background Investigators which are not automatic disqualifiers.

If at any time during the application process one or more of the above listed factors becomes applicable to an applicant, such as the applicant is arrested, taken into custody, detained for investigation, or charged with a crime by any police agency or state/federal attorney's office, the applicant must immediately notify the Reinhardt Public Safety Institute and the investigator conducting the applicant's background investigation.

The applicant is responsible for providing complete information and any or all reports; records or other documentation related to any factor discovered that requires further review or evaluation. The application will be temporarily suspended

HAVE YOU READ AND DO YOU UNDERSTAND ALL OF THE ITEMS LISTED IN THIS DOCUMENT? Yes ___ No ___

Applicant's Name

Applicant's Signature

Date